

APPLYING FOR INTERNAL CAMPUS TRANSFERS

Log in to Workday from CougarWeb > My Workplace > Workday or via Collin.onelogin.com.

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ACADEMICS	ADMISSIONS & AID	RESOURCES	ABOUT	CU. MUNITY & BUSINESS
	All campuses are open and View	ready to serve students v College COVID-19 Infor		or in person.
Home Library Student My Courses &	& Course Access Faculty	My Workplace Non	-Credit Studer s	
What's New Workdo		CougarLEAP		Ougar LEAP ad = Engage = Advance = Partner
to enter time, i.e., check Time Tracking Click <u>here</u> or the banner above Workday.	ck-in and check out. e to access		scholarship This is the last w	limate survey by Sept. 15 for a chance to win a for a student of your choice. veek to participate so don't wait. In 60% who have responded.
 Report a Workday issue <u>here</u>. 		Lea		bout the <u>CougarLEAP</u> Initiative.
F Employee Dashboard		eProcurement		



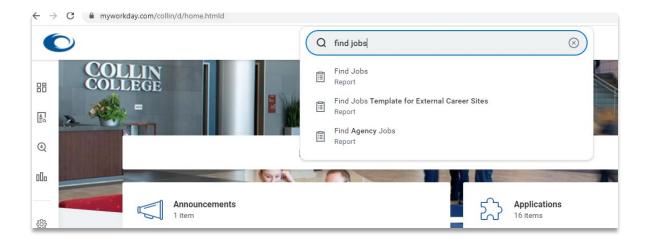


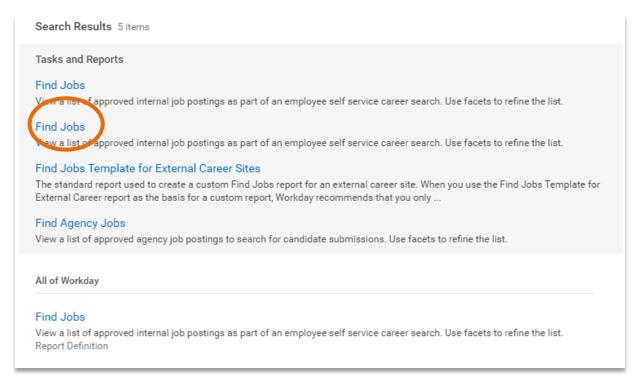
Your screens and processes may vary from this document. $\ensuremath{1}$



From the Home page:

- 1. In the search bar, type **Find Jobs**.
- 2. Select Find Jobs under Tasks and Reports.









Your screens and processes may vary from this document. $\ensuremath{2}$



3. View all open jobs or select filters to narrow your search.

current Search	Save 146 Results
Clear All	Professor, English (Internal campus transfer)
 Job Category 	R-1862 Posting Date: 01/12/2022 Celina Campus
✓ Faculty (75)	Instructor I - Health Professions R-1270 Posting Date: 10/14/2021 Technical Campus Part time
✓ Staff (71)	
Student Worker (31)	Adjunct Professor, Dual Credit Humanities (Applicant Pool 2021-2022) R-1426 Posting Date: 10/14/2021 Collin Higher Education Center Part time
Administrator (2)	
 Job Family 	Adjunct Professor, Dual Credit Mathematics (Applicant Pool 2021-2022) R-1428 Posting Date: 10/14/2021 Collin Higher Education Center Part time
Current Search Save	
Clear All	✓ Primary Location
 Job Category 	Collin Higher Education Cen (42)
Faculty (75)	Plano Campus (40)
Staff (71)	Frisco Campus (23)
Student Worker (31)	Technical Campus (22)
Administrator (2)	McKinney Campus (20)
✓ Job Family	More Management Level
Adjunct Faculty (67)	
Student Services (27)	7 Individual Contributor (172)
Academic/Workforce (22)	6 Manager/Asst Dir/Supv (5)
Student Assistant (21)	4 Administrator (2)
Federal Work Study (10)	🚫 Worker Type
More	Regular (79)
✓ Full/Part-time	Fixed Term (Fixed Term) (71)
Part time (139)	Student (Fixed Term) (29)







4. Click the job title to view the opening, and click Apply to begin your application.

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 Job Family 	R-1428 Posting Date: 10/14/2021 Collin Higher Education Center Part time









5. Review your job history, education, and more. **Be sure to upload your resume.** You do not need to attach transcripts unless you are changing disciplines or have new credentials needed to qualify for this position.

Apply to Job
Please upload your resume/CV. Collin College should have your official transcripts on file. You do not need to attach transcripts to your application unless you are changing disciplines or have new credentials needed to qualify for this position.
Job History
none entered
Education
Education details here
Certifications
none entered
Languages
none entered
Skills
none entered
Need to make changes?
Goder your profile
Resume / Cover Letter
Drop files here or Select files





Recruiting: Applying for Internal Campus Transfers (Faculty)

6. Answer all screening questions. You cannot apply for an internal campus transfer if you are not on a multi-year contract or if you have received a level II disciplinary notice within the past year. When finished, click **Submit**.

(Per

Please list your preferred name.				
]	
Please list your current department a	nd position. (Required)			
			//	
List your current supervisor. (Require	d)			
			//)	
How long have you been in your curre	ent position? (Required)			
			//	
How long have you been in your curre	nt position? (Required)			
Please select your current contract st	atus: (Required)			
C Temporary	atus: (Required)			
	atus: (Required)			
Temporary One Year	atus: (Required)			
 Temporary One Year Multi-Year 	atus: (Required) nary notice within the last year, you are r	not eligible to apply for an internal po	Disition. Have you received a level	2 disciplinary
Temporary One Year Multi-Year If you received a level 2 (two) disciplin notice in the last year. (Required)		not eligible to apply for an internal po	baition. Have you received a level	2 disciplinary
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