



CougarWeb Student

How is the new portal different?



The new portal uses Pathify, which is an engagement hub. This is CougarWeb with a facelift. CougarWeb will now provide a personalized, centralized dashboard to guide users. Users will only see information relevant to them.

How do I use the Search Bar?



1. Click in the **Search Bar** at the top of the screen.
2. You can select an **optional filter** to narrow search results.
3. Begin typing a search term. Matches will appear below the **Search Bar**.
4. Click **View All Results** to see categorized results.

NOTE: New search terms are added every week.

Can I add and remove widgets?



YES and NO.

1. Some widgets are required based on your role and can't be removed. Email is an example of a required widget.
2. You can add new widgets to your dashboard by clicking the **Find New Widgets** button.
3. To remove a widget, click the three horizontal dots on the top right of the widget and choose **Remove Widget**. If it is a required widget, the Remove option will be grayed out.
4. You can also move widgets by clicking and dragging to a new location. Required widgets can also be moved.
5. You can also adjust the style of widgets with the three horizontal dots.

What are the items on the left?



1. **Dashboard** is your main point of contact for CougarWeb.
2. **Activity** will show recent additions and messages.
3. **Announcements** are messages that are sent to all users in an assigned role.
4. **Resources** are documents and a link to your OneDrive.
5. **Events & Calendars** are organized by group. You can filter the calendars to see those that apply to you and change the color associated with the calendar.
6. **Shortcuts** are fully customizable and you can add a shortcut to this list by clicking the **Star** on any page. ★
7. **Tools** are links to sites that can be used Districtwide.
8. **Pages** are web pages created in CougarWeb with links and information. They are categorized by department or function.

NOTE: You can click **View All** to see more **Pages** and **Tools** that are available.

Support:



Student Login Technical Support

Ph: 972.548.6555

Email: helpdesk@collin.edu

Hours: M-F 7 am - 6 pm

Student General Support

Ph: 972.881.5870

Email: eLC@collin.edu

Hours:

- M-Th 8 am - 6 pm
- Friday 8 am - 5 pm



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The image shows a screenshot of the CougarWeb Student dashboard with several callouts pointing to specific features:

- Main Menu:** Points to the left-hand navigation sidebar.
- Search Bar:** Points to the search input field at the top.
- QuickLinks:** Points to the row of buttons including Mandatory Holds, Rules & Regs, System Status, Testing Center, Innovative Learning, and Foundation.
- Notifications:** Points to the bell icon in the top right corner.
- User Profile:** Points to the user profile icon in the top right corner.
- Find New Widgets:** Points to the button located above the Office 365 widget.
- Widget:** Points to the 'timelycare' widget.
- Widget Options:** Points to the three-dot menu icon on the 'Registration Tools - Summer 2024' widget.

The dashboard content includes a Main Menu with sections for Dashboard, Activity, Announcements, Resources, Events & Calendars, Shortcuts, and Tools. The main area features a Search Bar, QuickLinks, a Widgets section with 'timelycare', 'Canvas Courses', 'Office 365', 'Countdown to Summer 2024', 'Registration Tools - Summer 2024', and 'Focus2' widgets, and a 'Find New Widgets' button.