

COAT Meeting Minutes

I. Approve minutes from November 14, 2022

- a) Approved

II. COAT Reports:

- a) CARC (Julia Wickett)
 - i) Nothing to report.
- b) Teamwork Rubric Review (Neal Alexandrowicz)
 - i) Nothing to report.
- c) Core Curriculum Assessment Draft Review (Sharon Eaves/Randy Kinnett)
 - i) Discussed drafted document. Dean Wang was impressed with the first draft and called it a “90%” grade level on the first pass.
- d) Canvas Development (Irene Bowen)
 - i) Both courses for spring are almost ready to go.
- e) Academic Affairs Advisory Council (Irene Bowen)
 - i) Nothing to report.
- f) Policies and Procedures (Gina Perkins and Calin Scoggins)
 - i) Discussed updating the Policies and Procedures so that content has accurate labeling.
 - ii) Zoom meeting language modifications.
- g) New this Spring: Teamwork Rubric beta tested and finalized, and Policies and Procedures updated and finalized
 - i) Discussed progress on Teamwork Rubric.
- h) Follow Up: Center for Teaching and Learning December Meeting

- i) Do a faculty panel discussion with someone from the Center for Teaching and Learning.
 - ii) Also, put together a student panel from the Honors College.
 - iii) Two long term webinars about engaging teamwork online specifically related to neurodivergent learners and teamwork in online courses.
- i) Review: Members with terms ending May 2023
 - i) Discussed those members with first and second terms ending in May 2023.
 - (1) Discussed process for possibly coming back to COAT after a second term ends and someone has to roll off the committee for one year.

III. Next meeting Monday, February 13th at 4:00 p.m.