

## COAT Meeting Minutes

### I. Approve minutes from February 13, 2023

- a) Approved

### II. COAT Reports:

- a) CARC (Julia Wickett)

- i) Finished, but may be adding new people to account for late-start courses beginning after the Spring 2023 semester started.

- b) Teamwork Rubric Review (Neal Alexandrowicz)

- i) Edits reflected in revised rubric.

- ii) Changes to Teamwork peer review (trimmed back version) are a better fit for the peer review form.

- iii) Changes will be voted on in April meeting.

- iv) Suggested to add definitions for each category.

- v) Other possible changes to rubric discussed.

- vi) Shortened version of rubric favored for student use over original rubric.

- vii) Discussion about assessment for students that don't show up for assessment, ending with decision to omit those students like we would omit students who did not submit for other objectives.

- viii) Any comments before next meeting should be directed to Neal or others on the committee.

- c) Core Curriculum Assessment Draft Review (Sharon Eaves/Randy Kinnett)

- i) Nothing to report.

- d) Canvas Development (Irene Bowen)

- i) Nothing to report.

- e) Policies and Procedures (Gina Perkins and Calin Scoggins)

- i) Some progress, but draft not completed.
- ii) Document to be sent to members by end of March.
- iii) Possible changes to Handbook discussed.

### **III. New business:**

- a) Chairs/Co-Chairs and Members for History and Memory Ad Hoc Committee (Krystal Humphreys)
  - i) Need volunteers for committee, including chair and members.
- b) Adjunct Outreach Committee: Creation, Chairs/Co-Chairs and Members
  - i) Need members for committee.
  - ii) Moved to make this committee a standing committee of COAT. Voted and approved.
- c) Summer Assessment Days: Mark your calendars for June 6<sup>th</sup> and 7<sup>th</sup> for Interrater Reliability Training and June 12<sup>th</sup> - 28<sup>th</sup> for Artifact Review
  - i) There is no limit to the number of volunteers for the assessment.
- d) Additional concerns/needs
  - i) None.

### **IV. Move to adjourn.**

- a) Meeting adjourned.

### **v. Next meeting Monday, April 10<sup>th</sup> at 4:00 p.m.**