



STAFF COUNCIL MEETING MINUTES

Date: 8/9/2024

Time: 3:00 at McKinney Campus

Facilitator: Tricia Murray

IN ATTENDANCE

X	Ayalew, Lily	X	Gordon, Elise	X	Long, Sydney	X	Thompson, Ronald
X	Batista, Barbara		Hall, Natarsha	X	Mangrum, Jennifer		Valdez, Adela
X	Bolton, Rhonda		Hamilton, Brent	X	Mormon, Lisa	X	Vosloo, Bridget
	Brinkley, Jamie		Hawkins, Eric	X	Murray, Tricia		Walker, Jeremy
X	Brown, Cherry		Hoh, Peter		Pearson, Shontel	X	Williams, Vernita
	Carmody, Melissa	X	Javed, NJ	X	Pitts, Tammy		
X	Clawson, Adam	X	Karlsen, Susan		Rijal, Rajan		
X	Cortez, Brittany	X	Kelley, Courtney		Schaeffer, William		
X	Donihoo, Eric		Lankford, Miranda	X	Stine, Jill		
X	Gonzalez, Sarai						

CALL TO ORDER

President Tricia Murray called the meeting to order at 3:02 p.m.

WELCOME ACTIVITY

Paper airplane game

APPROVAL OF MINUTES

NJ Javed motioned to approve the July minutes. Jill Stine seconds the motion at 3:24 p.m. The July meeting minutes were approved.

PRESIDENT'S REPORTS AND UPDATES

President Tricia Murray gave the following reminders and overview.

- Renovations are coming for CHEC, Plano and Courtyard
- We will be doing a vote on changing the monthly meeting from the 2nd Friday to the 4th Friday of the month
 - Original – Regular meetings of the Staff Council will be held on the second Friday of each month unless noted otherwise on the meeting schedule.
 - Revised – Regular meetings of the Staff Council will be held on the fourth Friday of each month unless noted otherwise on the meeting schedule.
 - Barbara Batista makes a motion to adopt the revised by-laws change; Rhonda Bolton seconds
 - Motion passes
- All College Day is on August 14, 2024

- o Attendance is mandatory!
 - o Please help with silent auction! Lisa Vasquez will send a sign up genius
 - o If you would like to help setup the day before, be there by 2pm, interested email Carol Harber, charber@collin.edu
- We need a VP for next year; staff council will nominate someone
- New staff council year starts in September 27th at McKinney Campus; everyone will receive new committees; officers and chairs will be voted upon
- Chairs – submit a summary of your year including documentations and procedures by August 31st; please put everything in your folder on the I-drive

OFFICER REPORT

- Vernita Williams (SC VP): everything is finalized and just ready for the day
- Elise Gordon (SC Treasurer): submit your mileage in Workday within 10 business days of the end of the month; used \$6,246.92 out of \$9000
 - o For this month, submit mileage ASAP!!! Officially due by August 31st.
- Brittany Cortez (SC Recorder): If we miss marking you present, please let her know.

SERVICE COMMITTEE REPORTS

- Rose Awards: Update by Vernita Williams
 - o Everything is ready to go!
- SEOTY: Update by Cherry Brown
 - o No report
- Foundation Support: Update by Rhonda Bolton:
 - o They need help setting up the show room on Monday and then if you can volunteer to help any day next week, contact Rhonda Bolton
- Meals on Wheels: Update by Susan Karlsen:
 - o No report
- Random Acts of Core Values: Update by Brittany Cortez
 - o 18 nominations for June and 13 for July
- Campus Ambassadors: Update by Bridget Vosloo
 - o Presentation on policy revisions for committee
 - o Eric Donihoo motions to bring the proposal to Jennifer Duplessis in the new fiscal year; Tammy Pitts seconds
 - Motion passes

RESEARCH COMMITTEE REPORTS

- District-Wide Communication: Update by Courtney Kelley
 - o Will prepare one more newsletter to send out in September
 - o Great job Courtney on the newsletter!!!
- Professional Development: Update by Barbara Batista
 - o Working on getting the proposal into a power point to bring to staff council in the new year
- Full-Time Staff Retention: Update by Jennifer Mangrum
 - o Final meeting and all of her notes are in the I-drive

ANNOUNCEMENTS

- Our wins for this year:
 - o Random Acts has had more than 10 nominations each month
 - o Campus Ambassadors has been great
 - o 1 proposal is currently with benefits; 2 proposals will be submitted in the next year to HR
 - o ROSE awards had some changes to make the ceremony better overall

- Congrats to Brent for getting his Master's degree!
- Thank you to those staff council members who have served their two years!
- If you have any equipment with grant money, you have to fill out paperwork before anything can be moved. Please email Lisa Mormon before you start moving anything or if you need the paperwork.

NEXT MEETING

09/27/24, at McKinney Campus from 3-5pm

Susan Karlsen made a motion to adjourn the meeting.

Jill Stine seconded the motion.

Meeting Adjourned at 4:25 p.m.