



# STAFF COUNCIL MEETING MINUTES

**Date:** 6/13/2024

**Time:** 3:00 at McKinney Campus

**Facilitator:** Tricia Murray

## IN ATTENDANCE

X	Ayalew, Lily	E	Gordon, Elise	X	Long, Sydney	E	Thompson, Ron
E	Batista, Barbara	X	Hall, Natarsha	E	Mangrum, Jennifer	X	Valdez, Adela
X	Bolton, Rhonda	X	Hamilton, Brent	X	Mormon, Lisa	X	Vosloo, Bridget
X	Brinkley, Jamie	E	Hawkins, Eric	X	Murray, Tricia	X	Walker, Jeremy
E	Brown, Cherry	X	Hoh, Peter	X	Pearson, Shontel	X	Williams, Vernita
X	Carmody, Melissa	X	Javed, NJ	X	Pitts, Tammy		
E	Clawson, Adam	U	Karlsen, Susan	E	Rijal, Rajan		
X	Cortez, Brittany	X	Kelley, Courtney	U	Schaeffer, William		
U	Donihoo, Eric	X	Lankford, Miranda	X	Stine, Jill		
E	Gonzalez, Sarai						

## CALL TO ORDER

President Tricia Murray called the meeting to order at 3:08pm

## WELCOME ACTIVITY

Family Feud Father's Day edition

## APPROVAL OF MINUTES

Jill Stine motioned to approve the March minutes. Shontel Pearson seconds the motion at 3:27 p.m. The April meeting minutes were approved.

## PRESIDENT'S REPORTS AND UPDATES

President Tricia Murray gave the following reminders and overview.

- July meeting will be Thursday, July 11<sup>th</sup>
- August meeting will be moved to August 9<sup>th</sup> due to flex summer schedules
- Board meeting from last month was mainly about construction at Plano and CHEC and Courtyard
- Dependent care proposal – Jennifer Duplessis will send it to the benefits person to see if it can be moved forward
- Voting on changing of by-laws for attendance
  - Original: To maintain membership status, staff may not miss more than three meetings in an academic year. Exceptions will be made for those using FMLA and must be out for a significant period of time. If a staff member is dismissed due to lack of attendance, their

- position will be filled at the start of the next academic year. The new member will serve a two-year term.
- Revised: To maintain membership status, members may not incur more than three unexcused absences in an academic year. An unexcused absence is any absence not given at least the Monday prior to the Friday meeting. Excused absences will be made for those using FMLA, planned vacations, illness, bereavement, family emergencies, and work conferences. If three unexcused absences occur, the President will decide next steps for the staff member. If a staff member is dismissed due to lack of attendance, their position will be filled at the start of the next academic year. The new member will serve a two-year term.
  - NJ motions to approve the by-laws changes, Natarsha Hall seconds
  - Motion passes by majority

## OFFICER REPORT

- Vernita Williams (SC VP): Use your summer to take advantage of flexing and being with family
- Elise Gordon (SC Treasurer): submit your mileage in Workday within 10 business days of the end of the month
- Brittany Cortez: If we miss marking you present, please let her know. Also, I will not be here for the July meeting so Miranda Lankford will take minutes.

## THOUGHTS OF APPRECIATION

- Vernita Williams – Vernita is very helpful to everyone. She always has a smile on her face. She works hard in every task she is assigned, and she is dedicated as well.

## SERVICE COMMITTEE REPORTS

- Rose Awards: Update by Vernita Williams, confirmation of event date and time, June 20, 2024 2-4pm, Room F110 at McKinney
  - Nominations have closed; 7 part time and 47 full time
  - Making sure final details are in place
  - Still need volunteers to help and supporters to attend
- SEOTY: Update by Melissa Carmody
  - Everything is done!!
  - Committee needs to meet with Tricia to talk about next year
- Foundation Support: Update by Rhonda Bolton:
  - Have a new silent auction committee that is not officially a part of staff council; they need people to serve, help with donations and setting up
- Meals on Wheels: Update by Jamie Brinkley:
  - Everything is done for this year!
- Random Acts of Core Values: Update by Brittany Cortez
  - 19 nominees for May and 11 nominees for April
  - We are working to order more coins to cover us through the rest of the year
- Campus Ambassadors: Update by Bridget Vosloo
  - 29 tours
  - Working on revising some of the policies; will present the revisions next month

## RESEARCH COMMITTEE REPORTS

- District-Wide Communication: Update by Courtney Kelley
  - May newsletter came out last month
  - Will probably wait until after All College Day to send the next one
  - Will try to set up a group picture at the August meeting
- Professional Development: Update by Natarsha Hall
  - Putting together a proposal and getting ready to present
- Full-Time Staff Retention: Update by Shontel Pearson

- Should be prepared to present proposal next month
- More info may be coming on work from home proposals

## ANNOUNCEMENTS

- Minor changes to Rose Award SOP; there are minor difficulties with nomination process
  - Suggestion was made to have staff council be on the list of nominees even though they can't win the award
- Starting to discuss changes to Campus Ambassador SOP
- Reschedule August meeting to August 9<sup>th</sup> @ CHEC (Room TBD)
- Del was able to participate in an Honor Flight with her dad to Washington DC
- Vernita will be stepping away from VP due to family health issues as of August
  - The new VP will serve a 3 year term this time instead of 4
  - If anyone is interested, get in touch with Tricia to talk about the role

## NEXT MEETING

07/11/24, via Zoom, 2:30 – 4:30 p.m.

Bridget Vosloo made a motion to adjourn the meeting.

Lisa Ayalew seconded the motion.

Meeting Adjourned at 4:06 p.m.