



STAFF COUNCIL MEETING MINUTES

Date: 4/12/2024

Time: 2:30 pm via Zoom

Facilitator: Tricia Murray

IN ATTENDANCE

X	Ayalew, Lily	X	Gordon, Elise	X	Long, Sydney	x	Thompson, Ronald
X	Batista, Barbara	E	Hall, Natarsha	X	Mangrum, Jennifer	U	Valdez, Adela
X	Bolton, Rhonda	x	Hamilton, Brent	X	Mersiovsky, Andrea	x	Vosloo, Bridget
X	Brinkley, Jamie	E	Hamilton-M., Candace	x	Mormon, Lisa	x	Walker, Jeremy
X	Brown, Cherry	x	Hawkins, Eric	X	Murray, Tricia	X	Williams, Vernita
X	Carmody, Melissa	E	Hoh, Peter	X	Pearson, Shontel		
X	Clawson, Adam	U	Javed, NJ	X	Pitts, Tammy		
X	Cortez, Brittany	x	Karlsen, Susan	x	Rijal, Rajan		
E	Donihoo, Eric	x	Kelley, Courtney	x	Schaeffer, William		
X	Gonzalez, Sarai	x	Lankford, Miranda	x	Stine, Jill		

CALL TO ORDER

President Tricia Murray called the meeting to order 2:33 pm

WELCOME ACTIVITY

Staff Council members discussed where they were and what they did for the eclipse on Monday the 8th.

APPROVAL OF MINUTES

Sarai Gonzalez motioned to approve the March minutes. Vernita Williams seconds the motion at 2:40 p.m. The March meeting minutes were approved.

PRESIDENT'S REPORTS AND UPDATES

President Tricia Murray gave the following reminders and overview.

- Proposing to making silent auction its own committee instead of under Foundation Support; Dr. Matkin approved; will do first reading of by-laws next month and then vote
- Presenting child care proposal to Jennifer Duplessis in April
- We are doing a first reading of the attendance by-law; this will hopefully allow for more flexibility
 - Article 3, by-law 8: To maintain membership status, members may not incur more than three unexcused absences in an academic year. An unexcused absence is any absence not given at least the Monday prior to the Friday meeting. Excused absences will be made for those using FMLA, planned vacations, illness, bereavement, family emergencies and work conferences. If three unexcused absences occur, the President will decide next steps for the staff member. If a staff member is dismissed due to lack of attendance, their position will be filled at the start of the next academic year. The new member will serve a two-year term.

- Thoughts by committee provided
 - Define what the next steps are that the president uses to determine if a member is out or not: President will consider your other duties in staff council and participation in those and then work to see if you want to continue or not
 - If a member is dismissed, they won't be replaced until the following August
 - Will there be a secondary option like calling in on zoom?
 - Sick will be an excused absence as long as you let Tricia know the Monday before; exceptions can be made if you called out of work
 - Gen clarified that if you are sick and have called out of work, you should not be working and that would include staff council
- Will do second reading next month

OFFICER REPORT

- Vernita Williams (SC VP): Reminder about the carnival in Celina on April 17th
- Elise Gordon (SC Treasurer): submit your mileage in Workday within 10 business days of the end of the month
- Brittany Cortez: If we miss marking you present, please let her know.

THOUGHTS OF APPRECIATION

- TBD

SERVICE COMMITTEE REPORTS

- Rose Awards: Update by Vernita Williams, confirmation of event date and time, June 20, 2024 2-4pm, Room F110
 - Nominations have closed; 7 part time and 47 full time
 - Notifications have been sent out; finalists should have everything done by Monday
 - Working through all of the details
- SEOTY: Update by Cherry Brown
 - 12 nominees out of 21 attended; weather may have affected this
 - A suggestion was made to invite other students to attend the ceremony
 - Kudos to everyone involved!!!!
- Foundation Support: Update by Rhonda Bolton and Andrea Mersiovsky:
 - Big Star is April 13th, typically get about \$25,000 in donations from this event; 2300 runners this year! Frisco at 6am
 - Will continue with show room for silent auction and there will be a complete communication calendar; will be changed to All College Day Silent Auction Committee
 - Record number of scholarship applications, have 1500!
 - Please contact Marquetta Scruggs at MJScruggs@collin.edu if you would like to help
 - Life up campaign has started
 - Spirit shop is open and will be continuously open from now on (<https://logotologist.com/collincollegefoundation/shop/home>)
- Meals on Wheels: Update by Susan Karlsen:
 - We are done!! 124 boxes total and \$1008 in checks and 592 items donated on top of all of this
- Random Acts of Core Values: Update by Brittany Cortez
 - 2 nominees for March
 - Will send a flyer for May to increase responses
- Campus Ambassadors: Update by Bridget Vosloo
 - 19 tours
 - Working on revising some of the policies

RESEARCH COMMITTEE REPORTS

- District-Wide Communication: Update by Courtney Kelley
 - Each committee should send updates to Courtney so they can send it out soon
 - If you have pictures, please send them to Courtney as well
- Professional Development: Update by Barbara Batista
 - Putting together a proposal and getting ready to present
- Full-Time Staff Retention: Update by Jennifer Mangrum
 - Direction for next proposal picked out and hoping to have it done in a few months

ANNOUNCEMENTS

- Starting to discuss changes to Rose Award and Campus Ambassador SOP's
- Summer flex schedules run from May 13th-August 2nd
 - Tricia will send a survey to see who is participating and which days you will be off; this is due April 30th!!
- Aug 2nd meeting will be rescheduled to Aug 9th
- Thanks to Rose Award Committee! Y'all are awesome!

NEXT MEETING

05/03/2024, via Zoom, 2:30 – 5:00 p.m.

Courtney Kelley made a motion to adjourn the meeting at 3:15 p.m.

Jill Stine seconded the motion.

Meeting Adjourned at 3:15 p.m.