



STAFF COUNCIL MEETING MINUTES

Date: 1/19/2024

Time: 2:30-4:30 P.M. via Zoom

Facilitator: Tricia Murray

IN ATTENDANCE

| | | | | | | | |
|---|------------------|---|----------------------|---|--------------------|---|-------------------|
| | Ayalew, Lily | x | Gordon, Elise | x | Long, Sydney | x | Thompson, Ronald |
| x | Batista, Barbara | E | Hall, Natarsha | x | Mangrum, Jennifer | x | Valdez, Adela |
| x | Bolton, Rhonda | x | Hamilton, Brent | x | Mersiovsky, Andrea | x | Vosloo, Bridget |
| | Brinkley, Jamie | x | Hamilton-M., Candace | x | Mormon, Lisa | x | Walker, Jeremy |
| | Brown, Cherry | x | Hawkins, Eric | x | Murray, Tricia | x | Williams, Vernita |
| x | Carmody, Melissa | E | Hoh, Peter | x | Pearson, Shontel | | |
| x | Clawson, Adam | x | Javed, NJ | x | Pitts, Tammy | | |
| x | Cortez, Brittany | x | Karlsen, Susan | x | Rijal, Rajan | | |
| x | Donihoo, Eric | x | Kelley, Courtney | x | Schaeffer, William | | |
| x | Gonzalez, Sarai | x | Lankford, Miranda | x | Stine, Jill | | |

CALL TO ORDER

President Tricia Murray called the meeting to order 2:31 p.m.

WELCOME ACTIVITY

Staff Council members discussed the highlights of their winter break activities and a personal/professional goal for 2024.

APPROVAL OF MINUTES

Sarai Gonzalez motioned to approve the December minutes. Miranda Lankford seconds the motion at 2:38 p.m. The December meeting minutes were approved by a unanimous vote.

PRESIDENT'S REPORTS AND UPDATES

President Tricia Murray gave the following reminders and overview.

- Staff Council President is a part of the Academic, Governance and Strategic Planning Council - The college is working on initiatives to keep Collin safe; implementing new software

OFFICER REPORT

- Vernita Williams (SC VP): No new reports at this time.
- Elise Gordon (SC Treasurer): Overall budget has been increased from \$7000 to \$9000. Budgets were sent to each committee chair that has one. Will be doing a tutorial on how to submit mileage in WorkDay.

- Brittany Cortez: If we miss marking you present, please let her know. Will need someone to step in for Feb meeting for minutes.

THOUGHTS OF APPRECIATION

- Courtney Kelley gave thoughts of appreciation to Elise Gordon.

SERVICE COMMITTEE REPORTS

- Rose Awards: Update by Vernita Williams, confirmation of event date and time, June 20, 2024 2-4pm, Room F110
 - Completed a walk-through at McKinney for ceremony
 - Everything is reserved and on track
 - Feb 1st – first email for nominations, Feb 15th – second email
- SEOTY: Update by Miranda Lankford
 - Event date confirmed April 2, 2024 at the McKinney Conference Center. Approx. time of 3pm.
 - Nomination portal opens on December 11, 23 and will close on January, 19, 2024.
 - We have been placed on Dr. Matkin's calendar.
 - Most logistics are done
 - So far 31 submissions with 29 nominees (as of meeting time)
 - Miranda will be stepping down from Chair due to new work commitments
- Foundation Support: Update by Rhonda Bolton & Andrea Mersiovsky:
 - Stetsons and Stilettos scheduled for March 2, 2024
 - Sign up sheet was in chat; let Rhonda/Andrea know if you are interested in helping
 - Big Star Half Marathon is scheduled for April 13, 2024
- Meals on Wheels: Update by Susan Karlsen:
 - Asking everyone to collect boxes for donations (copy paper boxes) deliver boxes to MOW coordinators.
 - Committee meeting next week
- Random Acts of Core Values: Update by Brittany Cortez
 - 42 nominees was the final number for November
 - 9 nominees in December
 - We updated the email notification process. Previously supervisors were sent a separate email with the name of the person who nominated their employee. It is now just a line in the nominee email that says supervisors if you want to know, let us know.
- Campus Ambassadors: Update by Bridget Vosloo
 - 46 tours so far this year
 - Need to recruit more ambassadors to help with the tours

RESEARCH COMMITTEE REPORTS

- District-Wide Communication: Update given by Courtney Kelley
 - January 2024 newsletter was sent.
 - Quarterly newsletter; April should be the next one
- Professional Development: Barbara Batista.
 - Meeting soon
 - The professional development team has been working diligently to tighten up their proposal. They are meeting with Gen soon for further directions to ensure they can have a proper presentation for the proposal.
- Full-Time Staff Retention: Jennifer Mangrum
 - Have a new topic to discuss; meeting next week
 - Tricia and Gen are working on moving the child care proposal forward

PRESENTATIONS

- Mileage presentation and submission through Workday
 - Mileage has to be in addition to your normal daily commute; can include tolls, parking and lunch
 - Please submit mileage timely and monthly and don't wait until the end of the year
 - See review the guide and contact Purchasing or Elise with any questions
- Workday updates
 - Phase two goes live March 25th (registration, academic progression and financial aid packaging)
 - Student registration dates may change, but TBD
 - By Fall 2024, workday will be fully operational
 - Collin_updates – may put training on your calendars; 1/29-4/30 for training; training will likely be roll specific
 - Questions: contact Andrew ajcambell@collin.edu or Bridget Vosloo

ANNOUNCEMENTS

- Tricia will be attending meetings next week for all committees; please make sure to invite her
- Tricia Murray: "I appreciate everyone for their time and commitment to Staff Council"
- We will need to elect a new SEOTY chair for next month
- Thanks from Del for support during this time

NEXT MEETING

02/9/2024, at McKinney Campus – Abernathy, 3:00 – 5:00 p.m.

Jill Stine made a motion to adjourn the meeting at 3:25 p.m.

Shontel Pearson seconded the motion.

Meeting Adjourned at 3:25 p.m.