



# STAFF COUNCIL MEETING MINUTES

Date: 9.15.23

Time: 3-5 P.M.

## IN ATTENDANCE

x	Ayalew, Lily	x	Gordon, Elise	x	Long, Sydney	U	Thompson, Ronald
x	Batista, Barbara	x	Hall, Natarsha	x	Mangrum, Jennifer	x	Valdez, Adela
U	Bolton, Rhonda	x	Hamilton, Brent	x	Mersiovsky, Andrea	x	Vosloo, Bridget
x	Brinkley, Jamie	x	Hamilton-M., Candace	U	Mormon, Lisa	x	Walker, Jeremy
U	Brown, Cherry	x	Hawkins, Eric	x	Murray, Tricia	x	Williams, Vernita
x	Carmody, Melissa	E	Hoh, Peter	x	Pearson, Shontel		
E	Clawson, Adam	x	Javed, NJ	x	Pitts, Tammy		
x	Cortez, Brittany	x	Karlsen, Susan	E	Rijal, Rajan		
x	Donihoo, Eric	x	Kelley, Courtney	x	Schaeffer, William		
x	Gonzalez, Sarai	x	Lankford, Miranda	x	Stine, Jill		

## CALL TO ORDER

President Gen Northup called the meeting to order 3:30 p.m.

## WELCOME ACTIVITY

All present committee members introduced themselves.

## APPROVAL OF MINUTES

Miranda Lankford motioned to approve the August minutes. Candace Hamilton-Meserole seconds the motion at 3:38 pm

## PRESIDENT’S REPORTS AND UPDATES

President Gen Northup gave the following reminders and overview.

- We are here for service and involvement; the only way staff council works is if we all work, so please don't be here to just check a box. It's very rewarding, and the things we do make a difference.
- We are here to continue to improve the working environment for staff at Collin. Put aside any personal agendas and think about what's best for staff. We are here to be a voice; we need to have a better idea of what's going around the district.
- Expectation is that you serve on two committees and attend meetings. Work with your supervisor to make sure you are good to attend meetings; plan out your hours in advance. Make sure to have your supervisor's approval to be at events.

## COMMITTEE REMINDERS

- We are elected/appointed, so we must use Robert's Rules.
- Each committee member serve for 2 years;
  - Attendance is vital, if you miss more than 3 meetings, automatically off. Significant medical issues or death in the family can be worked with;

- 4 executive officers (pres x 2 years, VP x 4 years, recorder and treasurer x 1 year).
- We have chairs and co-chairs for each committee for one-year terms. Co-chair rolls into the chair position next year. This is to have continuity from year to year.
- Meetings are on your calendars; some are in person and some are zoom;
- There is no hybrid option for in person and zoom meetings must have cameras on;
- Committees Chairs can meet with your teams either in person or on zoom but must meet regularly and can depend on what's going on with your event;
- Chairs and co-chairs, let president know if someone isn't showing up or pulling their weight;

## COMMITTEE GOALS

- Our goal is to put one proposal for the Fall and Spring for leadership and one enhancement for each of our major events/programs;
- Research Committees: Present one proposal in the Fall and one in the Spring to senior leadership.
  - Research committees look at what other organizations are doing and what best practices exist (random acts of kindness), tuition reimbursement was also staff council, campus ambassadors was also a new initiative from SC (new employee tours of each campus)
- Service Committees: Make one enhancement to each of our major events/programs

## NEW BUSINESS

### Elections of Officers

Elections: 3:39 pm

#### 23/24 Executive Committee Officers:

##### President:

Tricia Murray self-nominated for president at 3:48, there were no other nominations.  
 Candace Hamilton-Meserole motions to vote for president  
 Jill Stine seconds the motion  
 Tricia Murray elected for president (unanimously) at 3:50 pm

##### Vice President

Vernita Williams self-nominated for vice president at 3:51pm, there were no other nominations.  
 Jill Stine motions to vote for vice president  
 Barbara Batista seconds the motion  
 Vernita Williams elected for vice president (unanimously) at 3:52 pm

##### Treasurer

Elise Gordon self-nominated for Treasurer at 3:52 pm  
 Brent Hamilton self-nominated for Treasurer at 3:53 pm  
 There were no other nominations  
 Candace Hamilton-Meserole motions to vote for treasurer at 3:54 pm  
 Bridget Vosloo seconds the motion at 3:54 pm  
 Brent Hamilton = 4 votes, Elise Gordon = 21 votes  
 Elise Gordon elected as treasurer at 3:56 pm

##### Recorder

Brittany Cortez self-nominated for recorder at 3:57 pm, there were no other nominations.  
 Sarai Gonzalez motions to vote for recorder at 3:57 pm  
 Candace Hamilton-Meserole seconds the motion  
 Brittany Cortez elected for recorder (unanimously) at 3:58 pm

## Committee Elections

### Research Committees

#### Staff Retention

Jennifer Mangrum explains the purpose of the committee and its current projects/proposals to help encourage employees to stay and help recruit new employees, mental health proposal.

Jennifer Mangrum self-nominated to stay as chair at 4:00 pm

Shontel Pearson self-nominated for co-chair at 4:00 pm

There were no other nominations

Brent motions to vote for both chair and co-chair at 4:01 pm

Tricia seconded the motion to vote at 4:01 pm

Motion carries at 4:02 pm

Jennifer Mangrum elected Chair of Staff Retention (unanimously)

Shontel Pearson elected co-chair of Staff Retention (unanimously)

#### Professional Development

Natarsha Hall explains the purpose of the committee: to represent professional development for full-time staff, to propose that budget come from one central budget instead of each department, to encourage professional development that HR already holds

Natarsha Hall self-nominated to stay as chair at 4:05 pm

Barbara Batista self-nominated to co-chair at 4:05 pm

There were no other nominations

Eric Hawkins motions to vote for chair and co-chair at 4:06 pm

Bridget Vosloo seconds the motion at 4:06 pm

Motion carries at 4:06 pm

Natarsha Hall elected chair of Professional Development (unanimously)

Barbara Batista elected co-chair of Professions Development (unanimously)

#### District-Wide Communications

Tricia Murray explained that the committee takes care of the newsletter and identifies ways to better communicate who and what the staff council is and does.

Elise Gordon self-nominated to co-chair at 4:09 pm

Courtney Kelley self-nominated to chair at 4:09 pm

There were no other nominations.

Tricia Murray motioned to vote for chair and co-chair at 4:10 pm

Sarai Gonzalez seconds the motion

Motion carries at 4:10

Courtney Kelley elected chair of District-Wide Communications (unanimously)

Elise Gordon elected co-chair of District-Wide Communications (unanimously)

### Service Committees

#### Campus Ambassadors

Eric Donihoo explains the purpose Campus Ambassadors; that this committee was launched in 2023, The chair of the committee facilitates the scheduling of a campus tour; it's a great way to connect with new hires.

Elise Gordon self-nominated to co-chair at 4:12 pm

Bridget Vosloo self-nominated to chair at 4:12 pm

Sgt. Eric self-nominated to co-chair at 4:12 pm

There were no other nominations.

Miranda Lankford motioned to vote for chair at 4:12 pm

Jill Stine seconds the motion.

Motion carries at 4:13 pm

Bridget Vosloo elected at chair of Campus Ambassadors (unanimously) at 4:13 pm

Bridget Vosloo motioned to vote for co-chair at 4:13 pm  
Candace Hamilton-Meserole seconds the motion  
Motion carries at 4:13 pm  
Elise Gordon = 0 votes  
Eric Hawkins 25 votes  
Eric Hawkins elected co-chair of Campus Ambassadors at 4:14 pm

#### Foundation Support

Formerly known as Silent Auction Committee, works closely with the Foundation to support them as volunteers.

Sydney Long self-nominated for chair at 4:15 pm  
Rhonda Bolton self-nominated for co-chair  
Tammy Pitts self-nominated for co-chair  
There were no other nominations.  
Sarai Gonzalez motioned to vote for chair at 4:16 pm  
Tricia Murray seconds the motion  
Motion carries at 4:16 pm  
Sydney Long elected chair (unanimously) of Foundation Support at 4:16 pm  
Bridget Vosloo motions to vote for co-chair at 4:17 pm  
Jill Stine seconds the motion  
Motion carries  
Rhonda Bolton = 4 votes  
Tammy Pitts = 21 votes  
Tammy Pitts elected co-chair of Foundation Support at 4:18 pm

#### Meals on Wheels

Explanation provided: Nonprofit in Collin County, provides meals for disabled or elderly, last year we collected 130 boxes and over \$2000.

Susan Karlsen self-nominated for chair at 4:20 pm  
Adela Valdez self-nominated for co-chair  
Jamie Brinkley self-nominated for co-chair  
There were no other nominations.  
Eric Donihoo motions to vote for chair at 4:21 pm  
Candice Hamilton-Meserole seconds the motion  
Motion carries at 4:21 pm  
Susan Karlsen elected chair of Meals on Wheels (unanimously)  
NJ Javed motions to vote for co-chair  
Shontel Pearson seconds the motion  
Adela Valdez = 4 votes  
Jamie Brinkley = 20 votes  
Jamie Brinkley elected co-chair of Meals on Wheels at 4:22 pm

#### Random Acts of Core Values

Explanation: Employees are nominated by their co-workers for going above and beyond, and nominees are recognized with an award.

Brittany Cortez self-nominated for chair at 4:25 pm  
Adela Valdez self-nominated for co-chair  
There were no other nominations.  
Tricia Murray motions to vote for chair and co-chair  
Brent Hamilton seconds the motion  
Motion carries at 4:27 pm  
Brittany Cortez elected chair of Random Acts of Core Values (unanimously)

Adela Valdez elected co-chair of Random Action of Core Values (unanimously)

#### Student Employee of the Year (SEOTY)

Miranda Lankford explains that this committee recognizes student employees nominated by their co-workers and leaders, with 68 submissions with almost 30 eligible candidates last year.

Miranda Lankford self-nominated for chair at 4:29 pm

Melissa Carmody self-nominated for co-chair

There were no other nominations

Jill Stine motions to vote for chair and co-chair

Sarai Gonzalez seconds the motion

Motion carries at 4:29 pm

Miranda Lankford elected chair of Student Employee of the Year (SEOTY) (unanimously)

Melissa Carmody elected co-chair of Student Employee of the Year (SEOTY) (unanimously)

#### ROSE

Explanation given: Recognition of Service Excellence. This ceremony is held every June for its nominees, and the winner is announced at All College Day.

Vernita Williams self-nominated for chair at 4:34 pm

Jill Stine self-nominated for co-chair

There were no other nominations

Candice Hamilton-Meserole motions to vote for chair and co-chair at 4:34 pm

Natarsha Hall seconds the motion

Motions carries at 4:35 pm

Vernita Williams elected chair of ROSE (unanimously)

Jill Stine elected co-chair of ROSE (unanimously)

#### Ad Hoc Committee

Ad Hoc committee voting was postponed until further review.

## PROPOSAL UPDATES

- Bilingual – Now, with HR, the purpose was to provide a stipend to people who speak another language and use it with their job, who are not otherwise compensated for it.
- Staff Emeritus – have faculty emeritus, recognize employees who have retired and have outstanding service at Collin; get a title; this one is with senior leadership
- Staff Memorial – With leadership again, the purpose is to have a moment of silence and names on the board at ACD; SC will send a card
- Child Care – Staff Retention is currently working on this proposal.
- Mental Health – We currently have two proposals, and they have been partly presented; waiting on feedback from leadership. One proposal is to specifically state that sick time can be used for mental illness, and the second proposal is to either give a few days off to employees or to have a couple of days a year with mental Mondays or family Fridays to take care of yourselves and family

## ANNOUNCEMENTS

- A Google form will be sent for committee volunteering for research and service committees.
- We need at least 2 Campus Ambassadors from each campus
- Committee selections are due by 9/29.

Congratulations to our new officers and committee chairs!! You will get access

Next steps: select committee assignments

Meet your colleagues – Find someone you don't know and schedule time for lunch or coffee or a Zoom and have it done before the next Staff Council meeting.



## **NEXT MEETING**

10.13.23, Abernathy Hall, McKinney Campus

Candice Hamilton-Meserole made a motion to adjourn the meeting at 4:51 pm

Jill Stine seconded the motion.

Meeting Adjourned at 4:51 pm