

Institutional Research Office

GLOSSARY OF TERMS

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Acronyms/Terminology	Description
A	
AA	Associate of Arts degree.
AAA	Associate of Applied Arts degree.
AAS	Associate of Applied Science degree.
AAT	Associate of Arts in Teaching. Board-approved collegiate degree programs consisting of lower-division courses intended for transfer to baccalaureate programs that lead to initial Texas teacher certification.
Academic Courses	Credit courses taught for the purpose of contributing toward the requirements of a baccalaureate degree and are transferrable to a university. Academic courses contrast with technical, remedial, and noncredit courses.
Academic Fresh Start	State law (i.e., Texas Education Code Section 51.931) allows applicants who are residents of Texas and have academic credits earned 10 or more years prior to the starting date of the semester in which they seek admission to Collin College to have those credits or grades not be considered in the admission decision. This allows students to begin a new course of study with a clear academic record. Note that this is an all-or-nothing option. Applicants are not able to pick and choose which courses to include or exclude. If the Academic Fresh Start option is selected, credits for any courses taken 10 or more years ago will not be counted. This means courses taken previously cannot be used to fulfill new prerequisite requirements, or towards the new degree, or in the new GPA calculations. Applicants must complete the admissions process. Applicants under the Academic Fresh Start provision must still meet the criteria for the Texas Success Initiative (TSI).
Academic Partnerships	A partnership between colleges/universities to collaboratively facilitate the delivery of bachelor's, master's, and doctoral degrees to service area residents. For details of Collin's partners see https://collin.oudeve.com/chec/
Academic Program	An instructional program leading towards an institutional credential, certificate, associate's, bachelor's or master's degree or professional degree or resulting in credits that can be applied towards those degrees.
Academic Year	The customary annual period of instruction at a college, university, etc., that typically begins in September. At Collin, the academic year runs from September 1 of a given year to August 31 of the following year. For example, September 1, 2023, to August 31, 2024, is Academic Year 2023-24.
Academically Disadvantaged	Students are identified based on the Texas Success Initiative (TSI) approved test; students who fail one or more sections of TSI reading, writing, or math. Note that being academically disadvantaged does not include students with learning disabilities.
ACCESS	Accommodations at Collin College for Equal Support Services (ACCESS) Office. Following the Americans with Disabilities Act of 1990, Collin provides services for students with documented disabilities. The services include interpreters, note-takers, scribes, readers, and testing accommodations etc.
Accountability System	Texas' Higher Education Accountability System provides data on the state's performance on critical measures as laid out in the Texas Higher Education Coordinating Board's strategic plan.

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Accreditation	A process of demonstrating that an institution or instructional programs within an institution have an appropriate purpose, documented outcomes consistent with that purpose, resources adequate to accomplish that purpose, and demonstrate ongoing improvement. Colleges in Texas should refer to the Principles of Accreditation published by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). The CB recognizes other accrediting agencies for our Allied Health Programs which can be found on Collin's website at: https://www.collin.edu/aboutus/index.html .
ACGM	Academic Course Guide Manual. The Lower-Division Academic Course Guide Manual is the THECB's official list of approved general academic transfer courses that may be offered for funding by the community and technical colleges.
AI	Artificial Intelligence is the simulation of human intelligence by machines, especially computer systems. AI ingests large amounts of data, and based on analysis of the data and based on the patterns in the data, future predictions are made.
All College Day	A College-wide all-day activity held twice a year, in August and January, before the start of the long semester. The President talks about the important issues relating to College/Higher Education. Awards are given to outstanding faculty and staff, and new faculty and staff are recognized. Professional development activities may be provided in the afternoon.
ApplyTexas	A Texas-wide online application portal used to gain admission to Texas public institutions. Students applying to Collin College must submit a completed ApplyTexas application. This portal offers students the convenience of applying to multiple schools using a single application. This is like Common Application; a centralized application system used by over 900 colleges and universities across the US and internationally, which is not specific to Texas.
Argos	Argos is used by IRO to retrieve data from Banner. Argos by Evisions is an Enterprise reporting solution that gives quick access to data. It is a reporting tool that helps deliver insights needed to make timely, better-informed decisions. It allows users to run ad-hoc queries and dashboards. Argos users are of three types: Datablock designers, Report Writers, and Report Viewers. IRO users fall under the first two user categories.
Articulation Agreement	An agreement between postsecondary institutions or programs that facilitates the smooth transfer of credits from one institution to another.
AS	Associate of Science degree.
Assessment	A method to determine preparation for college-level coursework.
Asynchronous Course	Online course that allows a student to watch lectures and complete assignments in their own time rather than having to attend classes at specific time.
At-Risk Student	In general, students who have a higher than average probability of dropping out or failing school. The term came into use following the 1983 report of the Commission on Excellence.
Attempted Hours	The number of hours for which a student is enrolled at Collin in a given term. This includes all college-level courses as well as developmental courses.
Average Time to Degree	The average length of time in years to complete a degree. Students are tracked for total years and months that have elapsed from the first date of entry until program completion. High school dual credit and developmental education hours are excluded. Source: THECB CBM001, CBM009, CBM00N.
Award	A credential granted to a student for successful completion of a designated curriculum such as a degree or certificate.

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B	
Banner	Ellucian Banner is an ERP (Enterprise Resource Planning system) specifically designed for higher education. Collin College adopted Banner in fall 2008 and used it through summer 2024. It consists of six integrated systems: (1) Student, (2) Finance, (3) Financial Aid, (4) Human Resources, (5) Alumni Development, and (6) General that maintain student, financial, personnel, and alumni data. Banner stores data in about 4,000 Oracle tables. The Banner software acts as an interface to the ORACLE tables. IRO uses Argos to retrieve data from Banner.
Base Year (Base Period)	Runs from March 1 of a year through the end of the following February. Prior to the adoption of the HB 8 outcomes-based funding model in fall 2024, enrollment during in the Base Year determined enrollment funding for the following biennium.
BAT	Abbreviation for the Bachelor of Applied Technology degree.
Biennium	The two-year budget period used by the Texas state government. A biennium begins on September 1 of each odd-numbered year and ends on August 31 of the next odd-numbered year. Each biennium contains two fiscal years.
Board of Trustees	The nine (9)-member elected governing body of Collin College also referred to as the "Board."
BSN	Abbreviation for the Bachelor of Science in Nursing degree.
Building a Talent Strong Texas	The Texas Higher Education Coordinating Board's strategic plan for Texas higher education, approved in January 2022, focuses on three measurable data-driven goals the first two of which apply to community colleges. 1) Attainment of Postsecondary Credentials. Target: 60% of Texans ages 25-64 will receive a degree, certificate, or other postsecondary credential of value by 2030. 2) Postsecondary Credentials of Value. Targets: <ul style="list-style-type: none"> • 550,000 students will complete postsecondary credentials of value each year. • 95% of students will graduate with no or manageable undergraduate student debt in relation to their potential earnings (For more details, see: https://www.highered.texas.gov/our-work/talent-strong-texas/).
C	
Calendar Year	Begins on January 1 of a given year and ends on December 31 of the same year.
Canvas	A Learning Management System used by Collin.
Capstone	Course-based learning experience resulting in a consolidation of student's educational experience and certifies mastery of entry-level workplace competencies. The capstone occurs during the last semester of students' educational programs.
Carl Perkins	Reference to a U.S Public Law more formally known as Carl D. Perkins Vocational and Technical Education Act stipulating that federal funds be awarded to post-secondary institutions to foster and promote workforce education.
Carnegie Classification	The Carnegie Classification is a taxonomy developed in 1970 by the Carnegie Commission on Higher Education for policy research. It classifies all degree-granting colleges and universities in the United States that are accredited by an agency and are recognized by the U.S. Secretary of Education into various categories based on their function and student and faculty characteristics. IPEDS uses the Carnegie classification to classify institutions. Periodically, the typology is revised as its universe changes. The latest changes were made in 2021.

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CASMNS	The Center for Advanced Study in Mathematics and Natural Sciences. The Center offers advanced opportunities to students in the areas of biology, chemistry, physics, and mathematics. Students must have a GPA of 3.0 to be eligible.
CBM Reports	Coordinating Board Management Reports. All Texas Institutions of higher education must submit regular reports to the THECB to fulfill the provisions of the Higher Education Coordinating Act of 1965. The CBM reports are submitted to the Educational Data Center and are certified for accuracy by both the institution and the THECB.
CBM-002	An end-of-semester CBM report that provides Information about enrolled students' readiness for college-level instruction and remediation intended to help unprepared students be successful in freshman-level academic coursework as defined by the Texas Success Initiative (TSI) statute and affiliated rules.
CBM-008	The CBM-008 faculty report is an end-of-semester report. Its purpose is to report data on instructors who teach any classes reported on the CBM-0CS. It is reported each fall and spring.
CBM-009	The CBM-009 is an annual report on all degrees, certificates, core curriculum completions, and field of study awards during the prior fiscal year in active Coordinating Board-approved programs.
CB116	The CB 116 is a Supplemental Follow-up report of program completers by classification of Instructional Programs (CIP). The Texas Higher Education Coordinating Board (THECB) tracks community college program completers (graduates) in an effort to determine what proportion were "successful" in their subsequent endeavors. The successful completers are those who either are pursuing education at a post-secondary institution, have found gainful employment, earned a certificate of apprenticeship, or are enlisted in a military or peace corp. The THECB uses a multi-step tracking process to track graduates who have attended a Texas public community or technical college after they leave the colleges. The social security numbers of students are matched with the Texas Workforce Commission (TWC) and Employment Insurance (UI) records and the public higher education database maintained by the THECB. Whoever the THECB is unable to find via its multi-step process, it asks the institutions to track them.
CBM-00A	Noncredit student report submitted each quarter. The Continuing Education Student Report (CBM-00A) includes all students enrolled as of the official census date in continuing education courses (reported on the CBM-00C for state funding) where the official census date occurs within the reporting period.
CBM-00C	Noncredit course report submitted each quarter. All students enrolled in Coordinating Board-approved continuing education courses during a given quarter are reported on the CBM-00C. The courses reported on the CBM-00C include all specially approved continuing education courses (local need) and courses listed in the continuing education section of the Workforce Education Course Manual.
CBM-00M	The CBM-00M is an annual report on all Occupational Skill Awards (OSA) granted to students in active Coordinating Board-approved programs during the prior fiscal year. Beginning in fall 2024, the report will also include Institutional Credentials Leading to Certification/Licensure (ICLC).
CBM-00N	An irregular report submitted as necessary to notify the THECB of changes or corrections to student Social Security Numbers.

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CBM-00S	This end-of-semester report (CBM-00S) reflects individual courses enrollments and grades, by student, as of the final day for each semester, and includes only Coordinating Board-approved courses for credit, whether the class is delivered on-campus or off-campus. Students who withdraw from a class on or before the official census date are not included in this report.
CBM-0C1	A student census report. The CBM-0C1 reflects data on all students enrolled at the reporting institution in courses (for which semester credit hours are awarded) as of the official census date. Students who withdraw from the institution prior to or on the official census date will not be reported.
CBM-0CS	The Census Student Schedule Report (CBM-0CS) reflects individual courses by student, as of the official census date. The official census dates are the twelfth-class day of the fall and spring semesters and the seventh class day of the summer session (10-week).
CBM-0E1	This student end of semester report reflects students enrolled at the reporting institution as of the final day of each semester. No record for the student is submitted if the student withdraws from the institution on or before the census date. If a student withdraws from a class after the census date, that class enrollment will be reported so that the CBM0E1 record matches the individual course records on the CBM-00S.
CCCCD	Collin County Community College District, or CCCC. The College rebranded itself as Collin College in 2007. The district headquarter is inside the Collin Higher Education Center in McKinney.
CDS	Common Data Set. It is a collaborative effort and initiative of major publishers like College Board, Peterson's, Wintergreen Orchard House, US & World News, and the educational community to have more accurate comparable data based on standard definitions. The objective of CDS is to improve the accuracy of data provided to students as well as to lessen the burden on the data providers.
CE	Continuing Education & Workforce Development Division of Collin College also known as Continuing Professional Development since 2024.
Celina Campus	Celina Campus opened in fall 2021. It is built on 75 acres and serves the northwestern sector of Collin County, including the cities of Celina and Prosper and the portions of Collin College's service areas in Celina ISD and Prosper ISD in Denton County. It is located at 2505 Kinship Parkway in Celina 75009. The campus is abbreviated as "CEC" in Banner.
Census Date	The census date is the official date when enrollment snapshots are captured for reporting to the THECB and official internal comparisons. For traditional 16-week courses during fall and spring semesters (10-week courses during summer), the census date is the 12th class day counting from the first class day and counting each day on which classes are normally held). It must occur on a day when the Registrar's Office is scheduled to be open so students can drop or withdraw from classes. For courses that run fewer than the traditional length, the census length is designated on page C1.1 in the <i>THECB Reporting & Procedures Manual for Texas Community, Technical, and State Colleges</i> .
Central Park Campus (CPC)	Central Park Campus (CPC) is the former name of the McKinney Campus. "CC" continues to be used in Banner as the abbreviation for McKinney Campus.

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Certification	<p>Certification can refer to at least two things.</p> <p>1) Certification may refer to recognition by an agency other than a postsecondary institution that a student or former student has demonstrated through an examination process some degree of mastery of a designated body of knowledge or set of skills/abilities related to a specific occupation. Certification may result in higher pay or enhanced employment opportunities, but unlike licensure, it is not required for gainful employment in an occupational field.</p> <p>2) Certification may alternatively refer to a process of validating and attesting to the accuracy of data submitted to the THECB for CBM compliance reports to the satisfaction of both the institution and the THECB staff.</p>
CEU	Continuing Education Unit. CEUs are nationally recognized units used to record satisfactory completion of certain approved occupationally-related courses. One CEU is awarded for each 10 contact hours of instruction or activity. CEUs are awarded for successful completion of these courses.
CIP	<p>CIP can refer to two things at Collin College.</p> <p>1) The Classification of Instructional Programs (CIP); a taxonomy that uses six-digit numbers to label and classify instructional programs. It was developed and maintained by the U.S. Department of Education to facilitate reporting at the federal level and was subsequently adopted by Texas to facilitate state reporting. CIP 2000 is the latest update. Instructional programs can also be aggregated into four-digit and two-digit levels, covering a broader range of instructional programs.</p> <p>2) CIP may also refer to Continuous Improvement Plans that are a component of Collin College's program and service review process. The CIP documents an instructional program's or a service unit's efforts to improve over time based on identified needs or weaknesses.</p>
Clery Act	The Clery Act (The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S.C. § 1092(f)) is a federal law that requires all colleges and universities that receive federal funding to disclose information about crimes that occur on and near their campuses. The Clery Act also requires colleges and universities to publish an Annual Security Report (ASR) informing their communities of campus safety policies and procedures, crime prevention efforts, and campus crime statistics. Colleges and universities that have on-campus student housing are also required to publish an Annual Fire Safety Report (AFSR) informing their communities of fire safety policies and procedures and fire statistics.
Closing the Gaps	Closing the Gaps (by 2015) was adopted by the Texas Higher Education Coordinating Board in 2000 with the goal to increase higher education participation and graduation by ethnic minorities and within science and health care programs. Basically, this State program was designed to close the educational gaps in Texas as well as between Texas and other States. Closing the Gaps focused on four components: participation, success, excellence, and research.
Co-Curricular	Programs and activities that directly complement classroom learning (e.g., field trips, guest speakers, etc.).
CoE	Council on Excellence is a group of elected full-time faculty members who serve as a peer-review body for the faculty contract renewal process. The committee also oversees the distribution of professional development and travel funds for full-time faculty, conducts the annual Outstanding Professor and Piper Professor selection processes, and oversees The University of Texas at Dallas (UTD) Scholarship Program. IRO conducts the annual elections of CoE members every spring and provides the election results to the chair of CoE.

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Cohort	A cohort is defined as a group of persons sharing a particular statistical or demographic characteristic. For example, all students entering college for the first time in fall 2023 comprise the cohort of first-time-in-college (FTIC) students for that term. Cohorts can be used, for example, to track student retention over specific periods. The IPEDS GRS uses fall FTIC, full-time, degree-seeking cohorts to track the graduation rates. PEIMS uses cohorts to calculate dropout rates.
College Scorecard	Provides data and information on colleges and universities in the United States to help students and families make informed decisions about higher education. https://collegescorecard.ed.gov/
College-Wide ID (CWID)	Every student and employee at Collin College is issued a CWID. This unique number is used instead of a Social Security Number (SSN) or any other identifier when doing business with Collin College. CWID is used to generate accounts that facilitate access to Collin College's various online systems (e.g., Canvas, Collin Email, CougarWeb, etc.). In Workday, this number is called Student ID.
Collin College Mission Statement	Collin College is a student and community-centered institution committed to developing skills, strengthening character, and challenging intellect.
Collin College Vision Statement	Delivering a brighter future for our students and communities.
Collin Higher Education Center (CHEC)	The Collin Higher Education Center (CHEC) was created to house Collin College's administrative offices and, initially, through university partners, to provide Collin County residents access within the county to baccalaureate and graduate programs that Collin College does not offer. CHEC is located at 3452 Spur 399, McKinney, TX 75069 (the Northeast corner of Hwy 121 and 75 Central Expressway). In fall 2024, the instructional offerings from partner universities will be relocated to the Allen Technical Campus, and CHEC will be renovated to expand the space available for administrative offices.
Community and Technical Colleges (CTC)	A category of Texas public postsecondary institutions used by the Texas Higher Education Coordinating Board to group institutions whose primary missions are one- and two-year awards, transfer to four-year institutions workforce education, and college readiness training.
Community College or Junior College	In Texas, the two terms are used synonymously to refer to two-year postsecondary institutions that offer some combination of academic transfer curriculum, workforce education, and college preparatory instruction and that award certificates, associate degrees, and, in some instances, as is the case with Collin College, baccalaureate degrees.
COMPASS	Test of basic college-level skills developed by ACT and formerly used by Collin for Texas Success Initiative (TSI) compliance and placement. COMPASS scores are still found in Banner.
Competency-Based Education	An educational program designed to teach applied and/or job-related clusters of skills and knowledge that form the basis for evaluation of the student.
Completer	A student who receives a formal credit or noncredit award signifying successful program completion (i.e., degree, certificate, occupational skill award, institutional credential leading to certification/licensure (ICLC) from September 1 of a given year through the following August 31. Under the HB 8 funding model, completers are one of the primary drivers for performance funding.

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Completer (IPEDS)	For IPEDS purposes, completers are students who received a degree or certificate from July 1 of a given year through the June 30 of the following year.
Completion Rate	This is an ambiguous term and may refer to a course completion rate or to a program completion rate, depending on the context. For the former, see Course Completion Rate, and for the latter, see Graduation Rate.
Completion Rate IPEDS	In line with provisions of the legislation, first-time, full-time, degree-seeking students who entered Collin College during the summer and fall of a federal reporting year are tracked over a three-year period (150% of normal time to degree completion) of their initial entry into Collin College. According to IPEDS, the Completion rate/Graduation rate, in line with the Students Right-to-Know regulation, considers completers as those students who received their degree/certificate (or completed a transfer preparatory program) within 150% of the normal time according to the institution's catalog. See Graduation Rate IPEDS.
Compliance Certification	A document submitted to the Southern Association of Colleges and Schools Commission on Colleges by member institutions documenting how they meet SACSCOC's core requirements and standards. The document is submitted 15 months prior to an institution's scheduled on-site reaffirmation visit.
Concurrent Admissions	Concurrent admissions refers to students who are enrolled at Collin and who participate in any of the concurrent admissions agreements that Collin has with partner universities.
Concurrent Enrollment	Concurrent enrollment can refer to one of two things: 1) students enrolled in Collin courses while still enrolled in high school and 2) students who are enrolled at Collin and other colleges or universities at the same time.
Contact Hour	A unit of measure representing one hour (50 minutes) of instructional contact between a student and a faculty member. In the past, community and technical colleges received contact hour reimbursement from the state based on the number of contact hours reported on designated CBM reports. After HB 8, enrollment-based funding was replaced by performance funding.
Cooperative Work Experience	Educational program designed to provide actual work experience related to classroom study and career choices.
Coordinating Board (CB)	See Texas Higher Education Coordinating Board (THECB).
Core Curriculum	Core curriculum refers to a set of courses (including American history; creative arts; English; government; language, philosophy & culture; mathematics; physical sciences; and social & behavioral sciences) as specified by the State of Texas and SACSCOC. Undergraduate students are required to successfully complete a minimum of 42 semester credit hours in the core curriculum to become eligible for a two- or four-year academic undergraduate degree and 15 semester credit hours to become eligible for an associate of applied science degree. These requirements are in addition to requirements associated with students' declared majors.
Core Curriculum Completer	A student who satisfies all component areas of the core curriculum is classified as core curriculum completer regardless of any other course work completed. Core curriculum completers are identified on the CBM-009 report. In the wake of the Texas Legislature adopting the HB 8 performance funding model, core curriculum completers are no longer eligible for state funding.
Core Requirements	Mandatory courses that students are required to complete to earn a degree.

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Core Values	A set of values developed by the Collin College's administration and approved by its Board of Trustees in 2000. Collin's Core Values have become a guiding influence for the college. They include a passion for learning, service and involvement, creativity and innovation, academic excellence, dignity and respect, and integrity.
Co-requisite	Refers to courses that must be taken simultaneously during the same semester.
Cougar	Collin College mascot. The mascot is appropriately named "Collin."
Cougar Alert	Emergency notification system of Collin College. In the event of an emergency all Collin College students, faculty and staff are contacted via text, phone and email about the emergency and directions for what to do.
CougarWeb	Students use Collin College's Web portal, CougarWeb, to view classes and availability, register for classes, pay tuition, view financial aid status, access Collin Email, and more. Students need their usernames and passwords issued during the admissions process to log into CougarWeb located at https://cougarweb.collin.edu . Faculty and staff use CougarWeb to access personal or privileged information related to their employment or the College in general.
Course Completion Rate	Calculated by dividing the number of students enrolled in a given course, or set of courses on the last class day of a designated term by the number of students who were enrolled on the census date.
Course Drop Limit	Texas Education Code 51.907 Course Drop Limit Provisions: Students who enroll as an entering freshman or a first-time college student in undergraduate courses at any Texas public postsecondary institution are subject to the limit of six course drops. This includes any course a transfer student has dropped at another institution.
Course load	The number of courses or credits in which a student enrolls during a specific term.
Courtyard Center (CYC)	A Collin College instructional center located at 4800 Preston Park Blvd. Plano, TX 75093. The primary focus is noncredit workforce instruction. The site is abbreviated as "CY" in Banner.
Credit Hour	A unit of measure that represents one hour of instruction (50 minutes) in a specific course each week. It is applied toward the total requirements for a degree or certificate.
D	
Dashboard	Dashboards are visual presentations of data from various sources to help users monitor and grasp the key points quickly. Dashboards organize and visualize data in a user-friendly and intuitive way to provide valuable insights to decision-makers based on accurate numbers in near real or real time. These visual representations of data usually consist of multiple pre-built widgets that are connected by aligning them on the same dashboard. Dashboards are interactive analytic tools used to monitor the performance. Many dashboards offer users the ability to drill-down into data or to aggregate or disaggregate data.
Data Base Dictionary (DBD)	Documents that contain detailed information about the elements in a data base including their locations, labels, formats, caveats, etc. IRO's Banner-related DBDs are posted in J:\IRO\Data Dictionaries.
Degree Audit	An advising tool that helps students know which required courses remain for them to successfully complete to earn a specific award. Collin College currently uses CougarCompass as its primary student-accessible degree audit tool. The ZogoTech data warehouse provides degree audit resources for staff and administrators.

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Degree Plan	The list of courses required for a specific award.
Degree-Seeking Student	Students enrolled in courses for credit who are recognized by the institution as seeking a degree or certificate based on the student's declaration of a major.
Desk Review	Refers to the analysis of data and information submitted by a postsecondary institution to the THECB for the purpose of assessing some aspect of the institution by state authorities. Based on the desk review, the THECB determines whether an institution and/or its programs meet standards set by the THECB. The desk review does not involve a visit by state authorities to the college unless issue(s) are identified during the desk review that can only be resolved by visiting the college.
Developmental Education (DE)	Disciplinary groupings of remedial courses designed to prepare high school graduates and other adults with college-level knowledge and skills when they are not prepared to succeed at that level.
DigiTex (formerly the Virtual College of Texas [VCT])	DigiTex (https://digitex.org/home/), initially known as the Virtual College of Texas, was established in 1998 as a mechanism for inter-institutional online course sharing across the state. Online courses that originate at participating Texas postsecondary institutions are available to students enrolled at any other Texas postsecondary institution without students at the receiving institution needing to enroll at the provider institution. Collin College participates in DigiTex.
Dignity Initiative	The Dignity Initiative is a multi-year effort adopted by Collin faculty to educate the campus community about the specific elements of gender violence and to empower community members with specific action steps to end gender-based oppression. IRO supports the Initiative by administering post-event surveys and generating reports to assess the effect of the Initiative on student participants.
Directory Information	In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974, Federal Law 99-380, information classified as "Directory Information" may be released to a qualified individual or an organization that files a written request with the Registrar without the consent of the student. This information includes the student's name, address, telephone number, date and place of birth, major, field(s) of study, participation in officially recognized activities/sports, weight/height (for athletic team members only), dates of attendance, most recent previous educational institution attended, and degrees and awards received. A student may restrict the release of directory information. For more details, see the Collin catalog.
Discipline	An area of academic study.
Distance Learning	Instruction offered via cable television, Internet, satellite, videotape, or other means to students who are separated from the instructor by time or space. Courses offered via these modalities have a designation of "IT" in Student Information System.
Dual Credit (High School Dual Credit or HSDC)	The Texas Higher Education Coordinating Board (THECB) defines dual credit as a system in which an eligible high school student enrolls in college course(s) and receives credit for the course(s) from both the college and the high school. Dual credit courses may be taught on the high school campus by an approved instructor, on a college campus, or online. Dual credit may consist of either academic or technical courses.

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E	
Earned Hours	The number of credit hours a student has successfully completed. This includes all developmental, transfer, college-level, and non-traditional courses.
Economic Impact Study	An Economic impact study is undertaken every few years to measure the economic impact created by Collin College on the community and the benefits Collin College generates in return for the investments made by its students, taxpayers, and the society. It estimates the total dollars, jobs, and incomes generated in the service area due to the contribution of Collin College. The most recent economic impact study was conducted in 2022 by Lightcast, a labor market analytics firm. Collin College's estimated economic contribution to the region's overall prosperity was over \$907 million supporting 11,552 jobs in Collin County. IRO worked with Lightcast to provide data for the Economic Impact Study.
Educational Intent	The intended educational objectives that a student has upon entry, or develops through interaction with an institution's programs, support services, and staff. This intent can include an array of educational objectives ranging from taking a single course or courses to improving a certain skill, transferring credits to a university, or earning an award. Intent can and often does change over time.
18/27-hour rule	State law dictates that students are allowed to enroll in a maximum of 18 SCH of remedial instruction at state expense or, if they are non-English speakers, they are allowed an additional 9 SCH in ESL instruction.
Employability (Career Readiness or Work Readiness)	A state of readiness or preparation for a student to move into gainful, productive employment related to their area of study. It generally refers to employers' perceptions based on experiences of hiring program completers (degree or other formal award).
Employer Satisfaction Survey	A questionnaire designed and used by Collin to assess the degree to which employers of Collin's workforce education graduates are satisfied with the District's preparation of its graduates for the workplace. This survey is administered periodically to employers who have employed Collin's workforce education graduates and whose contact information is available. The survey results are posted on IRO's intranet site.
Enrollment Count	Refers to the number of enrollments (seats filled) rather than the number of individual students enrolled; e.g., a student enrolled in one course would be counted once and a student enrolled in three courses would be counted three times for an enrollment count within a period of interest (which may be a term, a year, etc.).
Enrollment History	Formerly referred to as "Headcount Statistics" when it was published and distributed as term-by-term static enrollment tables. Historical enrollment data now resides in two places. 1) A Tableau dashboard referred to as "Census and End-of-Term Registration" (https://prod-useast-a.online.tableau.com/#!/site/collincountycommunitycollegedistrict/workbooks/300751/views). It provides a series of tables and charts summarizing and comparing enrollment over five years including a variety of disaggregations. 2) A series of static tables on the IRO intranet site under the "Student Information" link (https://inside.collin.edu/iro/studentinfo.html) that provides historical enrollment, demographic, and program completion data for credit and non-credit enrollment.

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GLOSSARY OF TERMS

Acronyms/Terminology	Description
Environmental Scanning	Part of strategic planning involves obtaining information about an organization's environment from a variety of sources to help decision-makers stay ahead of upcoming changes. Environmental scanning involves reading from and communicating with a variety of sources to identify trends, events, and emerging issues in the economy, society, education, politics, and other areas to catch indicators of change that may impact the institution.
ESL	English as Second Language. The ESL course(s) are designed to teach English to students whose native language is not English.
Excess Hours	May refer to at least two concepts. 1) Number of semester credit hours (SCH) attempted by students in associate degree programs at Texas two-year institutions or bachelor's degree programs at Texas public four-year institutions in excess of the degree plan. To determine excess SCH, all college-level hours a student attempted are summed. This does not include dual credit and developmental education SCHs. 2) Student are allowed a maximum of 18 SCH in developmental education courses or 27 SCH plus another 9 SCH in ESL instruction. Students who attempt developmental SCH beyond the 18/27-hour maximum are identified as having excess hours and could be subject to higher-than-normal tuition.
Exit Session	A meeting between the SACSCOC peer review team and the President/CEO of the institution at the conclusion of a site visit during which the SACSCOC peer review team summarizes its findings.
Express Course	Compressed courses which have different start and/or end dates from the standard semester-length courses. These courses cover the same material and are worth the same credit hours as their semester-length counterparts. These courses are identified in the student information system by their start or end dates.
F	
FAFSA	Free Application for Federal Student Aid. In order to apply for financial aid from the federal government (including Pell Grant, Perkins Loan, Stafford Loan and work-study) students must fill out the FAFSA.
Fall Enrollment	The number of students enrolled in classes on the primary census date (12th day of class) in September. When making reference to enrollment, typically, fall enrollment figures are used.
Farmersville Campus	Farmersville Campus opened in March 2021. It provides convenient access to higher education facilities for the residents of Farmersville and northeastern Collin County. It is located at 501 S. Collin Parkway, Farmersville, TX 75442. The campus is abbreviated as "FVC" in Banner.
Feeder High School:	A high school within the Collin's service area.
FERPA	Family Educational Rights and Privacy Act of 1974. This is a federal law that protects the privacy of educational records of all students. The primary rights defined by the act are: the right to inspect and review the educational records; the right to seek to have records amended; and the right to have some control over the disclosure of information about the records. Collin can release directory information if the student has not restricted the release of such information.

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GLOSSARY OF TERMS

Acronyms/Terminology	Description
FFTE, FTEF, or FTTE	Full-Time Equivalent Faculty is a measure of teaching activity. It is calculated in different ways depending on the purpose for which it is intended. FTEF is also known as Faculty Full-Time Equivalent or Full-time Teaching Equivalent (FTTE).
FICE code	A six-digit identification number assigned to institutions of higher education. FICE stands for Federal Interagency Commission on Education. The FICE code for Collin is 023614.
Field of Study	"Field of Study" curriculum refers to a set of prescribed courses that satisfy the lower division requirements for a baccalaureate degree in a specific academic area at Texas public universities. When a student completes a Field of Study requirements, Texas public universities are required by law to accept them as a group toward the institution's baccalaureate requirements. Field of Study awards are not fundable under HB 8.
Financial indicators	Financial data provided by an institution that allows THECB and SACSCOC to assess an institution's financial viability and to determine if the institution is operating with integrity in its financial functions.
First-Generation College Student	A student who is the first member of his or her immediate family to attend a college or university; neither of his/her biological/adoptive parents have ever attended a college or university.
First-Time Freshman (First-Time Entering Student)	An entering freshman who has never attended any college. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).
First-Time Transfer-In	A student who has completed college-level work at another institution before enrolling at Collin College.
Fiscal Year (FY)	In Texas, post-secondary public institutions refer to a 12-month period beginning on September 1 of a given year and running through August 31 of the following year. It is identified by the last calendar year in the period. For example, September 2022 to August 2023 refers to FY2023.
Flexible-Entry (Flex) Course	Courses that begin after the census date of a given term and end by the end of the regular semester. Students who take Flex courses are not reported in the census CBM report for the given term; rather, they are reported in the following term as "Flex students."
Focus Group	A carefully planned group discussion designed to obtain perceptions about a defined area of interest in a nonthreatening environment. A focus group is moderated by a trained facilitator. Typically 8-15 people participate in a focus group.
For-Profit School	Education institutions that are privately owned and operated as a profit-making enterprises take their cues from investors rather than academic professionals or legislatures.
Freshman	A student who has completed fewer than 30 semester credit hours in a 60 or 120 semester credit hour program.
Frisco Campus	The Frisco Campus (formerly known as Preston Ridge Campus) opened in July 1995. It is the second largest campus of Collin College. It houses a new IT Center, an Institute of Hospitality and Culinary Education (IHCE), the National Convergence Technology Center (CTC), a conference center, and a university-style central quad. It is located at 9700 Wade Blvd. Frisco, TX 75035. It is abbreviated as "PC" in Banner.

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GLOSSARY OF TERMS

Acronyms/Terminology	Description
FTE, FTES, or SFTE	Full-time Equivalent Students is a measure of instructional activity, and is calculated by dividing the total number of semester credit hours generated during a designated semester or year by a denominator that represents the number of credit hours for a full-time student (IPEDS and Collin's Headcount Statistics use 15 hours as a denominator, since that is the minimum required to complete an associate's or bachelor's degree within two or four years, respectively. The Common Data Set (CDS) uses 12 hours as a denominator to calculate undergraduate FTE, since that is the minimum enrollment required to qualify for federal financial aid.
FTIC	First-Time-in-College: any student attending any institution of higher education for the first time.
Full-time Student (FT)	At Collin a student is defined as full-time if s/he attempts 12 or more credit hours per 16-week semester, 6 or more credit hours in a 5-week summer semester, or 9 credit hours in a 10-week summer semester.
G	
Gatekeeper Courses or Gateway Courses	Based upon the guidelines from Achieving the Dream (AtD), "gatekeeper courses are college-level classes that students are required to successfully complete before enrolling in more advanced classes in their majors. Therefore, they serve as a major roadblock for many students." Examples at Collin College are ENGL1301, MATH1314, PSYS2301, HIST1301, HIST1302, or SOCI1301.
GED	General Education Diploma. A high school diploma equivalency award is based on a student's ability to pass a standardized test.
Good Academic Standing	A student with a cumulative GPA of 2.0 or better.
Graduation Rate	A percentage based on a ratio calculated by taking the number of students in a given cohort who complete a degree or certificate within a specified period of time (numerator) and dividing it by the total number of students in the cohort (denominator).
Graduation Rate Survey (GRS)	The Graduation Rate Survey is a component of the federal Integrated Postsecondary Educational Data System (IPEDS). It collects data on graduation and transfer-out rates of full-time, first-time-in-college, degree-seeking students over a time period encompassed by 150% of normal time to program completion. Normal time-to-completion is one year for certificate programs, two years for associate's degree programs, and four years for baccalaureate programs. The GRS also provides the basis for calculating four-year average graduation and transfer-out rates for compliance with the federal Students Right-to-Know law.
Graduation Rate: 100%, 150%, 200%	The proportion of an adjusted cohort that graduates in either: <ul style="list-style-type: none"> • 100% of time: the normal time for program completion (typically 1 year for certificates, 2 years for associate's degrees, or 4 years for bachelor's degrees) • 150% of time: 1.5 times the normal time for program completion (1.5 times the duration of the certificate, 3 years for associate's degrees, or 6 years for bachelor's degrees) • 200% of time: twice the normal time for program completion.
Guidelines for Instructional Programs in Workforce Education (GIPWE)	GIPWE (http://www.THECB.state.tx.us/ctc/ip/GIPWE2003/) is a manual that provides guidelines to institution regarding state requirements for workforce education programs.

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Acronyms/Terminology	Description
H	
HB 8	House Bill 8, passed by the Texas legislature during its 2023 session overhauled the funding model for Texas public community and technical colleges. Prior to HB 8, funding was primarily a function of enrollment along with a minor performance funding component. With the passage of HB 8, all community and technical college funding became performance-based, driven by students attaining various thresholds related to credits earned, program completion, and transfer with upward funding adjustments for designated groups of students such as older students or economically disadvantaged students.
Headcount	Headcount refers to the number of distinct students enrolled in a course, program, institution, or other units of interest. Likewise, faculty or staff Headcount refers to the count of distinct faculty or staff members employed at a designated point in time where each individual is counted once only. <i>See unduplicated and duplicated headcount below.</i>
Headcount, Duplicated	A headcount in which a student is counted once for each enrollment. For example, a student enrolled in three courses would be counted three times within the period of interest (which may be course, term or year). Duplicated headcount is synonymous with the number of enrollments, and it represents the number of seats filled during a given time period.
Headcount, Unduplicated	An enrollment count in which each student is counted only once within a given time period regardless of how many courses s/he is enrolled in. For example, a student enrolled in three courses would be counted only once within the period of interest (which may be course, term, or year). This represents the number of distinct students served within the time period.
Honors Institute	Honors Institute at Collin College provides a challenging learning experience for students with advanced academic skills. A GPA of 3.5 is required for taking honors courses.
Hybrid/Blended Course	Course with a mix of campus-based and online learning. According to the Texas Higher Education Coordinating Board's revised definition, which went into effect on December 1, 2023, a hybrid/blended course is defined as "a course in which a majority (more than 50% but less than 85%) of the planned instruction occurs when the students and instructor(s) are not in the same place."
I	
iCollin Virtual Campus	The iCollin Virtual Campus offers fully online and blended general education courses. Students can utilize the student services that a traditional campus provides but have the flexibility of engaging with Collin online. Students can apply for admission, register for classes, receive tutoring and take courses online. Location: Online. Administrative Offices are located at Collin Higher Education Center, 3425 Spur 399, McKinney, TX 75069. The campus is abbreviated as "VC" in Workday.
IHEs	Abbreviation signifying Institutions of Higher Education.
In-District Tuition	Tuition charged to Collin students who meet the State and institutional requirements for residency in Collin County.
In-State Tuition	Tuition is charged to Collin students who reside in Texas but do not meet the State and institutional requirements for residency in Collin County. These students pay in-state tuition which is lower than what non-Texas residents pay.

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Acronyms/Terminology	Description
Institutional Credential Leading to Certification/Licensure (ICLC)	A new award recognized by Texas for community college funding under the HB 8 funding model that took effect in fall 2023. Institutions may award a credential for completion of an approved series of courses that represent achievement of an identifiable skill proficiency leading to certification or licensure. In high-demand disciplines, the course sequence must consist of at least 80 contact hours or 5 semester credit hours. In other disciplines, the course sequence must consist of at least 144 contact hours or 9 semester credit hours.
Institutional Effectiveness (IE)	Institutional Effectiveness is a systematic research-based approach to planning and evaluation used to demonstrate that the institution and its administrative units are accomplishing their intended purposes.
Institutional Response	An institution's written response to a SACSCOC external or on-site review team's recommendation(s).
Instructional Division	Collin College's primary instructional subunits. Instructional divisions managed by deans and report to Provosts.
IPEDS	Integrated Postsecondary Education Data System. It is a comprehensive data collection program managed by the National Center for Education Statistics (NCES) within the U.S. Department of Education. This federal reporting system is built around a series of surveys that provide institutional data for various areas of the institution, like enrollment, completions, faculty and staff finances, etc. IPEDS cycles run from July 1 through the following June 30 each year. There are three primary data collection windows and two ancillary collection points during each annual IPEDS cycle. The first ancillary window opens about August 1 and ends about August 31 (annual registration and IPEDS Header); The primary Fall window opens about September 1 and runs through the third Wednesday in October (Institutional Characteristics, Completions, 12-Month Enrollment). The primary Winter window opens about December 1 and runs through the first Wednesday in February (Student Financial Aid, Graduation Rates, 200% Graduation Rates, Admissions, Outcome Measures); the primary Spring window opens about December 1 and runs through the first Wednesday in April (Fall Enrollment, Finance, Human Resources, Academic Libraries); the final ancillary window opens about June 1 and ends about June 30 (submission of custom list of IPEDS national peer institutions).
IPEDS Year	July 1st of a given year through June 30th of the following year.
IRB	Under FDA regulations, an Institutional Review Board (IRB) is an appropriately constituted group that is formally designated to review and monitor research involving human subjects. In accordance with FDA regulations, an IRB has the authority to approve, require modifications in research (to secure approval), or disapprove research. The IRB serves the important role of protecting the rights and welfare of human research subjects. The IRB has specific forms to complete and submit prior to conducting research on human subjects. As per federal regulations, Collin's Institutional Review Board is comprised of a minimum of five members, including a mix of scientists and non-scientists. IRO has one ex officio seat on Collin's IRB. All IRO staff members are required to successfully complete the IRB training every three years.
IRO or IR	Abbreviation for Institutional Research (IR) or Institutional Research Office (IRO). At Collin College, it may also refer to the Institutional Research Team, a subunit of IRO. At present, the IR Team consists of a Director and a Research Analyst and has the primary responsibility for survey research and calendared and other ad hoc projects that do not fall within the purview of another IRO team. Other subunits within IRO include the Business Intelligence & Data Warehousing (BI&DW) Team, Enrollment Analytics and Reporting (EA&R), Institutional Effectiveness (IE) Team, and the Office Support & Student Evaluation (OS&SE) Team.
ISD	Independent School District

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Acronyms/Terminology	Description
J	
Job Fair	An event(s) organized by Career Services at Collin campuses to help connect students with potential employers, offering opportunities for internships, part-time and full-time jobs, and opportunities to explore career opportunities within the local region across various industries.
K	
Key Performance Indicator (KPI)	A quantifiable measure of performance over time for specific strategies, goals, or objective(s). They are used to monitor an organization's progress toward the attainment of strategic, master, financial, and operational plans, performance, or targets, especially compared to other organizations within the same sector. KPIs facilitate organizational progress and provide insights that help people across the organization make better decisions.
L	
Labor Market Information (LMI) System	A Web-based software platform that provides access to industry, employment, and wage data and projections for various geographical, occupational, and other disaggregations in an easy-to-use interface. JobsEq is an LMI developed and maintained by Chmura Economics & Analytics that is the primary tool of Collin's IRO.
LBB Performance Measures	Ten measures on which Texas public postsecondary institutions annually report to the Legislative Budget Board (LBB). The ten measures operationally define institutional performance relative to annual targets.
Learning Communities	Learning Communities mean different things to different institutions. At Collin College, the term refers to two or more courses blended around a common interdisciplinary theme to form one integrated class taught by professors representing both areas of study. The classes meet in blocks of time, equivalent to two classes.
Learning Outcomes	May refer to the course level or the program level. The learning outcomes are a set of expectations articulating the knowledge and skills students are expected to master to some specified degree by the end of a course or program completion. These outcomes are typically aligned with the goals and objectives of individual courses, programs, or the institution as a whole. All courses and programs approved by the THECB include a set of learning outcomes associated with them, but institutions are free to add additional expected learning outcomes to any course. The learning outcomes are intended to provide a basis for assessment of student learning at the conclusion of a course or upon completion of a program.
Licensure	Licensure is a formal affirmation of competence by a regulatory body within an employment field that is based on test/assessment performance. Licensure must be attained to obtain gainful employment within the field.
Limited English Proficiency (LEP)	Students whose native language is not English are required to take an exam to assess their level of proficiency with the language. Based on the exam's results, a student may be classified as limited-English proficient or as English proficient. The former students are directed into remedial English-as-a-Second Language courses to help them develop English proficiency that will enable them to succeed in college-level instruction. LEP students are reported as such on the CBM student reports.
Linked courses	Enrollment in a Collin College credit course through continuing education (CE) is referred to as a Linked course. Linked courses mix credit and non-credit (CE) students in the same learning environment, ensuring the same rigorous academic standards are met.

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Acronyms/Terminology	Description
Lower Division Courses	Lower-division courses introduce students to an academic discipline. They provide an overview of foundational theories, concepts, and methods and may cover a great deal of ground in less detail than upper-division courses. All 1000- and 2000-level courses taught at Collin College are considered lower-division courses.
LRC	Learning Resource Centers (Libraries) are located at Collin's various campuses. Collin has seven libraries located at the following campuses: Celina, Farmersville, Frisco, McKinney, Plano, Technical and Wylie. The College also provides online resources for students.
M	
Master Plan	A road map of an institution's future specifically related to facilities and infrastructure needed to support the College's mission and strategic plan. Collin's master plan focuses on decision-making, resource allocation, and infrastructure development in light of the institution's mission and priorities over a seven-year period. It is based on the assessments of the institution's strategic needs as well as opportunities and challenges foreseen by the institution's stakeholders. The Institutional Research Office helped develop and administer a Student Feedback Survey and a Faculty and Staff Feedback survey to obtain input on the development of the Master and Strategic Plans.
Master Plan Priorities	The overarching, multi-year, facilities- and infrastructure-related goals that comprise Collin Colleges master plan and that support accomplishment of Collin's mission and strategic plan.
Maymester	Formerly a condensed two-week term that ran between the end of spring and the start of summer semesters. It was discontinued as a distinct term and became two-week credit academic period (part-of-term) that technically is part of summer semester.
McKinney Campus	The McKinney Campus (formerly known as Central Park Campus) opened in 1986. This was Collin College's first campus. It is home to Collin's health sciences programs and home to the College's emergency and protective services programs. It is located at 2200 W. University Drive, McKinney, TX 75071. Its abbreviation is "CC" in Banner.
Mission Statement (Collin College)	Collin College's Mission Statement: "Collin County Community College is a student and community-centered institution committed to developing skills, strengthening character and challenging intellect." This statement is intended to provide the basis for all activity that occurs at the College, and forms the fundamental basis for SACSCOC's evaluation of the College's performance.
Mission Statement (IRO)	With input from the entire department, the IRO mission statement was revised in 2022. The department's current mission statement is: "We use data in all its varieties to conduct research, assessment, and planning to help people make informed decisions and achieve Collin College's mission." This statement forms the fundamental basis for the evaluation of the department's performance in the five-year service reviews.

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Acronyms/Terminology	Description
N	
NCBO	Non-Course-Based Option. NCBOs were remedial instruction options enrolled in by students who failed to demonstrate college readiness in reading, writing, or mathematics. Collin offered only mathematics remediation (NCBM) outside a semester-based course. It may have included boot camps, bridge programs, etc. With the introduction of college-level and remedial co-requisite courses, NCBO is being phased out at Collin College.
NCCBP	The National Community College Benchmark Project (NCCBP) was developed by the National Higher Education Benchmarking Institute at Johnson County Community College. NCCBP enables colleges to benchmark themselves against a set of other community colleges from around the United States against a large number of both credit and non-credit measures. NCCBP includes over 150 credit and 100 non-credit measures against which participating institutions can benchmark themselves.
Non-Degree Credential	A formal award other than a college degree or certificate, typically including certifications and licensure (with increasing attention to new types of awards, such as badges and other “micro-credentials”).
O	
Occupational Skill Award (OSA)	An occupational skills achievement award may be a credit program of 9-14 SCH or a workforce continuing education program of 144-359 contact hours. These awards meet a minimum standard for program length specified in the Federal Workforce Investment Act (WIA) but are too short to qualify as certificate programs on the Coordinating Board program inventory. Initially, these were referred to as Marketable Skill Awards (MSA), but the name was changed to avoid confusion with a later THECB initiative.
Off-Site Reaffirmation Review	Part of the SACSCOC accreditation process. An Off-Site Reaffirmation Committee (comprised of a chair and eight to ten members) meets in Atlanta, GA, to determine whether an institution is in compliance with the SACSCOC's core requirements and standards based on the institution's Compliance Certification report. It sends the institution its preliminary findings and compiles a report for each institution on its compliance that is sent to the On-Site Peer Review Committee.
OneLogin	OneLogin is a single sign-on and identity management tool for applications used by Collin. After logging in, the user will have single-click access to applications such as Canvas, Office 365, Workday, and many more applications based on permissions. Users are required to download the OneLogin Protect app to access Collin College online resources.
On-Site Reaffirmation Review	Part of the SACSCOC accreditation process. An On-Site Reaffirmation Committee meets at the institution undergoing review, and it undertakes a focused evaluation of the institution's QEP and any compliance issues that were not resolved after the off-site review. At the conclusion of the site visit, the On-Site Reaffirmation Committee submits a written report of its findings and makes recommendations.
Open Admissions	A policy of accepting all students who have completed high school regardless of their grades or test scores until all spaces are filled. Most community college have open admissions policy, including for international students.
Outcome Measures	Outcome measures are used to assess the effectiveness of an institution's performance and the derived public benefit. They are typically expressed as percentages, rates, or ratios; for example, success rate and retention rate.

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Acronyms/Terminology	Description
Out-of-District Tuition	Tuition charged to students who do not meet State and institutional requirements for residency in Collin County but who do meet requirements for Texas residency.
Out-of-State Tuition	Tuition charged to students who do not meet the State and institutional requirements for Texas residency.
P	
Part-Time Student (PT)	A student is defined as part-time if s/he attempts fewer than 12 semester credit hours per 16-week semester, fewer than 6 credit hours in a 5-week summer semester, or fewer than 9 credit hours in a 10-week summer semester.
PDP	The Postsecondary Data Partnership, hosted by the National Student Clearinghouse, is a set of online dashboards that can help an institution understand and share information about student success.
PEIMS	Public Education Information Management System maintained by Texas Education Agency (TEA). It encompasses all data requested and received by TEA about public education, including student demographic and academic performance, personnel, financial, and organizational information.
Performance Indicators / Measures	A measure(s) used to monitor progress toward, or the outcomes of efforts to achieve the goals and objectives articulated in a plan that indicate the degree of their completion. The term performance indicator or performance measure may also be used to refer to anyone or the entire set of ten quantitative measures reported annually by all Texas community colleges to the Texas Legislative Budget Board.
Perkins Performance Measures	These are the measures used to determine whether the workforce education and technology programs are meeting targets, goals, or the needs of the students.
Persistence Rate	An ambiguous term that measures the proportion of students who persist at an institution or in higher education. It is often measured as the percentage of students who continue at a postsecondary institution from one term to the succeeding term, from one year to the succeeding year, from a designated point in time to program completion, or from a designated point in time to achievement of students' educational goals. For the sake of clarity, it may be useful to refer to them as term-to-term persistence, year-to-year persistence, program persistence, or goal persistence, respectively.
PIDM	PIDM, or Personal Identification Marker, is a unique six-digit code number assigned to a student upon enrolling at Collin in the Banner System.
Plano Campus	Plano Campus (formerly known as the Spring Creek Campus) opened in the fall of 1988. It is located at 2800 E. Spring Creek Parkway, Plano, TX 75074. "SC" is used in Banner as an abbreviation for the Plano Campus.
PRC	Preston Ridge Campus (PRC) is the former name of the Frisco Campus. "PC" continues to be used in Banner as the abbreviation for the Frisco Campus.
Prerequisite	A required course that must be completed before a student is allowed to enroll in a more advanced course.
Prior Learning Assessment (PLA)	Prior Learning Assessment (PLA) is an assessment process whereby students can earn credit for knowledge and skills acquired outside of traditional educational settings prior to enrollment at Collin based on outcomes of various evaluations. Examples include courses taken while in the military. Awarding of college credits, certification, or an advanced standing as a student may be facilitated by PLA.
Program	A sequence of courses associated with a disciplinary area that culminates in a degree or certificate approved by the THECB.

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Acronyms/Terminology	Description
Program Assessment/Program Review	A self-assessment process that every academic and workforce education program in the District undergoes once every five years. The eight-month long process involves both internal and external reviews of each program's effectiveness relative to its mission, budget, personnel, and student outcomes.
Public Safety Training Center (PSTC)	The Public Safety Training Center in McKinney opened in the fall of 2018. It serves as the home for the Fire Science and Law Enforcement academies at Collin College. The facility was built in partnership with the cities of McKinney and Allen. The PSTC also provides expanded training and professional development opportunities for local fire departments and law enforcement agencies. It is located at 3600 Redbud Blvd, McKinney, Texas 75071.
Public Information Requests	The Texas Open Records Act makes a variety of information on the college available to the general public. If a public information request is received, it is to be completed within 14 days. Requests are submitted to Collin's Communications Office and distributed to the organizational unit best situated to provide the information requested. IRO frequently receives public information requests.
Q	
Quality Enhancement Plan (QEP)	The QEP is a component of the accreditation process of SACSCOC, which requires every institution, during its reaffirmation process, to engage in a focused improvement activity related to improving student outcomes or the learning environment. The QEP report is submitted six weeks in advance of the on-site review. While it is still under development, the area chosen for the 2025 QEP is "First Year Student Experience."
Quality Points	Quality points are a product of the numerical value of the final grade earned multiplied by the semester credit hours associated with the class (Quality points = grade earned * credit hours of the class). They are the points earned for each individual class. They are used in the denominator when calculating the GPA; where the denominator is the sum of the earned semester credit hours in the set of courses used to calculate the quality points.
R	
R	It may refer to an abbreviation for Thursday as a course meeting day of the week in Banner, or it may refer to R, an open-source programming language used for statistical analysis.
Repeat	Repeat refers to re-enrolling in a course attempted on at least one prior occasion. Beginning in the fall of 2016, Texas residents repeating a course for at least a second time at Collin College are subject to regular tuition plus an additional \$50 fee per semester credit hour. Undergraduate courses attempted at Collin with a graded status of A, B, C, D, F, I, W (withdrawals after census), and AU are evaluated for repeat limits.
Resident Alien	A non-citizen who has been lawfully admitted and granted authorization for permanent residence.

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Acronyms/Terminology	Description
Retention	The continued enrollment of students from one specified point in time to a subsequent time. Retention is an institutionally-focused measure as it focuses on students' continued enrollment within a specific institution. Broadly defined, retention at Collin refers to students who continue or complete their studies. Within this broad definition, some measures that are used at Collin to measure specific aspects of retention are (1) <i>Graduation rate</i> , which refers to the percentage of students who receive a degree or certificate within a designated period of time. (2) <i>Term-to-term persistence rate</i> which refers to the percentage of students enrolled during a given term who enroll in a designated subsequent term. (3) <i>Program completion rate</i> , which refers to the percentage of students who complete programs of instruction within a designated period of time. (4) <i>Course completion rate</i> , which refers to the percentage of students enrolled in a class or classes on the census date who were still enrolled on the last class day.
Returning Student	A student enrolled for classes during a given term who had attended Collin sometime in the past other than in the immediately prior term.
Reverse Transfer	A student who enrolled at a community college and subsequently enrolled at a university then transfers back to the community college to either enroll in community college courses or transfer back credit hours that count toward community college program completion.
Rider 50	As a part of the Texas Legislative House Bill 1, General Appropriations Act, Rider 50 prohibits state reimbursement for a student taking a course more than twice.
Ruffalo Noel-Levitz Student Satisfaction Inventory (SSI)	A standardized national Student Satisfaction Survey (SSI) used by IRO. This standardized questionnaire measures two dimensions of students' perceptions (satisfaction and importance) regarding a wide range of college services and experiences. Examining differences between importance and satisfaction allows institutions to identify the degree to which students' expectations are met. Comparative data provided by Ruffalo Noel Levitz allows institutions to identify and target areas for improvement. At Collin, the SSI is administered to a random sample of students every other spring.
S	
SACSCOC	The Southern Association of Colleges and Schools Commission on Colleges is a regional body for the accreditation of higher education institutions in the Southern states (Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas, and Virginia) and Latin America that award associate, baccalaureate, master's, or doctoral degrees.
SACSCOC Compliance Certification	A process of self-review in which an institution assesses its compliance with SACSCOC core requirements and standards. The compliance certification document is submitted about fifteen months before the institution's scheduled reaffirmation. This document is signed by the CEO and the accreditation liaison attesting to the institution's compliance with the SACSCOC "Principles of Accreditation."
SACSCOC Reaffirmation	The evaluation process that culminates in the renewal of an institution's decennial accreditation with SACSCOC. The process involves submitting a compliance certification report documenting the institution's compliance with SACSCOC core requirements and standards, developing a QEP, and undergoing both an off-site and an on-site review.

Institutional Research Office

GLOSSARY OF TERMS

Acronyms/Terminology	Description
SAIL	Scholars Active in Learning is a noncredit program offering classes in history, literature, current events, and lifestyle interests for people 55 years of age or over. It is housed at the Courtyard Center.
SAIR	Southern Association for Institutional Research.
SBDC	Small Business Development Center housed at CYC. It is a partnership between the U.S. Small Business Administration and Collin College.
SCC	Spring Creek Campus (SCC) is the former name of the Plano Campus. "SC" continues to be used in Banner as the abbreviation for the Plano Campus.
Semester Credit Hour (SCH)	The basic credit instruction unit by which student progress toward program completion is measured. In general, they are a measure of the number of 50-minute hours per week a student spends in a given class.
Service Area	As defined by the Texas Legislature, the official service area of Collin College includes all of Collin County (the College's primary taxing district), all of Rockwall County, the portions of Denton County within the cities of Frisco and The Colony, and the portions of Denton County included within the Celina and Prosper ISDs.
Service Learning	A Collin College program that engages individual students in organized activities combining community-based service and academic learning. This program received the 2000 Collaboration Award from the Campus Compact National Center. Along with Collin's learning communities, service learning received the national Bellwether Award.
Service Review/Service Assessment	A self-assessment process that the designated noninstructional support unit in the District undergoes once every five years. The eight-month-long process involves internal and external reviews of each unit's effectiveness relative to its mission, budget, personnel, and student outcomes. The Executive Leadership Team determines which organizational units within the scope of their oversight should undergo regular review every five years.
Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)	SACSCOC oversees regional accreditation for more than 12,000 public and private colleges and universities located within the eleven southern U.S. states as well as postsecondary institutions in Latin America and other countries. SACSCOC is Collin College's regional accreditor. Member institutions regularly perform self-evaluations to assist them in planning for improvement and to assure the public of educational quality.
Staff Council	An employee body for shared governance comprised of elected and appointed members to enhance communication at Collin.
Standard Occupational Code (SOC)	A taxonomy used by federal agencies to classify occupations for purposes of collecting, calculating, or disseminating data. The SOC covers all jobs in the national economy.
STEM	An acronym referring to the collective set of disciplines related to science, technology, engineering and mathematics.
Strategic Goals	The overarching multi-year goals that comprise of Collin College's strategic plan and provide a focus for District activities.
Strategic Plan	A road map of an institution's future based on goals and objectives that support the institution's mission while taking into account the environment within which the organization exists. Collin's strategic plan focuses decision-making and resource allocation on institutional priorities over a seven-year period. It is based on the assessments of institution's past performance as well as opportunities and challenges foreseen by the institution's stakeholders.

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GLOSSARY OF TERMS

Acronyms/Terminology	Description
Student Evaluation of Instruction (SEI)	A set of questions asked of students near the end of fall and spring semesters to assess students' perceptions of their instructors. The evaluation is a summative measure of instructors' classroom performance in terms of the constructs related to rapport/approachability and teaching effectiveness. The questionnaire is administered online, and the results are available to faculty and academic administrators once grades have been submitted. The results are used by academic administrators in their annual performance appraisals of faculty members, and they are used by the Council on Excellence and academic administrators as one of the several components of decisions to recommend faculty contract renewal.
Student ID	A unique number is assigned to a student in Workday. This is equivalent to CWID in Banner.
Student Exit Code	Whenever a student withdraws from ALL courses, that student is asked to provide a Banner code corresponding to the reason for their withdrawal. The codes are stored in the SFRSTCR_RSTS_CODE field in Banner. The following codes are the options among which students are asked to select. QC = Withdrawal: Dissatisfied with Collin QD = Withdrawal: Death of Family Member or Friend QF = Withdrawal: Caring for Family Member or Friend QI = Withdrawal: Personal Illness QM = Withdrawal: Active Military Duty QO = Withdrawal: Other Reasons QP = Withdrawal: Personal Status Change
Student Navigator	The Student Navigator is a Zogotech module that allows users to specify and track any groups of students. Upon logging into Zogotech, Student Navigator is one of the options available from ZogoTech's landing page.
Student Outcomes	A measurable result or outcome of a student's educational experience at a postsecondary institution. Examples of student outcomes could be attainment of licensure or certification, a score on a standardized exam, course or program persistence, program completion, or attainment of gainful employment.

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GLOSSARY OF TERMS

Acronyms/Terminology	Description
Student Success	<p>A broad term with multiple possible definitions depending upon the context in which it is used. The following list identifies common, but not necessarily all, usages.</p> <p>a) "Course success rate" refers to the percentage of students enrolled in a course on its census date who received a letter grade of A, B, or C.</p> <p>b) The number or percentage of students who attained the educational intent they had in mind either upon initial enrollment or as their educational intent evolved over the course of their postsecondary educational experiences.</p> <p>c) The number or percentage of Collin students who transfer to a university.</p> <p>d) The number or percentage of Collin students who complete a given program of study within a designated time frame.</p> <p>e) The number or percentage of Collin students who find gainful employment related to their field of study.</p> <p>f) The number or percentage of Collin students within a given workforce field who pass a licensure or certification exam within any given year.</p> <p>g) The number or percentage of Collin students who express satisfaction with one or more aspects of their experience at the institution.</p> <p>h) Collin's overall institutional "success rate" is calculated as the sum of the IPEDS 150% graduation rate plus the IPEDS transfer-out rate for any given year. This rate is published as one of Collin's SACSCOC Student Achievement Measures and is often used for comparison with peer institutions.</p>
T	
Tableau	Tableau is a data visualization and business intelligence tool that provides data to users in an interactive, intuitively graphical format, allowing them to "drill down" and create their customized reports. It gives decision-makers on-demand access to the information they need to make informed decisions.
TAIR	Texas Association for Institutional Research. TAIR is a professional organization that supports institutional research, planning, evaluation, and policy analysis in institutions of higher education in Texas. It holds an annual conference to offer opportunities for information exchange and professional development. For details, see http://www.texas-air.org .
TAIR-L	An electronic listserv of TAIR intended to encourage the collaboration, collection, interpretation, exchange, and dissemination of information regarding institutional research and related issues with particular emphasis on Texas institutions. TAIR members can request to be on the Listserv.
TASP	Texas Academic Skills Program, former program for assessing college readiness at Texas postsecondary institutions.
TCCNS	Texas Common Course Numbering System, used by all Texas postsecondary institutions, in an effort to facilitate transfer among college and universities. TCCNS provides a uniform set of course designations to help determine course equivalency and degree applicability of transfer credit on a statewide basis.
Technical Campus-Allen	Collin College's Technical Campus, located in Allen, opened in the fall of 2020. The facility serves as a comprehensive campus, including traditional and dual credit students to attain workforce and transfer degrees. This campus offers instruction in high-skill, high-demand careers in growing fields like construction, automotive, collision repair, HVAC, health care, manufacturing, welding, etc. It is located at 2550 Bending Branch Way in Allen, TX 75013. "TA" is the abbreviation used in Banner for this campus.

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GLOSSARY OF TERMS

Acronyms/Terminology	Description
Tech Prep	A workforce education program that enables students to take high school courses that can count toward a college degree once the student meets the criteria specified by the college.
The Rite Site	Population demographics software platform produced by Easy Analytic Software, Inc. (EASI). Using data from the Census Bureau, Bureau of Labor Statistics, and Mediamark, EASI develops model-based indicators of demographic characteristics, consumer spending, and behavior patterns for a wide range of U.S. geographic areas—states, counties, ZIP Codes, census tracts, and block groups. IRO subscribes to this software.
THEA	The TASP Test has been renamed the Texas Higher Education Assessment (THEA). THEA is one of several tests that can be administered to students to determine college readiness.
THECB	Texas Higher Education Coordinating Board. It was created in 1965 by the Texas Legislature to provide leadership and coordination for the Texas higher education system to achieve excellence in college education. THECB is responsible for the assessment of higher education in Texas, the development of recommendations for the Governor, Legislature, and institutions for the enhancement of higher education, and the establishment of policies for the efficient use of resources. THECB recommends changes in formulas for the allocation of state funds to public institutions, helps eliminate duplication in programs, and administers financial aid programs.
Track or Program Track	A program track is a variation or specialization within a single degree program, allowing students to complete a distinct sequence of courses based on their career objectives. A track does not result in a distinct degree and is not listed separately in the THECB program inventory, so students may not earn more than one degree within a given discipline. However, a track may result in the awarding of separate certificates.
TSI	The Texas Success Initiative (TSI) began on September 1, 2003, with the legislative repeal of Texas' earlier college readiness program, TASP. TSI requires that all students entering a Texas public postsecondary institution demonstrate readiness for college-level reading, writing, and mathematics before being allowed to enroll in college-level coursework that requires college-level reading, writing, or mathematics proficiency. That demonstration may consist of designated performance levels on standardized college entrance exams, standardized college placement exams, or a designated TSI exam.
21st-Century Skills	A blanket term for skills of the future. The 21st-century skills refer to certain core competencies such as collaboration, digital literacy, critical thinking, and problem-solving.
U	
U	Abbreviation for Sunday in Banner.
Unit ID Code	A six digit code assigned by IPEDS to a college or university as an institutional identifier. Typically, this is the Federal Interagency Committee on Education (FICE) Code. Collin College's Unit ID Code is 023614. This number is used by the THECB to identify Collin College in its data base and on all state reports. This is not to be confused with the federal IPEDS ID number (247834).
Unduplicated Headcount	See Headcount, Unduplicated.

Institutional Research Office GLOSSARY OF TERMS

Acronyms/Terminology	Description
V	
Vet Tech	Veterinary Technology Program.
W	
Wintermester	A two-week credit term that runs between fall and spring semesters. Collin stopped offering wintermester.
Withdrawals	Drops after the term census date are considered withdrawals and appear as a "W" on the transcript. Students are able to withdraw from a class (or classes) on CougarWeb. CougarWeb processes total withdrawals. Failure to drop or withdraw on or before the Last Day to Withdraw results in a performance grade.
Workday	A cloud-based enterprise management platform that brings finance, HR, planning and analytics together. At Collin, Workday, implementation would replace the existing Banner system. You can access Workday by logging into CougarWeb and clicking on the Workday.
Workday Financials Management	The Workday module where all financial data is stored.
Workday Human Capital Management (HCM)	The Workday module where all human resources data is stored.
Workday Student	The Workday module where all student data is stored.
Workforce Education Course Manual (WECM)	WECM is the THECB's inventory of workforce education courses for public two-year colleges. For each course, WECM contains a course description along with minimum and maximum contact hours, semester credit hours (SCH) and/or continuing education units (CEU), and minimum expected learning outcomes.
Workforce Innovation and Opportunity Act (WIOA)	WIOA is federal legislation aimed at strengthening and improving the U.S. public workforce system and to help get Americans, including youth and those with significant barriers to employment, into high-quality jobs and careers and to help employers hire and retain skilled workers. (see https://www.dol.gov/agencies/eta/wioa/) WIOA provides educational assistance to students and grants to institutions to attain its aims.
Work-Study	A U.S. Department of Education program that provides funding to pay economically disadvantaged students to work part-time on campus to help students finance the costs of postsecondary education.
Wylie Campus	The Wylie Campus opened in fall 2020. The campus's opening allowed for the expansion of the college's veterinary program and the establishment of agriculture-related programs. The campus was built in cooperation with the city of Wylie, which donated about 44 acres to the project across the street from the city's municipal complex. The campus is located at 391 Country Club Road, Wylie, TX 75098. "WC" code is used for this campus in Banner.

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Acronyms/Terminology	Description
Z	
ZogoTech	ZogoTech is a data analytics solution designed to provide institutions with actionable insights across the student experience to improve institutional performance and student success. It was adopted by Collin College in 2016 as its primary data warehousing and business intelligence solution. It is a secure, central data repository that integrates information extracted from the Banner Student System, the National Student Clearinghouse, and Canvas. Users log into ZogoTech (https://zogotech.collin.edu/) using a browser and their Collin credentials via CougarWeb. Users can select from among a variety of existing reports, develop their own reports, or request custom reports. In the Student Navigator module, users can create, monitor, and analyze data for specific student cohorts. (See Student Navigator.) All administrators and full-time staff have access to ZogoTech. Faculty members and part-time staff may request access to specific projects with their dean's approval.

Institutional Research Office Organizations and Databases

Acronym	Name	Address
AACC	American Association of Community Colleges	http://www.aacc.nche.edu/
AAC&U	Association of American Colleges & Universities	https://www.aacu.org/
AACRAO	American Association of Collegiate Registrars and Admissions Officers	http://www.aacrao.org/
ACE	American Council on Education	https://www.acenet.edu/
AERA	American Educational Research Association	http://www.aera.net/
AGB	Association of Governing Board of Universities and Colleges	http://www.agb.org/
AIR	Association for Institutional Research	http://www.texas-air.org/
ASALFS	Automated Student and Adult Learner Followup System	http://www.theccb.state.tx.us/ctc/ie/ctcasalf/ctcasf.cfm
CDS	Common Data Set	https://commondataset.org
CHEA	Council for Higher Education Accreditation	https://www.chea.org/
CSHE	Center for Studies in Higher Education	https://cshe.berkeley.edu/
ERIC	Educational Information Resource Center	http://searcheric.org/
HERI	Higher Education Research Institute	https://heri.ucla.edu/
HEDS	Higher Education Data Sharing Consortium	https://www.hedsconsortium.org/
IRO	Institutional Research Office, Collin County Community College	http://intranet.ccccd.edu/iro/index.html
IPEDS	Integrated Post Secondary Education Data System	http://nces.ed.gov/ipeds/
NACAC	National Association for College Admission Counseling	https://www.nacacnet.org/
NACUBO	National Association of College and University Business Officers	http://www.nacubo.org/
NCES	National Center for Educational Statistics	http://nces.ed.gov/
NCHEMS	National Center for Higher Education Management Systems	http://www.nchems.org/
NCRP	National Council for Research and Planning (AACC Affiliate)	http://www.nmsu.edu/~NCRP/ncrp_revised.html
NCTCOG	North Central Texas Council of Governments	http://www.nctcog.org/
NSC	National Student Clearing House	http://www.studentclearinghouse.org/
NTCCC	North Texas Community College Consortium	http://www.unt.edu/ntccc/
SACSCOC	Southern Association for Colleges and Schools Commission on Colleges	http://www.sacscoc.org/
SACCR	Southern Association of Community College Research	http://www.tcc.vccs.edu/welcome/collegeadmin/OIE/SACCR/index.htm
SAIR	Southern Association for Institutional Research	http://sair.org/
SCUP	Society for College and University Planning	http://www.scup.org/
SHEEO	State Higher Education Executive Officers	http://www.sheeo.org/
TACC	Texas Association of Community Colleges	http://www.tacc.org/
TACRAO	Texas Association of Collegiate Registrars and Admission Officers	www.nhmccd.cc.tx.us/contracts/tacrao
TAIR	Texas Association for Institutional Research	http://www.texas-air.org/
TASB	Texas Association of School Boards	http://www.tasb.org/

Institutional Research Office *Organizations and Databases*

Acroynm	Name	Address
TEA	Texas Education Agency	http://www.tea.texas.gov
TEDA	Texas Economic and Demographic Association	http://www.teda.org/
TCC	Texas Connection Consortium, a consortium of SCT Users	https://www.texas-connection.org/about
THECB or CB	Texas Higher Education Coordinating Board	http://www.thecb.state.tx.us/
TWC	Texas Workforce Commission	http://www.twc.state.tx.us/
PEIMS	Public Education Information Management System from TEA	http://www.tea.state.tx.us/peims/about.html
PEQIS	Post Secondary Education Quick Information System	http://nces.ed.gov/surveys/pegis/