**Date** AY 2018 **Name of Administrative or Educational Support Unit:** Institute of Hospitality & Culinary Education

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**Mission:**

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| **The Institute of Hospitality & Culinary Education prepares students for the demands of the fast-paced hospitality and foodservice industry. We are committed to developing skills, strengthening character and work ethic, and challenging the student’s intellectual and creative curiosity.** |

**PART I: Might not change from year to year**

| **A. Outcomes(s)**Results expected in this department/program | **B. Measure(s)**The instrument or process used to measure results | **C. Target(s)**The level of success expected |
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| Complete ACHPA annual report addressing recommendations made by the ACPHA site visit team | Report completed and submitted 2017 highlighting recommendations made by site visit team | All recommendations by site visit team addressed |
| Implement an end of program survey in the HAMG 2305 course |  Survey completed each year starting spring 2017 |  Each year survey results improve by 5% overall |
| Increase student progression and completion in the Hospitality & Foodservice Management program |  Utilize Zogotech data and Career Coach support | Increase completion by 5% each year startingspring 2017 |
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**PART II: For academic year 2015/2016**

**From Part I**

| **A. Outcomes(s)**Results expected in this department/program | **D. Action PlanYears 5 & 2**Based on analysis of previous assessment, create an action plan and include it here in the row of the outcomes(s) it addresses. | **E. Implement Action Plan****Years 1 & 3**Implement the action plan and collect data | **F. Data Results Summary****Years 2 & 4**Summarize the data collected | **G. Findings****Years 2 & 4**What does data say about outcome? |
| --- | --- | --- | --- | --- |
| Complete ACHPA annual report addressing recommendations made by the ACPHA site visit team | Continue submitting annual report to ACPHA each fall highlighting program changes and improvements | Write and submit annual report starting fall 2017 | Report completed and submitted addressing any program updates | Program continues to finds ways to improve |
| Implement an end of program survey in the HAMG 2305 course | Continue to survey the students each spring semester in the HAMG 2305 | Execute survey in the HAMG 2305 (capstone) course | Survey completed spring 2017. Favorable feedback regarding the program.  | Comparison needs to be made to spring 2018 |
| Increase student progression and completion in the Hospitality & Foodservice Management program | Program enrollment is slowly increasing which should lead to increased numbers of graduates  | Track students progression utilizing Zogotech  | Program numbers down due a robust economy, low unemployment rate | More needs to be done to keep the students engaged in the program. Utilize assigned program Career Coach – invasive advising strategies |
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