**Date:** 2012\_13 **Name of Administrative or Educational Support Unit**: Health Information Management

**Contact name:** Michelle Millen **Contact email:** [mmillen@collin.ed](mailto:mmillen@collin.ed)u: **Contact phone:** **Office Location:**

**Mission:**

|  |
| --- |
| The Associate of Applied Science (AAS) in Health Information Management (HIM) at Collin College is an 18 month program (two academic years) that will prepare the student for workforce, as a health information professional. The curriculum is based on the American Health Information Management Association's (AHIMA) competencies for the Certified Coding Associate (CCA) and the Registered Health Information Technician (RHIT). This curriculum is approved by the Texas Higher Education Coordinating Board and accredited by the Commission on Accreditation for Health Informatics and Information Management (CAHIIM) Education. |

**PART I: Might not change from year to year**

| A. Outcomes(s)  Results expected in this department/program | B. Measure(s)  The instrument or process used to measure results | C. Target(s) The level of success expected |
| --- | --- | --- |
| Apply concepts learned in foundation Health Information Management courses, to successfully complete the Registered Health Information Technician exam. | Mock RHIT exam, a national exam administered by the American Health Information Management Association (AHIMA).  Mock exams are administered twice. in the HITT 2249 class. | Meet or exceed the national average on the Registered Health Information Technician (RHIT) Exam,(subject area II.B.) administered by the American Health Information Association (AHIMA). |
| Develop an awareness of professional policies and procedures, including communication and professionalism. | 1. Evaluation from Clinical site 2. Portfolio from Clinical course (HITT 2361). 3. Registered Health Information Technician (RHIT) Exam,(subject area I.D.) | 1. Satisfactory rating on Clinical evaluation 2. Portfolio rating of 75% 3. Meet or exceed the national average on the Registered Health Information Technician (RHIT) Exam,(subject area I.D.) administered by the American Health Information Association (AHIMA). |

**PART II: For academic year (enter year i.e. 2011-12)**

**From Part I**

| A. Outcomes(s)  Results expected in this department/program | D. Action Plan Years 5 & 2  Based on analysis of previous assessment, create an action plan and include it here in the row of the outcomes(s) it addresses. | E. Implement Action Plan  Years 1 & 3  Implement the action plan and collect data | F. Data Results Summary  Years 2 & 4  Summarize the data collected | G. Findings  Years 2 & 4  What does data say about outcome? |
| --- | --- | --- | --- | --- |
| Apply concepts learned in foundation Health Information Management courses, to successfully complete the Registered Health Information Technician exam. | Actions:  2011-A satandardized exam is part of the application program  2012-Mock exams are administered twice. in the HITT 2249 class. Results are tabulated and deficiencies identified.& addressed.  Program Director is mapping each student’s course layout toward completion. The tracking is holding students accountable each semester.  Students are encouraged to take the exam within 6 mos. Of grauation. An early testing application is now provided in the Competency Review Class.  Spr 2014-AHIMA Practice exam will be used . | Implement the action plan and collect data | Finding (2011-2012)  New program; no students have taken the exam yet    Finding (2012-2013) N=28 test takers-  D1 = 67.4  D2= 67.4  D3= 70.3  D4= 66.4  D5= 68.9  D6= 73  D7= 60.6 | Test results for the RHIT did not map to program competencies until 2014. Programs can now accurately evaluate weaknesses in competency categories and implement measures to improve scores. |
| Develop an awareness of professional policies and procedures, including communication and professionalism. | See Action Plan for #1. | Implement the action plan and collect data | 1. Students earned Satisfactory ratings on Clinical evaluation 2. Portfolios were rated generally satisfactory. 3. 3. RHIT D1 mean score = 67.4 | Standards met for measures 1 & 2.  Measure 3 needs some improvement, but for now emphasis is on improving D2 coding and D7 Data Analysis & management, the two lowest areas of performance on the RHIT. |