

Workforce/Field of Study Report on Assessment for Fall 2024

Due to District Discipline Dean by November 15th each year.

Department: Surgical Technology Program

This document serves as an agenda of discussions that should be had by Full-time faculty during the Fall semester of each year as well as a method of documenting what is discussed. Educational programs should have curriculum or assessment committees discuss the indicated sections and should write down answers comprising a departmental response to each of the required questions. Required questions are determined by where your educational program is within the Educational Program Assessment Cycle in the current academic year as shown below:

Position in Continuous Improvement/Program Review Cycle	Required Questions to be Answered
Years 1 and 3	1(a and b), 2a, 3a
Years 2 and 4	1(a and b), 2b, 3b
Year 5	No Report is Due

1) Question #1:

- a.) Briefly Describe where your program is in the Program Review/Continuous Improvement Plan cycle and make sure that all Full-time faculty are aware of where the program is in this cycle for this academic year.

The Surgical Technology Program is in year 2 of the cycle. All faculty have been made aware of both the Program Review Process and where the ST Program is in the cycle.

- b.) Distribute the Current Program Assessment Plan to full-time faculty and discuss the value of the identified learning outcomes, measures, and targets that have been identified by the program to help identify the most challenging concepts/topics/knowledge/skills/abilities for students to learn in the program curriculum.

New Action Plan - Full-time ST Program faculty have been apprised of and have shared input on the Program Assessment Plan to improve the assessment/assignment grade of semester project that relates to the (SLO) specific anatomy and pathology to indications for selected surgical procedure, and (SLO) identifies expected outcomes and possible complications for surgical procedure.

The most challenging concepts/topics/knowledge/skills/abilities for students to learn in the program curriculum are directly related to the anatomy of surgical procedures.

Question #2

- a. **(Years 1 and 3 of CIP/Program Review Cycle)** Describe the action plan being implemented in the Continuous Improvement Plan for the current academic year.
- i. What assessment measure is being implemented to measure the impact of the action plan on student learning and what data is being collected? What is the targeted level of success?
 - ii. How will the department communicate with adjunct faculty about the action plan to be implemented and the process for collection of data?
 - iii. What process will the department use to collect data on the *action plan*?
 - iv. What process will the department use to collect data on the *program assessment plan*?
 - v. Who will be responsible for collecting and maintaining the data arising from the action plan and the data arising from the program assessment plan? Where will the data be stored? Who will back up this individual so that the department can maintain knowledge of the location of this data?
- b. **(Years 2 and 4 of CIP/Program Review Cycle)** Discuss the results from the implementation of the Action Plan in year 1 or 3 and the results of the assessment plan data collected in the same year.

This plan was not implemented in year 1. In year 1, Faculty communicated a trend of poor assessment/assignment grades related to the anatomy of surgical procedures.

- i. Provide and evaluate the data from implementation of the action plan and provide the data from the program assessment plan. What conclusions can be drawn from each data source?

The action plan will be implemented in year 3.

ii. Was the action plan successful? Please explain why or why not?

The results will be reported in year 4.

iii. How will the results of the last action plan be shared with full-time and part-time faculty members teaching in the program?

The results of the action plan will be shared with the teaching faculty via email and discussed during the department's semester meeting.

iv. Upon examining the results of the action plan and examining the data collected under the program assessment plan, what will the next action plan entail.

This action plan will entail a comprehensive surgical anatomy research assignment presentation with a rubric that includes demonstration of topic knowledge and a content question/answer portion displaying real-time knowledge of expected outcomes and possible complications for surgical procedure.

v. Draft the next action plan, the learning outcome to be acted upon, a measure to determine the positive or negative effects of the action plan, and a desired target of success that will be implemented in the next CIP cycle.

2) Question #3

a. **(Years 1 and 3 of CIP Program Review Cycle)** Does the Department need to change the learning outcomes in the assessment plan to better identify the most challenging concepts/topics/knowledge/skills/abilities for students to learn in the program curriculum?

b. **(Years 2 and 4 of CIP Program Review Cycle)** Describe the impact of the findings/conclusions from the prior action plan and the findings/conclusions from the assessment plan data on program curriculum or teaching pedagogy.

i. Attach the CIP report for Year 2/4.

ii. Describe the targeted learning outcome, assessment measure, and targeted level of success that the program intends to implement in the next CIP.

Submitted by Program Faculty Member:



Signature

Mar 6, 2025

Date

Reviews by Program Administrators:

District Discipline Dean:



Signature

Mar 6, 2025

Date

Campus Provost To Whom the Dist. Disc. Dean Reports:



Signature

Mar 6, 2025

Date