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|  | **Responsive to the Component** | **Evidence** | **Analysis: Explanation/ Rationale of Assertions Supported by Evidence** | **Overall**  **Judgment** | **Comments** |
| 1. What does the unit do? | RR, Accepted, RR |  |  | RR, Accepted, RR | Good summary and story to depict what this service unit does. Missing the data to support. How do the SLOs connect to the mission, and what the unit does? It does not talk about or support how regulatory standards and National Cert. are supported, pass rates. |
| 2. What is the unit’s relationship to the college mission & strategic plan? | RR, Accepted, RR | RR, AWR, RR | RR, AWR, RR | RR, AWR, RR | Need the evidence to support the narrative. What are some results? How does it relate to the specific elements of the mission? No evidence or analysis was presented or provided. |
| 3. Why are the unit processes done? | RR, Accepted, RR | RR, AWR, RR | RR, Accepted, RR | RR, Accepted, RR | No data or evidence to support the narrative. Compare different colleges. Section B is not addressed. Talks about qualitative measures. You need the data in an appendix or body of the document—no numbers to benchmark. |
| 4. How does the unit impact student outcomes? | RR, Accepted, RR | RR, AWR, RR | RR, AWR, RR | RR, AWR, RR | What are the SLOs, and how are they achieved? Plans going forward. |
| 5. How effectively does the unit communicate? | AWR, Accepted, AWR | AWR, AWR, AWR | AWR, AWR, Accepted | AWR, AWR, AWR | Update the website, What about flyers and LinkedIn? The table is confusing, elements of information should be listed. Each item is missing the date of the last review/update. Who exactly is the responsible party? |
| 6. Does the unit build and leverage partnerships? | Accepted, Accepted, Accepted | Accepted, Accepted, Accepted | Accepted, Accepted, Accepted | Accepted, Accepted, Accepted | Great job. Everything is clearly stated. |
| 7. Are staff supported with professional development? | AWR, Accepted, AWR | AWR, AWR, AWR | AWR, AWR, AWR | AWR, AWR, AWR | List Professional Associations and required certifications, What about the information on all the other employees? Unit states in question 10 that majority of staff are part-time employees; however, no professional development is provided. |
| 8. [Optional] Does the unit have sufficient facilities and equipment? |  |  |  |  | Did not complete despite staffing, equipment and facility weaknesses identified in question 10.  Based on the discussion of staffing needs and simulations being conducted in the lobby because of a lack of space, this section should have been filled out. It can serve as a supplementary document when requesting budgetary or staff increases. The Ex. Summary indicates that the growth has forced them to conduct classes in the lobby. This section should be filled out to support the need for space. This would be where you ask for funding because facilities are inadequate. |
| 9. How have past CIPs contributed to success? | RR, RR, RR | RR, RR, RR | RR, RR, RR | RR, RR, RR | Not complete and CIP is required. |
| 10. How will the unit evaluate its success? | AWR, Accepted, AWR | AWR, Accepted, AWR | AWR, Accepted, Accepted | AWR, Accepted, AWR | You did a good job of presenting strengths based on the limited amount of information provided in earlier sections of the review. Could provide the rationale for expected outcomes for CIP. This answers the question adequately, technical difficulties and lack of staff are real-world issues the students will have to work through in the future, not just weaknesses in the program. I would like to have seen an action plan for helping to improve these issues. Filling out section 8 would have been a good start to that. |
| 11. Future Continuous Improvement Plan Tables | AWR, Accepted, Accepted |  |  | AWR, AWR, AWR | Not sure approval ratings by students and faculty are going to be a good measure of success.  Weaknesses identified in question 10 are not addressed in CIP. Link CIP to SLOs |

**Overall Decision:**

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| Accepted Without Recommendations | Accepted With Recommendations | X Revisit and Revise |

**General comments about the submission or rationale for the conclusion:**

Overall – We had Accepted 6 total, AWR 10 total, RR 13 total

We felt as a group there was not data to support the story and it was anecdotal evidence. Valuable data and analysis information is missing.