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|  | **Responsive to the Component** | **Evidence** | **Analysis: Explanation/ Rationale of Assertions Supported by Evidence** | **Overall****Judgment** | **Comments** |
| 1. What does the unit do? | Accepted without recommendations |  |  | Accepted without recommendations | Do not use words like “nearly” usually submits.What does SAILS membership mean? This should be explained. SAIL Mission does not match the website <https://www.collin.edu/sail/>  |
| 2. What is the unit’s relationship to the college mission & strategic plan? | Accepted without recommendations | Accepted without recommendations | Accepted without recommendations | Accepted without recommendations | Please provide more information about the different courses offered to show the diverse courses offered and why they are needed for the community and corporations in the area. |
| 3. Why are the unit processes done? | Accepted without recommendations | Accepted without recommendations | Accepted with Recommendations | Accepted with Recommendations | The significance of keeping the courses for the community, and corporations should be shown so the number of courses does not keep getting reduced.Please specify on question 7. |
| 4. How does the unit impact student outcomes? | Accepted without recommendations | Accepted with Recommendations | Accepted without recommendations | Accepted with Recommendations | Provide more information about the countries, demographics (income, language, race, ethnicity, etc.,)Please explain about what the amazon like registration system is. The more analysis is provided, the greater the likelihood of justification it may be so that companies will support. |
| 5. How effectively does the unit communicate? | Accepted without recommendations | Accepted without recommendations | Accepted without recommendations | Accepted without recommendations | Effectively explains publicity methods. |
| 6. Does the unit build and leverage partnerships? | Accepted without recommendations | Accepted without recommendations | Accepted without recommendations | Accepted without recommendations | Spell out all Acronyms. |
| 7. Are staff supported with professional development? | Accepted without recommendations | Accepted without recommendations | Accepted without recommendations | Accepted without recommendations | Spell out all Acronyms. |
| 8. [Optional] Does the unit have sufficient facilities and equipment? |  |  |  |  | They did fill this out. |
| 9. How have past CIPs contributed to success? | Accepted with required changes | Accepted with required changes | Accepted with required changes | Accepted with required changes | CE attempted to grow its variety of CE-linked to credit courses. Many of the linked courses cited in the CIP were evaluated and taken out of the linked course inventory to ensure that if students want to use their linked course towards Prior Learning Assessment credit.CIP needs to be completed. |
| 10. How will the unit evaluate its success? | Accepted with required changes | Accepted with required changes | Accepted with required changes | Accepted with required changes | Many linked courses originally identified in the CIP are no longer offered at Collin College, such as in the area of welding and automotive. Programs like welding and automotive have limited enrollment capacity. Having CE linked courses was not necessary and did not support the cohort model of moving student through credit programming.The future success of CE and SAIL is uncertain according to the unit. |
| 11. Future Continuous Improvement Plan Tables | Accepted with required changes |  |  | Accepted with required changes | Complete tables and provide missing/more information in CIP tables. |

**Overall Decision:**

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|  Accepted Without Recommendations |  Accepted With Recommendations | \_\_X\_Accepted with Required Changes |  Revisit and Revise |

**General comments about the submission or rationale for the conclusion:**

The overall document answered the question and provided a thorough review.

* What is the name of this unit? The document had Continuing Education – Program Review references: Continuing Education & Workforce Development
* NO email or contact information listed on the document
* The future success of CE and SAIL is uncertain according to this CIP and Future improvement plan.
* SAIL Mission does not match the website.
* Section 3- The significance of keeping the courses for the community and corporations should be shown so the number of courses is not reduced. Please specify on question 7.
* Section 4- Provide more information about the countries and demographics (income, language, race, ethnicity, etc.)
* Sections 6 and 7 - Please do not use acronyms in the document. It will need to be fixed.
* The CIP was incomplete and will need to be completed and resubmitted to complete the Program Review. The CIP was incomplete and did not align details and clarify enough information.
* Section 10 – Question: what courses originally identified in the CIP are no longer offered? The information in Table 2 CIP is not complete. Clarify this statement: “The linked course inventory was reduced after being further scrutinized.”