Section 5.C. Unit Literature Review Table

Title	Type (i.e. URL, brochure, handout, etc.	Date of Last Review/Update	Status: Current (C), Accurate (A), Relevant (R), Available (A)	Responsible Party
Annual Comprehensive Financial Report	https://www.collin.edu/financials/pdfs/ACFR_Final_FY23_CollinCollege.pdf	12/31/2023	C; A; R; A	Accounting
Annual Budget by Fiscal Year	https://www.collin.edu/financials/FY24%20Budget%20Book%20FINAL%20COPY%2010%2017%2023.pdf	09/01/2023	C; A; R; A	Budget
Property Tax	https://www.collin.edu/financials/pdfs/2023%20Notice%20of%20Public%20Hearing%20Collin%20College.pdf	10/01/2023	C; A; R; A	Accounting
Legislative Appropriation	https://www.collin.edu/financials/pdfs/LAR_2024_2025.pdf	09/01/2022		Accounting
Annual Investment Reports	https://www.collin.edu/financials/pdfs/Annual%20Investment%20Report%20FY%2023.pdf	12/31/2023	C; A; R; A	Accounting
Quarterly Investment Reports	https://www.collin.edu/financials/investments.html		C; A; R; A	Accounting
Investment Policy	https://pol.tasb.org/PolicyOnline/PolicyDetails?key=304&code=CAK#legalTabContent		C; A; R; A	Accounting
Business Procedures Manual	https://inside.collin.edu/businessoffice/pdfs/Collin%20College%20Business%20Procedures%20Manual%202024%20FINAL.pdf	01/01/2024	C; A; R; A	BAS-all areas under umbrella
Accounts Payable Links and Instructions	https://inside.collin.edu/businessoffice/accountspayable.html	1/1/2024	C; A; R; A	Accounts Payable
Accounting	https://inside.collin.edu/businessoffice/accounting.html		A	Accounting
Cashiering/Bursar	https://inside.collin.edu/businessoffice/bursaraccountsreceivable.html			Student Financial Services

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Title	Type (i.e. URL, brochure, handout, etc.	Date of Last Review/Update	Status: Current (C), Accurate (A), Relevant (R), Available (A)	Responsible Party
Payroll	https://inside.collin.edu/businessoffice/payroll.html	09/01/2023	C; A; R; A	Payroll
Bursar	https://www.collin.edu/bursar/tuition.html	01/01/2024	C; A; R; A	Student Financial Services
Monday Memos	https://inside.collin.edu/businessoffice/Monday%20Memos%20by%20topic%207-19-2023.pdf	01/01/2024	C; A; R; A	Accounts Payable
Travel Procedures	https://inside.collin.edu/businessoffice/accounts_payable_pdfs/Travel%20Procedures%203-2024.pdf	01/01/2024	C; A; R; A	Accounts Payable
T-Card Procedures	http://inside.collin.edu/businessoffice/accounts_payable_pdfs/Collin%20Credit%20Card%20Procedures%20Revised%20KB020724.pdf	01/01/2024	C; A; R; A	Accounts Payable
Time Entry	https://inside.collin.edu/workday/time_entry.html	05/09/2023	C; A; R; A	Payroll
Time Off (Absence)	https://inside.collin.edu/workday/time_off.html	05/09/2023	C; A; R; A	Payroll