Academic Advising Checklist   *Date:* _____

Thank you for visiting with a Collin College Academic Advisor. The advisor may fill out portions of this information sheet to help you remember some key points from your visit today. Keep in mind your individual circumstances and choices may change after today.
KEEP THIS CHECKLIST AFTER YOUR MEETING TODAY

What are your Academic Goals?
- □ Associate of Arts (AA) _____
- □ Associate of Science (AS) _____
- □ Associate of Applied Science (AAS) _____
- □ Associate of Arts in Teaching (AAT) _____
- □ Transfer to 4-year Program _____
- □ Certificate _____
- □ General Education/Core Only
- □ Continuing Education_____
- □ Bachelors at Collin:
  - BSN, BAT, BAS _____

What is your Academic Standing? (Currently Enrolled)

☐ Good Standing ☐ Warning ☐ Probation ☐ Suspension

Terms of Probation:
1. Required to maintain term GPA of 2.0 or higher to remain on probation.
2. Will be in good standing once cumulative GPA is 2.0 or higher.
3. If does not maintain term GPA of 2.0 while on probation, placed on suspension for 1 semester.

Are you currently at college-level for Reading, Writing, and Math? ___Yes   ___No

MATH Level: _____   INRW Level: _____

IMPORTANT DATES AND DEADLINES
Campuses closed on 3/11-17, 3/29-30, 5/27

Present	Spring 24 Registration Open
Present	Payment due same day as registration
Jan 15	Last Day to make changes to sp 24 schedule without financial penalties
Jan 16	Spring Classes Begin
Jan 19	Last day to register for Spring 16wk
Jan 29	Full Semester Census Date
Mar 19-22	Summer & Maymester Registration Opens
Mar 28	Spring 16wk last day to withdraw
Apr 9-12	Fall Registration Opens
May 10	Spring Commencement
May 13-28	Maymester Term Dates
Jun 3	Summer 1 and 3 Term begins
July 8	Summer 2 Term begins
Aug 26	Fall 2024 Term begins

Course Suggestions

Semester: Spring 24	Semester: Summer 24	Semester: Fall 24	Semester: Spring 25

Next Steps (if applicable)
- ☐ Take the TSI (see reverse side)
- ☐ Reapply at ApplyTexas.org *(keep going until you see confetti)*
- ☐ Change Major via CougarWeb *(Home tab, under "Student Quick Links")*
- ☐ Request Transfer Credit Evaluation via CougarWeb *(Home tab, under "Student Quick Links")*
- ☐ Apply to Graduate via CougarWeb *(Home tab, under "Student Quick Links")- opens 1/30 for Spring 24 Grads*
- ☐ View Cougar Compass degree audit on CougarWeb *(home tab, under "Student Quick Links")*
- ☐ Submit official transcripts to transcripts@collin.edu.
- ☐ Submit AP scores, and email creditbyexam@collin.edu after completing 3 credit hours.

Referrals
- ☐ Admissions, Advising, and Financial aid – G103
- ☐ Career Center – F102
- ☐ Cashier – Outside G103
- ☐ TSI / Testing-J232
- ☐ ACCESS – D140
- ☐ Honors – D154
- ☐ Anthony Peterson Centers for Academic Assistance – D203
- ☐ Writing Center – D210
- ☐ Walk-in Math Tutoring – D225
- ☐ Veteran Resource Center (VRC) – D200/D201
- ☐ Counseling – D134
- ☐ Student Engagement – F129

Visit **catalog.collin.edu** for Collin Programs and Course Descriptions.

Advisor Today: Anna Lippard
Email: alippard@collin.edu
Include college-wide ID number when emailing.

Notes:

Registration Holds

☐ **Mandatory Campus Safety Training:** To remove, log in to CougarWeb, go to the Student Tab and click "Mandatory Campus Safety Training." Complete the training and this hold will be automatically removed within 24 hours. (Handled Online ONLY)

☐ **Mandatory Orientation:** To remove, complete the orientation online or on campus. Both are free.
  o **ONLINE:** Log in to CougarWeb, go to the Student Tab and click "Mandatory Orientation." Complete the orientation and within 24 hours this hold will be automatically removed.

☐ **TSI:** Must complete the TSI or submit qualifying exemption or waiver. For TSI pre-assessment, TSI test registration, exemptions, and study resources, visit Collin.edu, type "TSI" in Search bar and click on first link for TSI (Texas Success Initiative - Collin College)

☐ **Immunization:** Required for students under 22 years old. Provide Admissions with proof of your Bacterial Meningitis Immunization that has been signed or stamped by a physician and is less than 5 years old. Register with Med+Proctor and submit appropriate meningitis documentation: https://www.medproctor.com/collin-college-immunization

☐ **Transcripts:** Send official transcripts directly from school to transcripts@collin.edu.

☐ **Degree Planning Hold:** To remove, log in to CougarWeb, go to the Student Tab and click "Degree Planning Hold Survey." Complete Survey. Hold removed within 1 hour.

General Registration Procedures

1. Go to www.collin.edu and log in to CougarWeb (top right-hand corner) with your username and password.
2. In the right column, under "Registration Tools"– select "Registration and Planning (Add, Drop & Withdraw)"
3. Click on "Add, Drop & Withdraw from classes"
4. Choose "Credit (Term)" In the box labeled "Terms Open for Registration" "Credit Wintermester & Spring 2024"
5. In "Subject", begin typing name of subject and select matching field. To select two or more subjects, type in multiple subject names (if two or more are selected do not input a course number).
6. Use "Advanced Search" for more filter options.
7. Click Search
8. Find your desired section and click the "Add" button. If the "Add" button is grayed out, you are not able to register for that section.
9. In the Summary Section, review your course selections and click "Submit" to change status to "Registered".
10. Payments can be made at any Cashier's office or online through CougarWeb -"Student Quick Links"-"CougarPay

BIOL 2401 Permit Options
TSI met for English and at least at the higher developmental level (co-req) for math required. Permit options include:
1. Score 70% or higher on the A&P Readiness
   Assessment: https://www.collin.edu/department/biology/assessment.html
2. BIOL 2401 Waiver-See Academic Advising
3. Completion of BIOL 1406 within the last 3 years.

How to Register for Co-Requisite Courses

INRW/ENGL
INRW 0315 with either: ENGL 1301, GOVT 2305, or HIST 1301
1. Type "INRW" in the Subject box and "0315" in the Course Number box, then click "Search".
2. Click on the Title of the section you are interested in—this will provide you with additional information about the course. Click "Course Section Notes" for information on the specific college-level course section with which it is paired.
3. WRITE DOWN BOTH CRNs (one for the INRW 0315; one for its paired ENGL/HIST/GOVT).
4. Go back to the list of courses and click on the "Enter CRNs" tab. Click on "Add Another CRN" then type in both CRNs in the spaces provided.
5. Make sure to click on the "Add to Summary" button then the "Submit" button to register.

MATH
1. Look up the Developmental Math course **FIRST**.
   - Type **Mathematics** in the Subject box for:
     MATH 0314, MATH 0324, MATH 0332, & MATH 0342
2. Click on the Title of the section you are interested in—this will provide you with additional information about the course. Click "Course Section Notes" for information on the specific college-level course section with which it is paired.
3. **WRITE DOWN BOTH CRNs** (one for the developmental course; one for its paired course).
4. Go back to the list of courses and click on the "Enter CRNs" tab. Click on "Add Another CRN" then type in both CRNs in the space provided.
5. Make sure to click on the "**Add to Summary**" button then the "**Submit**" button to register.

For more information, visit:
https://www.collin.edu/academics/deved/index.html

SCIENCE/LAB
1. Type the science prefix that you prefer into the Subject box (ex. BIOL), and then type the course number into the course number box (ex. 1406). Then click "Search."
2. When you see a section that you like, write down the CRN and then click "view linked" to the right. It will show you the sections that link with the one you chose.
3. Write down the CRN of the linked section.
4. Go back to the list of courses and click on the "Enter CRNs" tab. Click on "Add Another CRN" then type in both CRNs in the spaces provided.
5. Make sure to click on the "Add to Summary" button then the "Submit" button to register.

Express Classes
1. After 1/19, you can only register for courses that have not started yet. The first day of the express class is the last day to register for it. Payment is due at time of registration.

2. The best way to search for express classes is to use the "Quick Course Finder" link under registration tools. Once you find a class, note the CRN (course registration number). When you enter the registration screen, you can input the CRN, add to summary, and submit.

HOW TO REGISTER FOR CLASS ON COUGARWEB

1. Login to Cougarweb

2. Click "Registration and Planning (Add, Drop & Withdraw)" under Registration Tools on the right side of the Home page.

3. Click "Add, Drop & Withdraw from Class"

4. **Select Credit Wintermester and Spring 2022   (IMPORTANT!!)**
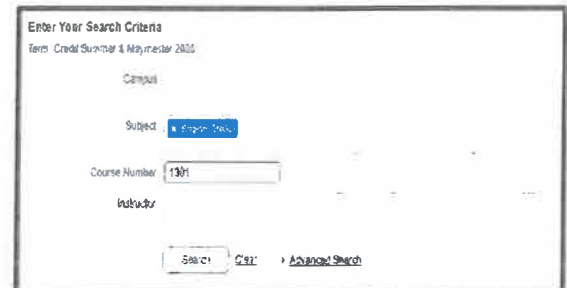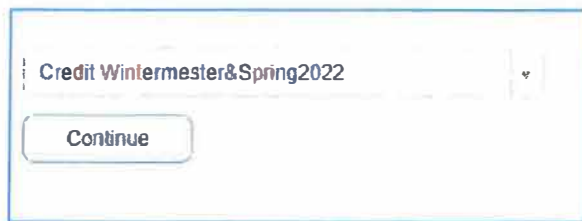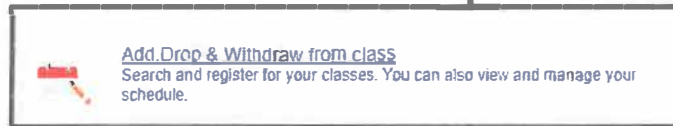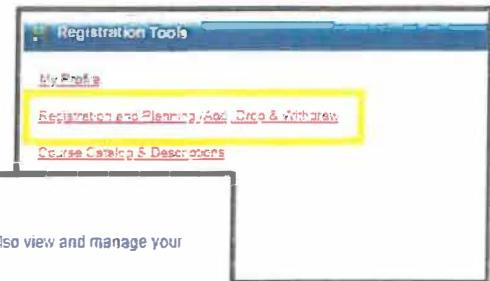
5. Select Campus (Type WEB for online courses) Select Subject e.g. "English" and Course Number "1301" AND PRESS SEARCH

6. Browse courses and pick a section. Blue letters are the days class meet and is listed next to it. Web classes will not have a time and date listed.
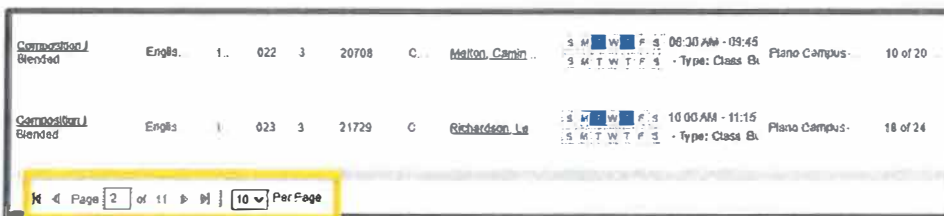
   a. There are multiple pages of classes available.

7. Click the "Add" button of the section you want

   a. **For Lab Science courses**, you must register for a lecture and a lab at the same campus at the time of registration. Click the "View Linked" button to see which lectures and labs are linked together.
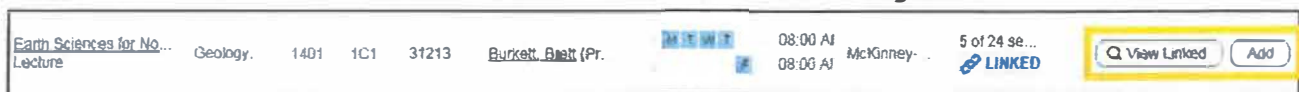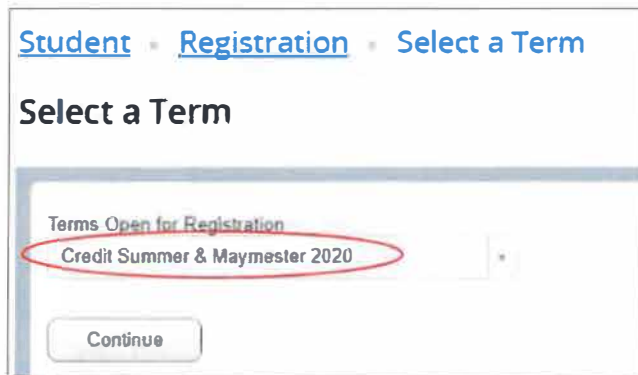
8. In the Summary area, review your selected courses and click "Submit". **Course status will say "Registered" in green once successfully registered.**

Revised: 11/8/21 by Jordan Joshua

How to Register for Paired Classes

1. Meet with an academic advisor. They will confirm which classes you need and provide a list of paired classes. This list is important, because you will use it when you register.

2. Go to www.collin.edu and click on **COUGARWEB LOGIN >** in the top right-hand corner. Login with your username and password.

3. Click on Registration and Planning (Add, Drop & Withdraw) .

4. Click on Add,Drop & Withdraw from class .

5. Under *Terms Open for Registration*, select "Credit Summer & Maymester 2020". Click *Continue.*
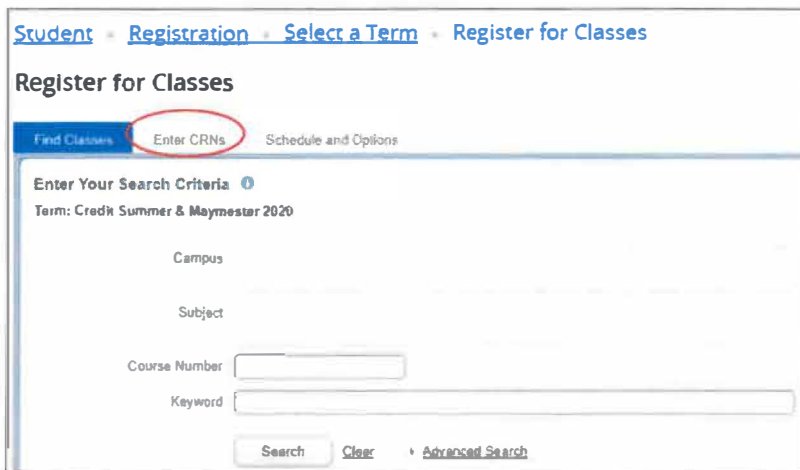
Student · Registration · Select a Term

Select a Term

Terms Open for Registration
Credit Summer & Maymester 2020   *

Continue

6. In the registration screen, click on the tab *Enter CRNs.*

Student · Registration · Select a Term · Register for Classes

Register for Classes

Find Classes   Enter CRNs   Schedule and Options

Enter Your Search Criteria ⓘ
Term: Credit Summer & Maymester 2020

Campus
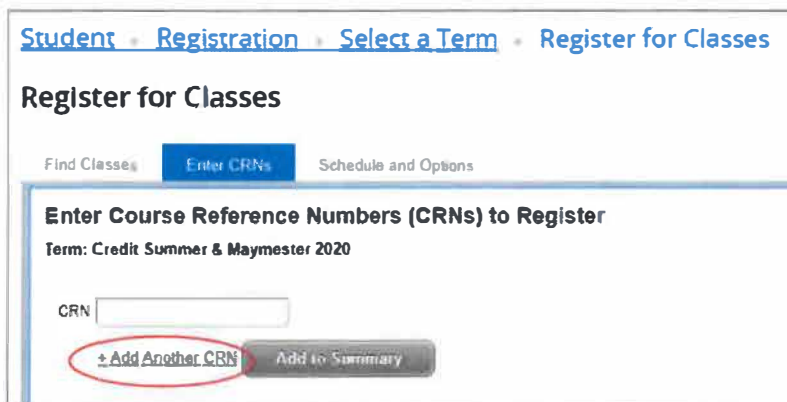
Subject

Course Number [   ]

Keyword [   ]

Search   Clear   · Advanced Search

7. Click *+ Add Another CRN*.

Student · Registration · Select a Term · Register for Classes

Register for Classes

Find Classes   Enter CRNs   Schedule and Options

Enter Course Reference Numbers (CRNs) to Register
Term: Credit Summer & Maymester 2020

CRN [   ]

+ Add Another CRN   Add to Summary

HOW TO DROP/WITHDRAWAL

1. Go to www.collin.edu and click on CougarWeb (located at top right side). Login with your username and password

2. Go to "Registration and Planning (Add, Drop, &Withdraw)" from the "Registration and Tools" section of the page

3. Click "Register for Classes"
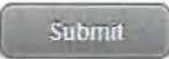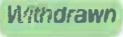
4. Select term (credit fall/spring/summer courses)

5. In the Summary area, under the Action drop-down, choose "Drop [xxx]" or the Withdraw option of your choice

6. Click the **Submit** button, and your courses should now show a status of "deleted" or **Withdrawn**

TESTING REFERRAL FORM

STUDENT NAME: _____ DATE: _____

CAMPUS (circle): Celina   Farmersville   Frisco   McKinney   Plano   Technical   Wylie

COLLIN OFFICIAL: _____

STUDENT INSTRUCTIONS

For the Pre-Assessment Activity (PAA): (required prior to taking the TSI Assessment)
- The PAA is located at http://www.collin.edu/preassessment/

For TSI Assessment:
- Payment can be made online at http://www.collin.edu/studentresources/testing/availabletesting/tsi.html or payment may be made in person at the Cashier's Office on campus.
- Take receipt, Referral Form and the PAA Certificate of Completion to the Testing Center. Appointments are required.

For ESL Assessment:
- Take Referral Form to the Testing Center to take the exam. Appointments are required. Must arrive at least 4 hours before closing for ESL Assessment.

All students are required to have a photo ID to take any test.

To assist you in preparation for the actual test, the links to the TSI Assessment Study App and practice test are provided on the Collin College Testing website at: http://www.collin.edu/studentresources/testing/availabletesting/tsi.html

TEST TYPE	FEE In Person	Online-Examity	NOTES
_____ TSI Assessment (complete)	$ 29.00	$40.00	Full assessment (Math and English/Language Arts) Allow at least 5 hours for the full assessment
_____ TSI Assessment (partial)	$ 29.00	$40.00	Partial (Scores must meet requirements on
___ Math			retest scenarios sheet to qualify
___ ELAR & Essay			for partial retakes for ELAR & Essay.)
___ ELAR only			
___ Essay only (Requires an existing ELAR assessment and essay score of 1-4)			

_____ THIS IS A TSI RETEST—No PAA needed   (Advisor initials _____) Note: Cost is the same as listed above.

_____ College Level Math Assessment $ 11.00 For placement into higher level math courses above College Algebra.
For a student with college level placement only (≥ PQM 2100) Limited to twice per semester.

_____ ESL Assessment	No charge	Appointment required

MCKINNEY TESTING CENTER ONLY:

_____ Fire Science (Math, Reading, Writing)	No charge	Allow at least 3 hours for testing
_____ EMT (Math, Reading, Writing)	No charge*	Allow at least 3 hours for testing
_____ Paramedic (Math, Reading, Writing)	No charge*	Allow at least 3 hours for testing

TESTING CENTER LOCATIONS

Celina Campus	Coming Fall 2021	TBD	TBD
Farmersville Campus	Room 107	972.549.6450	TBD
Frisco Campus	Founders 209	972.377.1522	Late night: Tuesday
McKinney Campus	A-206	972.548.6849	Late night: Wednesday
Plano Campus	J-232	972.881.5922	Late night: Monday
Technical Campus	A-001	972.553.1234	Late night: Wednesday
Wylie Campus	Campus Commons 201	972.378.8849	Late night: Thursday

HOURS OF OPERATION

8:00 am to 5:00 pm
Late night is until 7:00 pm

CASHIER/PAYMENT INFORMATION

Please consult Cashier Office website for specific hours and locations:
https://www.collin.edu/bursar/hours.html

How to Schedule an Exam Appointment

https://www.registerblast.com/collin-plano/Exam/List

SCAN ME!

- ❖ Go to **www.collin.edu**

- ❖ Click on **ADMISSIONS & AID > Testing**

- ❖ Select the appropriate exam from the list.

- ❖ Click on **Plano Campus**.

- ❖ Continue *to fill out all of the required fields* using the dropdown menus.

- ❖ Follow Steps 1-3

- ❖ Enter your personal information

- ❖ Read the **Exam Guideline Acknowledgement** and check the box if you agree.

- ❖ Click on **Add to Cart.** If payment is needed, click on **Click here to pay**. After paying, **go back to the registration tab** and enter the order number written on the receipt.

- ❖ Click **Add to Cart**. Then click on **Complete Registration**.

Plano Campus Testing Center

(972) 881-5922
PlanoTesting@collin.edu
Monday: 8:00 am – 7:00 pm
Tuesday – Friday: 8:00 am – 5:00 pm

Recommendations for 2023-2024 Academic Year

Developmental Education – Course Placement Levels

Based on the student's current TSI scores, the following course(s) are recommended:

TSI Reading & Writing Readiness	TSI Math Readiness
o No Placement – Requires Test Retake	o No Placement – Requires Test Retake
o INRW 0405 Integrated Reading & Writing I	o MATH 0405 Math Foundations

o   INRW 0315 Integrated Reading & Writing II with Co-Requisite course.
 	
**INRW 0315 is automatically paired with one of the following college-level courses:
 	
   o   ENGL 1301 Composition I
   o   HIST 1301 or 1302 Us History
   o   SOCI 1301 Intro to Sociology
   o   GOVT 2305 Federal Government
   o   GOVT 2306 Texas Government
	o College-Level Math with Co-Requisite Support Math
	
	   o MATH 0314 and MATH 1314
	      Support for College Algebra
	   o MATH 0342 and MATH 1342
	      Support for Elementary Statistical Methods
	   o MATH 0324 and MATH 1324
	      Support for Math for Business & Social Sciences
	   o MATH 0332 and MATH 1332
	      Support for Contemporary Mathematics

Recommended core courses for students in any DE placement level:

030 Life & Physical Science	050 Creative Arts	080 Social & Behavioral Science	090 Collin Options/Electives
BIOL 1408	ARTS 1313 MUSI 1310 DRAM 2366	CRIJ 1301 ECON 1301	EDUC 1300 or 1100 KINE 1164, 1304, 1338

Other Course Recommendations based on Major/Program of Study:

-Plano-HC 5/5/23

## Waiver of Readiness to Register for BIOL 2401- Anatomy & Physiology I

The BIOL 2401 - Anatomy & Physiology I assessment test may be waived for students who have taken:

- BIOL 1406 in the past three (3) years and who have received a grade of "C" or better. These students would have entered Collin under catalogs that listed BIOL 1406 as a prerequisite for 2401.
- AP Biology in high school and who received a score of 3, 4, or 5 on the AP exam within the past three (3) years
- AP Biology in high school in the past two (2) years and who received a grade of "B" or better
- CLEP test for BIOL 1406 within the past three (3) years and have results indicating they would qualify to receive college credit
- IB Biology in high school and who received a score of 4 or higher on the IB exam within the past three (3) years.

By signing this form, I acknowledge that I do not qualify for a waiver and Collin College has recommended additional preparation prior to taking BIOL 2401 - Anatomy & Physiology I. I understand that my performance in BIOL 2401 can impact my competitiveness in program admissions processes for the Health Sciences and/or Nursing programs at Collin and at other colleges and universities.

Knowing this, I am choosing to request a waiver from meeting the readiness requirements, and I acknowledge that I am requesting a permit to register for BIOL 2401 against the advice of Collin College.

Printed Name:

_____

Student Signature:

_____

Collin College CWID:

_____

8/18/2020

Collin College

Career Clusters
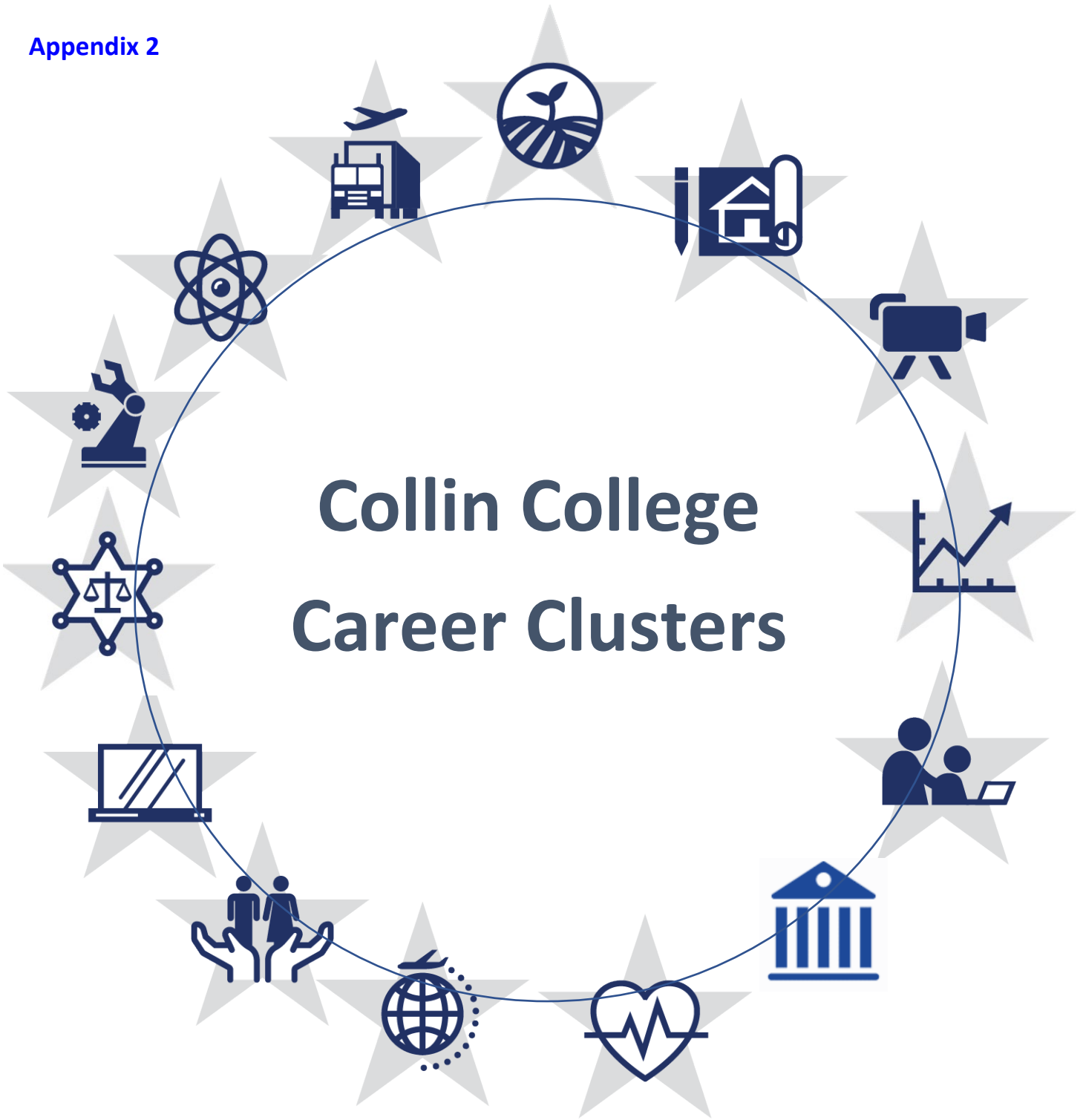
Career Cluster Advising Initiative

General Overview

- Programs assigned to Career Clusters to match ApplyTexas and Academic/Workforce departments.
- Since Meta Majors overlapped with program categories, general Career Clusters were used.
- Due to the broad scope, multiple courses and campus locations, Multidisciplinary Transfer Degrees (Associate of Arts - General and Associate of Science - General) were omitted.

SES Team Member Expectations

- Serve as the content expert for assigned programs, which includes attending program meetings and working closely with the department for any curriculum changes.
- Opportunity to office within the department one day a week during non-peak times.
- Identify students in assigned program to track for registration, persistence, and completion initiatives.

Department/Program Expectations

- Include primary SES contacts in all meetings where curriculum and impacts to student completion are discussed.
- Should the department want to physically host an SES team member in their office suite, adequate space would need to be provided. Office hours would only be available during non-peak service times and when One-Stop centers have adequate coverage.

	Agriculture, Food, & Natural Resources Team: Karla Dickenson (Wylie) Crystal Eberhardt (Farmersville)		Architecture and Construction Team: Shontel Pearson (Tech) Peter Le (Tech)		Arts, Audio/Video Technology, and Communications Team: Aleka Jones (Frisco) Scott McCown (Plano) Aasha Tyagi (Plano) Tammi DeVoe (Plano) Fernando Urista (Plano) Karla Dickenson (Wylie)		Business, Marketing, and Finance Team: Sheila Lokko (Celina) Jill Lyons (Plano) Hannah Campbell (Plano) Carolann Perales-Dhaliwal (Plano) Cherry Brown (CYC)
	• Urban Sustainable Agriculture – Crystall Eberhardt F'ville & Wylie • Veterinary Technology – *Karla Dickeson -Wylie*		• Computer-Aided Drafting & Design -*Tech* (n=139) Shontel Pearson • Construction Management -*Tech* (n= 209) Shontel Pearson • Construction Technology – all -*Tech* (n=67) Shontel Pearson • Heating, Ventilation, Air Conditioning -*Tech* (n=138) Peter Le • Interior design -*Tech* Shontel Pearson		• Animation & Game Art -*Frisco* (n=417) Aleka Jones • Animation & Game Art -Karla Dickenson • Communication -*Plano* (n=120) Scott McCown • Communication Design -*Plano* Scott McCown • Drama -*Plano* Aasha Tyagi • Fine Arts -*Plano* Tammie DeVoe • Metal Arts -*Plano* Tammie DeVoe • Music -*Plano* (n=194) Aasha Tyagi • Music, Commercial -*Plano* (n=157) Aasha Tyagi • Photography, Commercial -*Plano* Tammie DeVoe • Video Production -*Frisco* (n=219) Aleka Jones		• Banking & Financial Services -*Plano* Jill Lyons • Business Management - Entrepreneurship -*Frisco/Multi* (n=1686) Sheila Lokko • Business Office Support Systems *Frisco/Multi* Sheila Lokko • Business *Frisco/Multi* (n=2151) Sheila Lokko • Economics -*Tech* (n=10) Cherry Brown • Human Resources & Organizational Management -*Plano* Jill Lyons • Insurance Management -*Plano* (n=6) Hannah Campbell • Marketing -*Plano* (n=1024) Carolann Perales-Dhaliwal • Real Estate Management -*Frisco/CYC* (n=185) Cherry Brown

	Education and Training Career Cluster Team: Nighat "NJ" Javed (Wylie) Anna Lippard (Plano) Fernando Urista (Plano)		Government and Public Administration Team: James Wicks (Plano)		Health Science Team: Shontel Pearson (Tech) Sandy Suvannachakkham (McK) Christine Santiago (McK) Larry Carter (Wylie)		Hospitality and Tourism Team: Toya Jackson (Frisco)
	• Early Childhood Educator -*Plano* Fernando Urista • Interpreter Education Program -*Plano* (n=90) Anna Lippard • Teaching -*Wylie* Nighat "NJ" Javed		• Political Science -*Plano*		**Larry Carter** • Activity Care Professional - *Fville/Wylie* (n=97) • Dental Hygiene -*McKinney* (n=35) • LVN – *Wylie* • Medical Assist – *Wylie & F'ville* • Medical Assisting Advanced Practice -*McKinney* (n=164) • Pharmacy Technician –*McKinney (n=24)* • Polysomnography Technology - *McKinney* (n=20) • Rehabilitation Aide -*Wylie* **Sandy Suvannachakkham** • Diagnostic Medical Sonography (n=19) -*McKinney* • Nursing –*McKinney* • Surgical Technology –*McKinney* • Surgical Professions -*McKinney* (n=42) • Health Information Management – *McKinney* • Medical Coding and Billing *McKinney* **Tammy Whitlow & Dianna O'Connell** • Emergency Medical Services Professions -*McKinney (*Tammy Whitlow) • Respiratory Care -*McKinney* (Dianna O'Connell) **Shontel Pearson/ Tammy Whitlow** • Health Professions -*Tech*		• Culinary Arts (n=157) • Hospitality & Food Service Management (n=93) • Pastry Arts (n=67) • Sport & Recreation Management (n=118)

	Human Services Team: Tammy Whitlow (McK) Toya Jackson (Frisco)		Information Technology Team: Wendy Ngo (Frisco) Toya Jackson (Frisco)		Law and Public Service Team: Sandy Suvannachakkham (McK) Katie Brumbelow (Celina)		Manufacturing Team: Peter Le (Tech)
	• Psychology -*Frisco* Toya Jackson • Sociology -*McKinney* Tammy Whitlow		• Cloud Computing (n=9) Wendy Ngo • Computer Networking – all Wendy Ngo • Computer Systems Wendy Ngo • Computer Science (n=377) Wendy Ngo • *Wylie Fall 2023* • Database Development & Administration • Web Development Toya Jackson		• Fire Academy / Fire Science -*PSTC* (n=157) Sandy Suvannachakkham/Orlando Goodwin • Criminal Justice - *Frisco/Multi* Katie Brumbelow • Paralegal / Legal Assistant *Frisco/Multi* (n=280) Katie Brumbelow		• Welding Technology -*Tech*

	Science, Technology, Engineering, and Mathematics **Team:** **Peter Le (Tech)** **Alanderia Allen (Plano)** **Celeste Sarpalius (Frisco)** **Toya Jackson (Frisco)**		Transportation, Distribution & Logistics **Team:** **Peter Le (Tech)** **Aleka Jones (Frisco)**		Bachelor Degrees TBA (Frisco)		
	• Biomedical Equipment Technology -*Tech* (n=98) Peter Le • Biotechnology -*Plano* (n=32) Alanderia Allen • Electronic Engineering Technology -*Tech* Peter Le • Engineering - Civil, Electrical, Mechanical - *Tech* (n=880) Peter Le • Geospatial Information Science -*Frisco* Toya Jackson • Information Systems Cybersecurity -*Frisco* Celeste Sarpalius • Robotics & Automation Technology -*Tech* Peter Le		• Automotive Technology - *Tech* (n=188) Peter Le • Collision Technology - *Tech* (n=23) Peter Le • Supply Chain Management -*Frisco* (n=60) Aleka Jones		• BSN - Nursing TBD • BAT – Cybersecurity TBD • BAS - Construction Management Shontel Pearson		

(Images taken from https://www.txcte.org/binder/state-career-cluster-pages)

Appendix 3

Name	Role in Unit	How many years and months have you worked in Academic Advising (years academically advising students) at Collin? Ex. 2 years, 3 months	What is your most advanced degree completed?	Please enter any professional development experiences you participated in for Academic Year 2018-2019.	Please enter any professional development experiences you participated in for Academic Year 2019-2020.	Please enter any professional development experiences you participated in for Academic Year 2020-2021.	Please enter any professional development experiences you participated in for Academic Year 2021-2022.	Please enter any professional development experiences you participated in for Academic Year 2022-2023.
William Horstman	Associate Dean, Student and Enrollment Services	7 years	Ph.D.	National Resource Center for the First Year Experience conference	Community College FYE Conference	NA	NA	NA
Kevin Livingston	Student Enrollment Specialist	1 year, 11months	Bachelor's Degree	None	None	none	None	De-escalation situation
Tammy Whitlow	District College & Career Counselor	1 year, 1 month	Masters	na	na	na	na	New Hire Training- (November 1, 2022 - April 2023) - Celina Campus 2023- Student Success Professional Development Center - Plano Campus
Sandy Suvannachakkham	District College & Career Counselor	16 years	Masters	NA	NA	NA	TACUSPA	NA
Cherry Brown	District College & Career Counselor	6 years, 4 months	Masters Business Administration	02/07/2019: How Adding Continuing Education Can Boost Student Success 02/11/2019: Five Steps to Career Planning 03/27/2019: Linked In Career Services 04/16/2019: Linked Courses - Continuing Education and Credit 04/17/2019: International Admissions Training 05/10/2019: Financial Aid Overview 05/30/2019: Student Enrollment Services Customer Services Training	None	Participated in Zoom Health Science Information Session for Advising, 10/2020 Emergency Response Training, 10/09/2020 Webinar: Covid Conversations in Higher Ed - Bethune Cookman, 10/19/2020 Webinar: Supporting Displaced Students in the Midst of Crisis, 10/21/2020 Leading for Excellence Academy - Walking in A Supervisor's Shoes, 10/30/2020 Leading for Excellence Academy - Delegation and Motivation, 11/06/2020 Leading for Excellence Academy - Managing Employee Relations / Challenges, 02/02/2021 Leading for Excellence Academy - Finding and Onboarding Talent, 02/10/2021 Leading for Excellence Academy - Conflict & Difficult Conversations, 03/25/2021 Leading for Excellence Academy - Creating an Effective Team, 02/24/2021 Leading for Excellence Academy - Managing Performance, 04/15/2021 Leading for Excellence Academy - Nuts & Bolts of Business, 05/12/2021 Leading for Excellence Academy - Managing Change and Challenges, 05/18/2021 Leading for Excellence Academy - Effective Communication, 06/29/2021 Notary Professional Training, 06/2021	Banner Admissions hold removal, 10/19/2021 Residency training, 11/5/2021	Strength Finder, 9/28/22 Texas Tech / University of Houston Counselor Update, 10/5/22 Advisor WebEx training, 10/17/22 Student Success Professional Development, 2/23/23 Zogotech training, 5/25/23 OneLogin training, 10/18/23
Sheila Lokko	District College & Career Counselor	7 years, 2 months	Masters Degree in Social Work	Participated in QEP Professional Development Training held in Fall 2018 at Collin	Attended Texas Association of College & University Student Personnel and Administrators (TACUSPA) Annual Conference – Held in San Marcos - Texas	Attended Texas Association of College & University Student Personnel and Administrators (TACUSPA) Annual Conference – Held in Plano - Texas	Completed Collin College Leading for Excellence Academy – Held by Collin College Human Resources – Professional Development Department. Attended TACUSPA 2023 Conference held in Austin - Texas	Attended Student Success Professional Development Conference held by Collin College Student and Enrollment Service Department in February 2023 at Collin.

Name	Title	Tenure	Degree	Col5	Col6	Col7	Col8	Col9
Eddy Medina	Student Enrollment Specialist	3 years	MEd Higher Ed - Instructional Design and Tech.	Banner/Residency Training Tue 3/9/2021 9:30 AM - 1:30 PM FVC 127 Transcript Processing Training Wed 3/10/2021 9:30 AM - 11:30 AM McKinney Campus D-117 FVC Tour & 1 Stop Model Overview Wed 3/10/2021 12:00 PM - 1:30 PM FVC Suite 123 I.D. Training and 1 Stop Essentials (Forms & Usages) Mon 3/15/2021 9:30 AM - 1:30 PM FVC- 124 1 Stop Essentials Training (How it all works) Tue 3/16/2021 9:30 AM - 1:30 PM FVC- 123 Workday Preview: Leave, Individual Development Plans and Finance Fri 4/23/2021 3:00 PM - 4:00 PM https://us02web.zoom.us/j/6631683135 PR Roadshow Fri 4/30/2021 3:00 PM - 4:00 PM Microsoft Teams Meeting Workday Preview: On the Move - Mobile Fri 5/7/2021 2:30 PM - 3:00 PM https://us02web.zoom.us/j/6631683135 Workday Preview: Job Requisitions/Candidate Review & Using Punchouts Fri 5/21/2021 3:00 PM - 4:00 PM https://us02web.zoom.us/j/6631683135 The Student Success Road Show	I worked as a program assistant at CE and participated in different professional development, trainings courses, and events for CE faculty and staff. Banner training courses, OMNIUPDATE CMS website training courses, Astra training courses, Argos training courses, Scheduling training courses, double booking testing training courses, customer service training courses, etc.	Banner/Residency Training Tue 3/9/2021 9:30 AM - 1:30 PM FVC 127 Transcript Processing Training Wed 3/10/2021 9:30 AM - 11:30 AM McKinney Campus D-117 FVC Tour & 1 Stop Model Overview Wed 3/10/2021 12:00 PM - 1:30 PM FVC Suite 123 I.D. Training and 1 Stop Essentials (Forms & Usages) Mon 3/15/2021 9:30 AM - 1:30 PM FVC- 124 1 Stop Essentials Training (How it all works) Tue 3/16/2021 9:30 AM - 1:30 PM FVC- 123 Workday Preview: Leave, Individual Development Plans and Finance Fri 4/23/2021 3:00 PM - 4:00 PM https://us02web.zoom.us/j/6631683135 PR Roadshow Fri 4/30/2021 3:00 PM - 4:00 PM Microsoft Teams Meeting Workday Preview: On the Move - Mobile Fri 5/7/2021 2:30 PM - 3:00 PM https://us02web.zoom.us/j/6631683135 Workday Preview: Job Requisitions/Candidate Review & Using Punchouts Fri 5/21/2021 3:00 PM - 4:00 PM https://us02web.zoom.us/j/6631683135 The Student Success Road Show Mon 5/24/2021 8:30 AM - 10:30 AM Farmersville FVC 111	FVC Mandatory SES Work Day! Sat 1/15/2022 9:00 AM - 12:00 PM FVC SES Training Mon 1/24/2022 10:00 AM - 2:30 PM 127D SES Leadership Roadshow at FVC! Tue 2/1/2022 8:30 AM - 10:30 AM FVC SES Progress Meeting Fri 3/4/2022 2:00 PM - 2:30 PM Kamilah Willis Greenville ISD Transition Fair Thu 3/24/2022 6:00 PM - 8:00 PM Greenville High School TR can attend and take material. Would be nice to have one more person from Farmersville attend. From: Hale, Shelby <hales@greenvilleisd.com> Sent: Monday, Janu... Wolfe City Campus Visit Wed 3/30/2022 10:00 AM - 11:30 AM Farmersville Campus From: Teresa Ramos Sent: Wednesday, December 1, 2021 1:48 PM To: Brent Hamilton <BAHamilton@COLLIN.EDU> Cc: Diana Hopes DHopes@collin.edu ESL Information Session Thu 4/7/2022 6:00 PM - 8:00 PM Kamilah Willis Medical Assisting Site Visit at FVC Mon 4/11/2022 11:00 AM - 12:00 PM Kamilah Willis Princeton & Farmersville Chamber Luncheon Wed 4/13/2022 11:00 AM - 1:00 PM	Texas A&M Zoom Meeting Fri 2/10/2022 8:00 AM - 9:00 AM Courtney Kelley Severe Weather Exercise - Tuesday, 2/21 Tue 2/21/2023 10:00 AM - 10:30 AM Brent Hamilton Intro to Small Farming Learning Seminar Fri 2/24/2023 12:00 PM - 1:30 PM Quick Info Huddle Wed 3/1/2023 2:00 PM - 2:20 PM Atrium 2 Dawn Gomez SES Training by Courtney Fri 3/24/2023 8:00 AM - 9:00 AM Courtney Kelley Dev. Ed Conference Fri 3/24/2023 8:00 AM - 8:30 AM Frisco Campus Cybersecurity Update Zoom Meeting with Nadia Khedairy #123 Fri 3/31/2023 8:00 AM - 9:00 AM Kamilah Willis Community Event: Onion Festival Sat 4/15/2023 10:00 AM - 3:00 PM Princeton SES Training by Crystal & Myself Fri 4/21/2023 8:30 AM - 9:00 AM Courtney Kelley Advising 101 Refresher Career Training – Dawn Gomez Fri 4/28/2023 8:00 AM - 8:30 AM
Katie Brumbelow	District College & Career Counselor	2 years, 2months	Masters	N/A	N/A	N/A	11/22 - Attended annual TACRAO conference (Texas Associate of Collegiate Registrars and Admissions Officers) Attended Leading for Excellence Academy Sessions	Completed Leading for Excellence Academy - 24.5 hours of professional development by CC HR
Caitlynn Scott	Student Enrollment Specialist	11 months	Masters Degree	N/A	N/A	N/A	N/A	Ritz Carlton - Culture of Excellence
Crystal Eberhart	District College & Career Counselor	Advisor 1 yr 2 months & DCCC2 yrs 10 months	Master 8/2018	Academic Advising Training Online Advising Training Green Zone Training Registrations & Career Services Training	Appreciative Advising QEP TEXAAN Conference BDMS Training Banner 9 Scanning CRASE Training -Active Shooter	Banner & Residency Training One Stop Essential Training ID Training CBord Training Student Engagement Training Admissions Essential Training Residency Training	Leading for Excellence Academy Career Services Training CRASE Training-Active Shooter SES Professional Development Registrar Training Admissions Essential Training FEMA Training ERT Training	Zogotech Training ERT Training Gallop Global Strengths OneLogin Review TSI Training CRAZE Training-Acitve Shooter
Shontel Pearson	District College & Career Counselor	3 years, 8 months	Masters	HR Leadership classes	HR Leadership classes	HR Leadership classes	HR Leadership classes	HR Leadership classes
CeCe Canales	Student Enrollment Specialist	4 or more years	Bachelors Degree	N/A	N/A	N/A	N/A	- Green Zone Training
Toya Jackson	District College & Career Counselor	3 Months	Masters	N/A	N/A	N/A	N/A	N/A

Name	Title	Duration	Degree	Col5	Col6	Col7	Col8	Col9
Celeste Sarpalius	District College & Career Counselor	6 months	Master's of Education in Counseling	The College Board Forum - attended Texas Assessment Conference - attended Planned and presented district trainings on suicide prevention, child abuse reporting, and dating violence	American Counseling Association Conference - attended Planned and presented district trainings on suicide prevention, child abuse reporting, and dating violence	District Testing Coordinator Conference - attended Planned and presented district trainings on suicide prevention, child abuse reporting, and dating violence.	Texas School Counselor's Association Convention - attended District Testing Coordinator Conference - attended Planned and presented district trainings on suicide prevention, child abuse reporting, dating violence, and human trafficking prevention and awareness Organizer for high school "College and Career Day"	District Testing Coordinator Conference - attended Planned and presented district training on human trafficking prevention and awareness Presenter at "Family University" a Saturday K-12 district conference for parents Wrote/planned presentation for Collin College Transfer Fair - Frisco Presented for Academic Advising department at Frisco New Student Orientation
Liz Howard	Associate Dean, Student and Enrollment Services	10 years	Master's Degree	Attended Preparate conference in San Antonio, by College Board	Covid Year, did not attend	none	Attended HR training "Leading for Excellence Academy" Attended TACUSPA Student Success Conference	non yet
Jillian Mourice	Student Enrollment Specialist	4 month(s), 3 day(s)	Master's Degree - Business/Organizational Psychology	Learning LinkedIn Recruiter - LinkedIn Issued Jun 2019	Human Resources: Diversity Recruiting - LinkedIn Issued Jun 2019	Developing a Diversity, Inclusion, and Belonging Program - LinkedIn Issued Apr 2020 HR as a Business Partner - LinkedIn Issued May 2020 Giving and Receiving Feedback - LinkedIn Issued May 2020 Human Resources Foundations - LinkedIn Issued May 2020	NA	• 8/11/23: Collin College 'All College Day' • 8/29/23 – FERPA Training (Vector Solutions Training) •8/29/23- Preventing Harassment & Discrimination (Vector Solutions Training) •8/30/23 - Academic Advising at Collin College Course (Canvas) •9/12/23 - Mandatory Cybersecurity Awareness Training (KnowBe4) •9/13/23 – RSVP and Attended Student Engagement Fair •9/20/23 – Rock the Vote/Voter Registration Event • 9/22/23 - Inquired about and became part of the Change Agent Network for the Workday Student implementation to represent the Student Enrollment/Admissions Department. • 9/25/23- QEP Focus Group - The QEP focus groups were scheduled for faculty and staff to share thoughts and ideas regarding the First Year Experience QEP proposal. • 10/2/23 - Completed KNOWBE4 Cybersecurity Awareness Month Training: Mobile Device Security • 10/3/23 - Attended 1st Friday Meeting for Student Success Meeting for October • 10/3/23 - Attended/completed 2nd SES Workday Training CHEC for Lab/Hands-on Workday Tenant9 • 11/6/23 : Completed IT survey for Founders Hall Move - Team Task Requested from AD Guillory. • 11/8: Registered 8 of 18 students in MATH Foundations (IT307) for the next Math Class with one of the DCCCs • 11/10/23: People Analytics LinkedIn Learning Certificate of Completion • 11/14/23: Applied to graduate my AA with Collin for Dec 2023 Fall Term - a goal of mine for a while that I never got around to. I transferred out to TWU for my undergraduate studies before completing my AA. •11/14/23: Completed Mandatory Safety Training and Mandatory Orientation via Cougarweb as student and experienced student user experience. • 11/15/23: Student Engagement Event: Churros and Hot Cocoa
Wendy Ngo	Academic Advisor	3	BS in Electrical Engineering	As a part-timer, I don't remember taking any training other than on the job training	As a part-timer, I don't remember taking any training other than on the job training	As a part-timer, I don't remember taking any training other than on the job training	1. Collin College Green Zone Training 4/26/2022 2. Social Engineering Red Flags with Jenny Radcliffe 5/5/2022, 3. Completing Linkedin learning from Cougarweb - My Workplace – Professional Development: "Customer Service: Handling Abusive Customers" 10/2021	1. SES training 1/25/2023 2. Zogotech Training 5/25/2023 3. Texas Cybersecurity Awareness training 10/27/2022, 6/1/2023, 10/2023 4. Student Success Professional Development Conference 02/22/2023 5. Culture of Excellence by Ritz-Carlton 3/24/2023
Ruth Morales Marrero	Student Enrollment Specialist	one month	MS Post secondary institutions	0	0	0	0	0
Aleka Jones	District College & Career Counselor	5 years 10 months	Master's degree	I attended a TWU counselor update training.	I attended a UTD counselor update training.	I attended a SMU counselor update training. I completed Green Zone training.	Completed a LinkedIn learning on well-being in the workplace.	Completed a LinkedIn learning on productive creativity, thinking creatively and four simple strategies to boost creativity and productivity. Attended the Student Success Professional Development Conference. I completed DCCC training, OneLogin Admin training as well as Workday Student training.
Gregory Forge	Dean, Student and Enrollment Services	8 years, 1 month	Doctor of Education	Southern Association for College Admission Counseling (SACAC)	Southern Association for College Admission Counseling (SACAC)	N/A	TACUSPA Leadership Allen Leading for Excellence Student Success Conference	Live2Lead

Name	Position	Tenure	Degree	Col5	Col6	Col7	Col8	Col9
DeAira Pugh	Dean, Student and Enrollment Services	7 years, 5 months	Doctorate of Education	TACRAO Summer Meeting Guided Pathways	TABPHE	N/A	Workday Training THECB	NASPA Live 2 Lead
Orlando Goodwin	District College & Career Counselor	4 months	Master of Business Administration	N/A	N/A	N/A	ArkACRAO purpose served to promote the advancement of education, particularly higher education. The specific purposes shall be to advance professionally the offices of admission administration, data management and research, registration, records, school relations and other closely related functions, and to foster a friendly spirit of cooperation, support and unity among its members	N/A
John Guillory	Associate Dean, Student and Enrollment Services	7 years, 2 months	Master	N/A	TACUSPA Leading For Excellence Academy TEXANN Drive in Conference Appreciative Advising Institute	University of New Mexico Mentoring Institute; High Quality Connections Disney's Approach to Quality Service	N/A	Leadership In Higher Education National Institute for Staff and Organizational Development (NISOD)
Peter Le	District College & Career Counselor	1 year, 9 months	Masters in Education, Educational Leadership & Polices Studies	N/A	N/A	N/A	TACRAO Annual Conference - November 6 – 9, 2022.	Student Success Professional Development Conference on Feb 22 and 23 (2023) at Collin College TX A&M Student Success Conference October 4th, 2023
Sonia Castillo	Student Enrollment Specialist	22 years, 7 months	AAS	N/A	Disney's Approach to Quality Service on November 1, 2019	N/A	N/A	N/A
Aasha Tyagi	Academic Advisor	1 year and 6 months	Masters	None	Mental Health Training	Residency training	2022 NTCCC Fall Leadership Conference at Dallas College Mountain View	Student Success Professional Development at Plano Campus Texas A&M Student Success Conference
Sadia Arefeen	Student Enrollment Specialist	One year	BAAS	N/A	N/A	N/A	Leading for Excellence Academy, 12 sessions (24.5 hours) of professional development offered by Collin College Human Resources.	N/A
Caryn Wilson	Associate Dean, Student and Enrollment Services	12 Total	Master's degree	Prior to working at Collin College: TACUSPA, Blinn College FutureWorks Fellow, TEXAAN, FEMA - National Preparedness Directorate	Prior to working at Collin College: TACUSPA, TEXAAN, Veteran Support Symposium	January 2021 - Started Working at Collin College TACUSPA, FEMA - Introduction to the National Incident Management System, FEMA - Introduction to Incident Command System	Plano Campus Leads, Texas Conference on Student Success, FYE Conference, Student Success Professional Development Conference, DCCC Bootcamp, SES Bootcamp, Webinar - How Student Friendly Are We Really?	Texas Conference on Student Success, SSAP Webinar- Mental Health as a Basic Need, THECB SSAP -IG Webinar: Supporting First Generation, financially stressed, and non-traditional college students, THECB SSAP - Webinar: The Basic Needs Landscape, Supporting Students' Basic Needs in Higher Education, THECB SSAP - Workshop: Supporting Campus Belonging for Students, Webinar: Stay Interviews: A Powerful and Low-Cost Employee Engagement and Retention Tool, THECB SSAP -Webinar: A Closer Look at Supporting Basic Needs Across Student Populations, THECB SSAP - Workshop: Creating Growth Minded Cultures, Eduology: Webinar: Blending Academic and Career Advising, CHELIP - Webinar: First-Generation Student Success
James Wicks	District College & Career Counselor	2 years, 6 months	Doctor of Education	N/A	N/A	N/A	TACUSPA Annual Conference (Attendee), October 2021 Collin LEAD Leadership Symposium (Presenter), November 2021 Student Success Professional Development Conference (Attendee), February 2022	Texas Conference on Student Success (Attendee), October 2022 DCCC Bootcamp, February 2023 Career Services/Academic Advising Webinar, March 2023 SACSCOC Conference (Attendee), July 2023
Tammie Devoe	Academic Advisor	8 years, 1 month	Bachelor of Arts	None	None	Green Zone Training	Trust in Teamwork Seminar From Destructive to Productive Conflict Seminar	DCCC Bootcamp and Training Sobi Training Access Training Career Center Training with Rich Blazevich NTCCC Leadership Conference TEXAAN Annual Conference in College Station, TX
Anna Lippard	District College & Career Counselor	5 years, 10 months	Master's Degree (MA International Training and Education)	Part-time: D/FW Interational Advisor's Forum, July 2019	N/A: Part-time for 2019-2020 Academic Year; Did not particpate in formal webinars, seminars, or conferences provided by or covered by Collin College.	Adult Mental Health First Aid	N/A, Full-time; Did not particpate in formal webinars, seminars, or conferences provided by or covered by Collin College.	The Student Success Professional Development Conference, Collin College Academic Advising's Advisor Training and Development: Foundations eTutorial
Tafadzwa Chidzungu	Student Enrollment Specialist	8 months	AA	Disney	Disney	Green Zone	North Texas Community College Consortium Fall Leadership Conference	TACRAO

Name	Title	Tenure	Degree	Col5	Col6	Col7	Col8	Col9
Dianna OConnell	District College & Career Counselor	9 years	Masters	Oklahoma City Community College Conference	Jenzabar training- East Central University	University of Central Oklahoma SES conference	Saundra Maguire at Florida conference	NACADA Region 7 Conference OKC
Jill Lyons	District College & Career Counselor	2 years, 0 months	Bachelor's	Collin College-Section 504 & Academic Accommodations, Workplace Behavior, StrengthsQuest, Customer Service, SEVIS training - intermediate level (UTA), DFW International Advisors Forum	DSO Regulations Training, NAFSA Regional Meeting, Human Resource Management Certificate Series, Mental Health First Aid, Green Zone, 2 graduate level courses at Amberton	None	FERPA, Preventing Harassment & Discrimination, StrengthFinders, 101 Training (Admissions/Registrar), SEVIS Training	TACUSPA annual conference, Student Success Professional Development Conference, SES book series, DCCC Boot Camp
Carolann Perales-Dhaliwal	Academic Advisor	2 months	Master Degree in Counseling	none at Collin	none at Collin	none at Collin	none at Collin	Went to a few conferences for ISO. I haven't completed any professional development while in the advising role.
Tom Mokake	Student Enrollment Specialist	10 months	Bachelor of Arts in Pre-Law	The League for Innovation in the Community College conference in Seatle Washington State Front Line/Administrative Staff NTCCURAO Professional Development Day Disney leadership classes Director of First Impressions Annual residency training	Director of First Impressions Front Line/Administrative Staff NTCCURAO Professional Development Day Annual residency training Various HR customer service training Various LinkedIn Learning Professional Development	Staff Council Various HR customer service training Various LinkedIn Learning Professional Development	Staff Council TACUSPA 101 Training Admissions/Outreach, Registrar/Records, Financial Aid/Veterans Student Success Professional Development Conference Various HR customer service training Various LinkedIn Learning Professional Development	Staff Council N.T.C.C.C Leadership Conference-Richland College Workday Training
Hannah Campbell	Academic Advisor	2 years	Master's degree in Education - Guidance and Counseling	N/A	N/A	N/A	N/A	Green Zone Training, and the Student Success & Professional Development Conference at Plano
Fernando Urista	Academic Advisor	6 months	Master's					Helped support the APCP kick-off Networking Social at the McKinney Campus.
Alanderia Allen	Academic Advisor	1 year, 4 months	bachelors, working on Master's	n/a	n/a	n/a	TASFAA for UT Austin	NACADA Advisor Training and Development, Collin Student Success conference, Texas A&M Student Success conference
Kirk Lee	Dean, Student and Enrollment Services	3 years, 5 months	Ed.D.	N/A	N/A	Member, Texas Association of Black Professionals in Higher Education Member, Texas Association of College and University Student Personnel Administrators Conference Member, ACPA: College Student Educators International, Convention	Member, attended Texas Association of College and University Student Personnel Administrators Conference Member, Texas Association of Black Professionals in Higher Education Member, ACPA: College Student Educators International, Convention Member, NODA – Association for Orientation, Transition, and Retention in Higher Education	Member, attended Texas Association of College and University Student Personnel Administrators Conference Member, attended ACPA: College Student Educators International, Convention Member, NODA – Association for Orientation, Transition, and Retention in Higher Education

Appendix 4

Continuous Improvement Plan

Outcomes might not change from year to year. For example, if you have not met previous targets, you may wish to retain the same outcomes. *If this is an academic, workforce, or continuing education program, you must have at least one student learning outcome.* You may also add short-term administrative, technological, assessment, resource or professional development goals, as needed.

Date: 03.23.2021   **Name of Program/Unit:** Advising

Contact name: Dr. Bill Horstman   **Contact email:** bhorstman@collin.edu   **Contact phone:** 972.377.1077

Table 1: CIP Outcomes, Measures & Targets Table (focus on at least one for the next two years)

A. Expected Outcome(s) Results expected in this unit (e.g. Authorization requests will be completed more quickly; Increase client satisfaction with our services)	B. Measure(s) Instrument(s)/process(es) used to measure results (e.g. survey results, exam questions, etc.)	C. Target(s) Level of success expected (e.g. 80% approval rating, 10 day faster request turn-around time, etc.)
Overall student satisfaction with advising visits will increase	QLess survey results	For the end of the 2019 calendar year Advising Customer Experience survey results for question: *Overall I am satisfied with the service I received today,* will increase from 83% from the 2018 calendar year to 90%
Continue to work towards previous goal to reduce the average wait time to access an advisor during "Peak Time" advising (July, August and January).	QLess data	During "Peak Time" advising time (July, August and January) student wait time will average 27 minutes or less to access an advisor. This will be a reduction from current average wait time of 33 minutes.
Increase the number / percentage of Cougar Compass degree audits completed by students.	Cougar Compass data	At the end of the 2019 calendar year the percentage of Cougar Compass degree audits run by students will increase from 34% for the year to 50% for the year.

Description of Fields in the Following CIP Tables:
A. Outcome(s) - Results expected in this program (e.g. Students will learn how to compare/contrast conflict and structural functional theories; increase student retention in Nursing Program).
B. Measure(s) - Instrument(s)/process(es) used to measure results
(e.g. results of surveys, test item questions 6 & 7 from final exam, end of term retention rates, etc.)
C. Target(s) - Degree of success expected (e.g. 80% approval rating, 25 graduates per year, increase retention by 2% etc.).
D. Action Plan - Based on analysis, identify actions to be taken to accomplish outcome. What will you do?
E. Results Summary - Summarize the information and data collected in year 1.
F. Findings - Explain how the information and data has impacted the expected outcome and program success.
G. Implementation of Findings – Describe how you have used or will use your findings and analysis of the data to make improvements.

Table 2. CIP Outcomes 1 & 2 (FOCUS ON AT LEAST 1)

A. Outcome #1 Overall student satisfaction with advising visits will increase

B. Measure (Outcome #1)	**C. Target (Outcome #1)**
QLess survey results	For the end of the 2019 calendar year Advising Customer Experience survey results for question: *Overall I am satisfied with the service I received today*, will increase from 83% from the 2018 calendar year to 90%

D. Action Plan (Outcome #1)
Through implementation of the Appreciative Advising model (http://www.appreciativeadvising.net/), student satisfaction with the student advising experience will improve.

E. Results Summary (Outcome #1)

QLess survey question: *Overall I am satisfied with the service I received today.*

Year	Total QLess Responses	Overall percentage affirming satisfaction
2018	2162	83%
2019	2041	83%

Open-ended responses

Year	Positive Written Comments	Negative Written Comments

2018	49 (72%)	19
2019	51 (70.8%)	21

F. Findings (Outcome #1)

There was no change in the overall percent of students who were satisfied with their advising service between 2018 and 2019. There was no statistically significant change from 2018 to 2019 in the open-ended responses provided by students.

G. Implementation of Findings

After two years of utilizing the Appreciative Advising model, those in advising roles will be transitioning the service model to one that evaluates the closest pathway to completion. During this transition, cohort options and advisor caseload will be explored.

A. Outcome #2

Continue to work towards the previously stated goal to reduce the average wait time to access an advisor during "Peak Time" advising (July, August and January). The goal is 27 minutes by 2020. Presently the wait time is 33 minutes.

B. Measure (Outcome #2)	**C. Target (Outcome #2)**
QLess data	During "Peak Time" advising time (July, August and January) student wait time will average 27 minutes or less to access an advisor (reduction from current average wait time of 33 minutes).

D. Action Plan (Outcome #2)

Alignment of present Academic Advising programs (Maximizing Academic Progress Program-MAPP, Cougar Compass, etc.) will lower student wait time.

E. Results Summary (Outcome #2)

There was not a notable improvement.

Year	January	July	August
2019	38	47	46
2020	42	0*	52

* When campuses first reopened, student and advisors met via scheduled appointments using Microsoft Bookings opposed to walk-ins signing in to QLess. As such, were not able to track wait time since appointments were used.

F. Findings (Outcome #2)

Findings for the comparison of 2019 and 2020 are incomplete due to impact of Covid-19 resulting in campus closure; there was no QLess data for July 2020 and inconsistent numbers for August 2020. Microsoft Bookings was used for appointments in July and some of August, opposed to walk-in service using QLess. Online sessions were also offered but there was not a way to track average wait time for those students.

G. Implementation of Findings (Outcome #2)

The overall goal to reduce the average wait time is still being pursued. There are new service models being introduced that should help bring the average wait time down. Case management enables those in advising roles to be familiar with a student's record and will reduce time needed to research and review pertinent information related to the academic goal of the student. Content of the advising session can be streamlined. The wait time of students who are being served online cannot be currently tracked. Additionally, the software recently had an update that now lists students in alpha order, not by order of entry. There are some opportunities to enhance the online advising sessions and these will be explored as part of the next year CIP.

A. Outcome #3

Increase the number / percentage of Cougar Compass degree audits completed by students.

B. Measure (Outcome #3)	C. Target (Outcome #3)
Cougar Compass data	At the end of the 2019 calendar year the percentage of Cougar Compass degree audits will increase from 34% for the year to 50% for the year.

D. Action Plan (Outcome #3)

 As Academic Advisors continue to meet with students they will stress the purpose of Cougar Compass and how students can complete one. In addition, Collin College will continue to advertise Cougar Campus across the district.

E. Results Summary (Outcome #3)

Year	Total Degree Audits Run	Student Run Degree Audits	Percentage of total that are student
2018	95,288	30,583	32%
2019	162,181	74,413	46%
2020	178,188	95,564	54%

F. Findings (Outcome #3)

The use of Cougar Compass by students has clearly increased over the past three years. Advisors will run the initial audit for the student but show them how to complete it. Group advising sessions held in computer labs supported students in running their own audits.

G. Implementation of Findings

Advisors continue to explain the Cougar Compass degree audit process when meeting with students. In addition, students are continuing to make use of the degree audit on their own. There are several student success initiatives where team members are running audits to identify students who are close to graduating. These initiatives may end up reducing the overall percentage of student run audits given the volume of reports being run. The overall purpose of this goal was to make sure students were aware of and using the newly implemented degree audit software. The results indicate the intent of the goal has been met.

Continuous Improvement Plan

Outcomes might not change from year to year. For example, if you have not met previous targets, you may wish to retain the same outcomes. *If this is an academic, workforce, or continuing education program, you must have at least one student learning outcome.* **You may also add short-term administrative, technological, assessment, resource or professional development goals, as needed.**

Date: 02.27.23   **Name of Program/Unit:** Advising

Contact name: Dr. Kirk D. Lee   **Contact email:** kdlee@collin.edu   **Contact phone:** 972.377.1793

Table 1: CIP Outcomes, Measures & Targets Table (focus on at least one for the next two years)

A. Expected Outcome(s) Results expected in this unit (e.g. Authorization requests will be completed more quickly; Increase client satisfaction with our services)	B. Measure(s) Instrument(s)/process(es) used to measure results (e.g. survey results, exam questions, etc.)	C. Target(s) Level of success expected (e.g. 80% approval rating, 10 day faster request turn-around time, etc.)
Overall student satisfaction with advising visits will increase	QLess survey results	For the end of the 2019 calendar year Advising Customer Experience survey results for question: *Overall I am satisfied with the service I received today,* will increase from 83% from the 2018 calendar year to 90%
Continue to work towards previous goal to reduce the average wait time to access an advisor during "Peak Time" advising (July, August and January).	QLess data	During "Peak Time" advising time (July, August and January) student wait time will average 27 minutes or less to access an advisor. This will be a reduction from current average wait time of 33 minutes.
Increase the number / percentage of Cougar Compass degree audits completed by students.	Cougar Compass data	At the end of the 2019 calendar year the percentage of Cougar Compass degree audits run by students will increase from 34% for the year to 50% for the year.

Description of Fields in the Following CIP Tables:
A. Outcome(s) - Results expected in this program (e.g. Students will learn how to compare/contrast conflict and structural functional theories; increase student retention in Nursing Program).
B. Measure(s) - Instrument(s)/process(es) used to measure results
(e.g. results of surveys, test item questions 6 & 7 from final exam, end of term retention rates, etc.)
C. Target(s) - Degree of success expected (e.g. 80% approval rating, 25 graduates per year, increase retention by 2% etc.).
D. Action Plan - Based on analysis, identify actions to be taken to accomplish outcome. What will you do?
E. Results Summary - Summarize the information and data collected in year 1.
F. Findings - Explain how the information and data has impacted the expected outcome and program success.
G. Implementation of Findings – Describe how you have used or will use your findings and analysis of the data to make improvements.

Table 2. CIP Outcomes 1 & 2 (FOCUS ON AT LEAST 1)

A. Outcome #1 Overall student satisfaction with advising visits will increase	
B. Measure (Outcome #1) QLess survey results	**C. Target (Outcome #1)** For the end of the 2019 calendar year Advising Customer Experience survey results for question: *Overall I am satisfied with the service I received today*, will increase from 83% from the 2018 calendar year to 90%

D. Action Plan (Outcome #1)
 Through implementation of the Appreciative Advising model (http://www.appreciativeadvising.net/), student satisfaction with the student advising experience will improve.

E. Results Summary (Outcome #1)

QLess survey question: *Overall I am satisfied with the service I received today.*

Year	Total QLess Responses	Overall percentage affirming satisfaction
2018	2162	83%
2019	2041	83%
2020	Data Unavailable (Qless not used during Covid)	Data Unavailable
2021	1449	90%

2022	1606	88%

F. Findings (Outcome #1)

There was no change in the overall percent of students who were satisfied with their advising service between 2018 and 2019. There was no statistically significant change from 2018 to 2019 in the open-ended responses provided by students.

Update: February 2023

Data was unavailable for 2020 due largely to the pivot required to serve students during the onset of the Covid-19 pandemic. Services were paused then transitioned to online where the department was unable to deploy the Qless survey. However, in 2021 and 2022 there was a 7% and 5% change, respectively, in the overall percentage of students who indicated their overall satisfaction with Advising services. In 2021, the Target outcome of 90% satisfaction with Advising services was accomplished.

It should be noted that there was a significant drop in the number of Total Qless Responses submitted in 2020 and 2021. This is due in part to transitioning the manner in which students sign into the queue. The decision was made to consolidate two separate sign-in options of FTIC Advising and Returning Advising in favor of using one Advising line in order to eliminate any confusion students may have when signing in. Quick service was also implemented, eliminating the need of students to sign in to a que to complete a simple transaction.

G. Implementation of Findings

After two years of utilizing the Appreciative Advising model, those in advising roles will be transitioning the service model to one that evaluates the closest pathway to completion. During this transition, cohort options and advisor caseload will be explored.

Update: February 2023

As discussed above, the Appreciative Advising model was phased out and the department transitioned to a service model that focuses on prioritizing students' completion through identifying the best pathway for the student – utilizing a more 'directive advising' approach.

A. Outcome #2

Continue to work towards the previously stated goal to reduce the average wait time to access an advisor during "Peak Time" advising (July, August and January). The goal is 27 minutes by 2020. Presently the wait time is 33 minutes.

B. Measure (Outcome #2)	C. Target (Outcome #2)
QLess data	During "Peak Time" advising time (July, August and January) student wait time will average 27 minutes or less to access an advisor (reduction from current average wait time of 33 minutes).

D. Action Plan (Outcome #2)

Alignment of present Academic Advising programs (Maximizing Academic Progress Program-MAPP, Cougar Compass, etc.) will lower student wait time.

E. Results Summary (Outcome #2)

Year	January	July	August
2019	38	47	46
2020	42	0*	52
2021**	4***	17	21
2022	15	14	15

* When campuses first reopened, student and advisors met via scheduled appointments using Microsoft Bookings opposed to walk-ins signing in to QLess. As such, the department was not able to track wait time since appointments were used.
** In 2021, Collin opened the Farmersville and Celina campuses (in addition to the Wylie and Tech campuses which opened in 2020) adding 4 new campuses for a district total of 8 campuses providing Advising services.
*** January 2021 wait times average do not include wait times for Frisco, McKinney, and Plano whose data was unavailable.

F. Findings (Outcome #2)

Findings for the comparison of 2019 and 2020 are incomplete due to impact of Covid-19 resulting in campus closure; there was no QLess data for July 2020 and inconsistent numbers for August 2020. Microsoft Bookings was used for appointments in July and some of August, opposed to walk-in service using QLess. Online sessions were also offered but there was not a way to track average wait time for those students.

Update: February 2023
While the onset and continuation of the Covid-19 pandemic impacted services in 2020, disruption to services were minimized in 2021 and 2022. All average peak registration wait times for Advising services saw a drastic reduction from prior years, falling well below the target outcome of an average of 27 minutes. This drastic reduction in average wait time can be contributed directly to the addition of the 4 new campuses who boast significantly less student traffic and average wait time accordingly. It should be noted that taking the average wait times of the Courtyard, Frisco, McKinney, and Plano campuses for July 2021 (28 minutes) and August 2021 (37 minutes) are above the 27 minutes desired outcome but show improvement over all prior year averages. Students at these campuses were also given an opportunity to conduct quick service transactions without signing in to the que. These faster service times were removed from the overall calculation resulting in only the longer advising sessions being captured. The Courtyard, Frisco, McKinney, and Plano campuses meet or exceed the desired outcome of averaging 27 minutes or less for January 2022 (25 minutes), July 2022 (26 minutes), and August 2022 (27 minutes).

G. Implementation of Findings (Outcome #2)

The overall goal to reduce the average wait time is still being pursued. There are new service models being introduced that should help bring the average wait time down. Case management enables those in advising roles to be familiar with a student's record and will reduce time needed to

research and review pertinent information related to the academic goal of the student. Content of the advising session can be streamlined. The wait time of students who are being served online cannot be currently tracked. Additionally, the software recently had an update that now lists students in alpha order, not by order of entry. There are some opportunities to enhance the online advising sessions and these will be explored as part of the next year CIP.

Update: February 2023
The goal of reducing wait time for students is constantly being pursued as we continue to explore and implement new services that allow us to better serve students digitally, virtually, and in person. Case management on a mass scale was explored but ultimately was only implemented on the McKinney campus with some of the health professions. A determination on scalability has not yet been made. In October 2022, Academic Advising implemented virtual advising using Moderro software replacing zoom. This transition to Moderro now allows us to track wait and service times of online students, a feature not available through zoom. Students were also given an opportunity to conduct quick service transactions without signing in to the que. The current service model being explored is having advising team members assigned to programs within a Career Cluster to focus on strategic outreach for a case-management type service.

A. Outcome #3

Increase the number / percentage of Cougar Compass degree audits completed by students.

B. Measure (Outcome #3)	**C. Target (Outcome #3)**
Cougar Compass data	At the end of the 2019 calendar year the percentage of Cougar Compass degree audits will increase from 34% for the year to 50% for the year.

D. Action Plan (Outcome #3)

As Academic Advisors continue to meet with students they will stress the purpose of Cougar Compass and how students can complete one. In addition, Collin College will continue to advertise Cougar Campus across the district.

E. Results Summary (Outcome #3)

Year	Total Degree Audits Run	Student Run Degree Audits	Percentage of total that are student
2018	95,288	30,583	32%
2019	162,181	74,413	46%
2020	178,188	95,564	54%
2021	-	74,585	-

F. Findings (Outcome #3)

Update: February 2023
The original intent of this goal was to ensure students were using the new degree audit software. Over the years, upgrades have been made and new staff positions have been added to work with student cohorts that pull audits for students. Over time, the need for students to have a high usage/percentage became outdated. Upgrades to the degree audit software made tracking usage cumbersome and the increased volume of usage by students and staff require more frequent purging of the data.

G. Implementation of Findings

The overall intent of the goal was met. This outcome will not be revisited for the next Program Review.

Online Resume for Prospective Students, Parents and the Public
COLLIN COUNTY COMMUNITY COLLEGE DISTRICT

Location: Plano, Metroplex Region

Very Large Accountability Peer Group: ACCD, ACCD - Northeast Lakeview, ACCD - Northwest Vista, ACCD - Palo Alto College, ACCD - San Antonio College, ACCD - St. Philip's College, Austin Community College, DCCCD, El Paso Community College, Houston Community College, LSCSD, Lone Star - Cy Fair, Lone Star - Houston North, Lone Star - Kingwood, Lone Star - Montgomery, Lone Star - North Harris, Lone Star - Tomball, Lone Star - University Park, SJCD, South Texas College, TCCD

Degrees Offered: Associate's, Certificate 1, Enhanced Skills Certificate

Institutional Resumes   Accountability System   Definitions   Institution Home Page

Enrollment

Race/Ethnicity	Institution Fall 2022	% Total	Peer Group Avg. Fall 2022	% Total
White	14,507	43.0%	5,302	21.6%
Hispanic	7,599	22.5%	12,833	52.4%
African American	4,517	13.4%	3,189	13.0%
Asian/Pacific Isl.	4,536	13.4%	1,517	6.2%
International	599	1.8%	552	2.3%
Other & Unknown	1,970	5.8%	1,115	4.5%
Total	33,728	100.0%	24,511	100.0%

Costs

Average Annual Total Academic Costs for Resident Undergraduate Student Taking 30 SCH, FY 2023

Type of Cost	Institution	Peer Group Average
In-district Total Academic Cost	$1,910	$3,203
Out-of-district Total Academic Cost	$3,560	$6,094
Off-campus Room & Board	$13,434	$9,178
Cost of Books & Supplies	$2,190	$1,167
Cost of Off-campus Transportation and Personal Expenses	$6,310	$4,447
Total In-district Cost	$23,844	$17,995
Total Out-of-district Cost	$25,494	$20,886

Financial Aid

FY 2021	Institution Percent	Ave Amt	Peer Group Percent	Avg Amt
Federal (Pell) Grants	15%	$3,987	23%	$4,437
Federal Student Loans	8%	$3,729	8%	$5,376
Federal, State, Institutional or Other Grants Known by Institutions	21%	$4,924	38%	$4,136

Degrees & Certificates Awarded

FY 2022

Type	Institution	Peer Group Avg
BAT	34	37
Associate's	4,248	3,294
Certificate 1	1,448	765
Certificate 2	321	164
Adv Tech Certificate	9	20
ESC Completer	16	4
Core Completer	3,570	2,153
FOS Completer	606	289

Student Success

Two-year Persistence of First-time, Full-time, Credential-seeking Undergraduates, Fall 2020

	Institution	Peer Group Average
Cohort	2,486	1,387
Total	62.0%	55.2%
Same	36.2%	36.3%
Other	25.8%	18.9%

Graduation Rate of First-time, Full-time, Credential-seeking Students after 3, 4 and 6 Years

Cohort & Duration	Institution Cohort	Rate	Peer Group Avg Cohort	Rate
Fall 2019 3-year	2,734	21.3%	1,948	23.6%
Fall 2018 4-year	3,063	36.1%	1,640	33.2%
Fall 2016 6-year	2,828	51.9%	1,458	45.3%

Three Year Graduation and Persistence for First-time, Full-time Undergraduate Students Requiring Developmental Education

Fall 2019 Cohort	Cohort	Rate
Institution	1,089	47.8%
Peer Group	970	42.4%

Percent of Students Who Transferred to a Four-year institution with Less Than 30 SCH and 30 SCH or More

Year	Institution Less Than 30 SCH	30 SCH or More	Peer Group Avg Less Than 30 SCH	30 SCH or More
FY 2017	5.0%	24.5%	4.5%	16.8%
FY 2021	4.9%	28.5%	4.7%	21.7%
FY 2022	4.6%	26.8%	4.2%	21.4%

Percent of Graduates from Preceding FY Who Were Employed or Enrolled in Four-year Institution the Following Fall

FY 2021	Institution	Peer Group Avg
Total Emp & Enr	92.7%	88.0%
Employed	33.8%	38.5%
Enrolled	22.2%	19.4%
Both Emp & Enr	36.7%	30.0%

Online Resume for Legislators and Other Policymakers
COLLIN COUNTY COMMUNITY COLLEGE DISTRICT

Location: Plano, Metroplex Region

Very Large Accountability Peer Group: ACCD, ACCD - Northeast Lakeview, ACCD - Northwest Vista, ACCD - Palo Alto College, ACCD - San Antonio College, ACCD - St. Philip's College, Austin Community College, DCCCD, El Paso Community College, Houston Community College, LSCSD, Lone Star - Cy Fair, Lone Star - Houston North, Lone Star - Kingwood, Lone Star - Montgomery, Lone Star - North Harris, Lone Star - Tomball, Lone Star - University Park, SJCD, South Texas College, TCCD

Degrees Offered: Associate's, Certificate 1, Enhanced Skills Certificate

Institutional Resumes   Accountability System   Definitions   Institution Home Page

Enrollment

Race/Ethnicity	Fall 2017 Number	Percent	Fall 2021 Number	Percent	Fall 2022 Number	Percent
White	15,260	49.2%	14,637	44.9%	14,507	43.0%
Hispanic	6,410	20.7%	7,335	22.5%	7,599	22.5%
African-American	3,973	12.8%	4,331	13.3%	4,517	13.4%
Asian/Pacific Isl.	3,221	10.4%	3,984	12.2%	4,536	13.4%
Other	2,171	7.0%	2,316	7.1%	2,569	7.6%
Total	31,035	100.0%	32,603	100.0%	33,728	100.0%
Enrolled in Dev Ed	3,199	10.3%	2,756	8.5%	3,189	9.5%
Enrolled Dual Credit	5,555	17.9%	8,261	25.3%	9,034	26.8%

Funding

Source	FY 2017 Amount	Pct of Total	FY 2021 Amount	Pct of Total	FY 2022 Amount	Pct of Total
Appropriated Funds	$43,337,359	22.1%	$51,889,324	19.6%	$52,773,069	18.2%
Federal Funds	$21,434,286	10.9%	$47,059,798	17.8%	$61,339,795	21.2%
Tuition & Fees	$34,777,289	17.7%	$39,263,227	14.8%	$41,569,307	14.3%
Total Revenue	$196,154,143	100.0%	$264,550,188	100.0%	$290,013,439	100.0%

Tax Rate per $100 Taxable Property		
FY 2017	FY 2021	FY 2022
$.081200	$.081200	$.081200

Costs

Average Annual Total Academic Costs for Resident Undergraduate Student Taking 30 SCH

Fiscal Year	Institution In-District	Percent Increase	Out-of-District	Percent Increase	Peer Group In-District	Percent Increase	Out-of-District	Percent Increase
2018	$1,370	.0%	$2,630	.0%	$2,312	.0%	$3,558	.0%
2019	$1,520	10.9%	$2,900	10.3%	$2,412	4.3%	$3,590	.9%
2020	$1,670	9.9%	$3,050	5.2%	$2,515	4.3%	$5,429	51.2%
2021	$1,670	.0%	$3,050	.0%	$2,837	12.8%	$5,786	6.6%
2022	$1,760	5.4%	$3,140	3.0%	$2,814	-.8%	$5,796	.2%
2023	$1,910	8.5%	$3,560	13.4%	$2,868	1.9%	$5,515	-4.8%

Financial Aid

Fiscal Year	Institution Percent	Avg Amt	Peer Group Percent	Avg Amt
Federal, State, Institutional or Other Grants Known by Institutions				
2020	21%	$4,963	40%	$4,009
2021	21%	$4,924	40%	$4,075
Federal Student Loans				
2020	8%	$3,637	8%	$5,570
2021	8%	$3,729	8%	$5,513
Federal (Pell) Grants				
2020	16%	$3,910	27%	$4,387
2021	15%	$3,987	24%	$4,472

Student Success

Graduation Rate of First-time, Full-time, Credential-seeki Students after 3, 4 and 6 Years

Cohort & Duration	Institution Cohort	Rate	Peer Group Avg Cohort	Rate
Fall 2015 3-year	2,679	17.5%	1,433	23.0%
Fall 2018 3-year	3,063	23.6%	1,640	24.6%
Fall 2019 3-year	2,734	21.3%	1,948	23.6%
Fall 2014 4-year	2,763	27.4%	1,514	29.9%
Fall 2017 4-year	2,849	37.3%	1,476	33.8%
Fall 2018 4-year	3,063	36.1%	1,640	33.2%
Fall 2012 6-year	2,935	41.7%	1,688	35.7%
Fall 2015 6-year	2,679	49.3%	1,433	45.4%
Fall 2016 6-year	2,828	51.9%	1,458	45.3%

Graduates Employed and/or Enrolled in Four-year Institution the Following Fall

Year	Institution	Peer Group
FY 2017	93.2%	89.7%
FY 2020	91.7%	86.3%
FY 2021	92.7%	88.0%

Two-year Persistence of First-time, Full-ti Credential-seeking Undergraduates

	Fall 2015	Fall 2019	Fall 2020
Institution Persistence at:			
Total	64.9%	59.7%	62.0%
Same	37.8%	39.2%	36.2%
Other	27.1%	20.5%	25.8%
Peer Group Persistence at:			
Total	58.5%	51.6%	55.2%
Same	39.3%	35.6%	36.3%
Other	19.1%	15.9%	18.9%

Three-year Graduation and Persistence for First-time, Full-t Undergraduate Students Requiring Developmental Education

	Fall 2017 Cohort	Rate	Fall 2018 Cohort	Rate	Fall 2019 Cohort	Rate
Institution	985	48.5%	1,136	50.0%	1,089	47.8%
Peer Group	734	45.8%	830	45.4%	970	42.4%

Percent of Students Who Transferred to a Four-year Institution with Less Than 30 SCH and 30 SCH or More

Year	Institution < 30 SCH	30+ SCH	Peer Group Avg < 30 SCH	30+ SCH
FY 2017	5.0%	24.5%	4.5%	16.8%
FY 2021	4.9%	28.5%	4.7%	21.7%
FY 2022	4.6%	26.8%	4.2%	21.4%

CBM-009 Awards

CIP Code	CIP Code Title	AA 2022	AA 2023	AAS 2022	AAS 2023	AAT 2022	AAT 2023	AS 2022	AS 2023	BAT 2022	BAT 2023	BSN 2022	BSN 2023	ATC 2022	ATC 2023	Cert1 2022	Cert1 2023	Cert2 2022	Cert2 2023	ESC* 2022	ESC* 2023	Core* 2022	Core* 2023	FoS* 2022	FoS* 2023	CBM-009 Totals 2022	CBM-009 Totals 2023	OSA Totals 2022	OSA Totals 2023	Grand 2022	Grand 2023
01030800	Agroecology & Sustainable Agriculture				5											13	12									13	17			13	17
01830100	Veterinary/Animal Health Tech & Veterinary Assistant			7	6																					7	6			7	6
09010000	Communication, General																							9	3	9	3			9	3
09010100	Speech Communication & Rhetoric	15	9																					26	2	41	11			41	11
11010100	Computer & Information Sciences, General			22	25											5	6	18	16							45	47	60	24	105	71
11070100	Computer Science							51	21															70	42	121	63			121	63
11080100	Web Page, Digital/Multimedia & Info Resources Design			15	15											36	19	26	11							77	45	73	33	150	78
11080200	Data Modeling/Warehousing & Database Admin				2												2									0	4		20	0	24
11090100	Computer Systems Networking & Telecomm			4	10											34	45	2	3	2						42	58	389	337	431	395
11090200	Cloud Computing																4									0	4			0	4
11100300	Computer & Info Systems Security/Auditing/Info Assur			166	264					23	78					279	310									468	652			468	852
12050100	Baking & Pastry Arts/Baker/Pastry Chef			12	10											12	13				2					24	25			24	25
12050300	Culinary Arts/Chef Training			15	6											20	15				3					38	21			38	21
13120300	Jr High/Intermediate/Middle School Educ & Teaching					11	13																			11	13			11	13
13120500	Secondary Education & Teaching					54	35																			54	35			54	35
13121000	Early Childhood Education & Teaching					68	64																			68	64			68	64
14010100	Engineering, General																								1	0	1			0	1
14100100	Electrical & Electronics Engineering							5	11															6	13	11	24			11	24
14190100	Mechanical Engineering							4	2															4	3	8	5			8	5
15030300	Electrical, Electronic, & Comm Engineering Tech			11	10											10	13									21	23			21	23
15030700	Audio Engineering Tech			2	4											9	9	4	6							15	19			15	19
15040100	Biomedical Tech			4	10																					4	10			4	10
15040600	Automation Engineer Tech				5														5		5					0	15			0	15
15050100	Heating, Ventilation, AC & Refrig Engineering Tech			25	21											119	95	38	27							182	143			182	143
15130100	Drafting & Design Tech, General			7	10											20	35									27	45	30	25	57	70
16160300	Sign Language Interpretation & Translation			8	10													16	14							24	24			24	24
19070600	Child Development			3	8											7	5									10	13	26		38	19
22030200	Legal Assistant/Paralegal			27	35													49	58							76	93			76	93
24010100	Liberal Arts & Sciences/Liberal Studies																					3,570	3,583			3,570	3,583			3,570	3,583
24010200	General Studies	1,726	1,809					1,083	1,062																	2,809	2,871			2,809	2,871
30110100	Gerontology															2	7									2	7			2	7
31050400	Sport & Fitness Admin/Mgt				1											1	9				6					1	16			1	16
41010100	Biology/Biotechnology Tech															2	11									2	11			2	11
42010100	Psychology, General																							7	14	7	14			7	14
43010400	Criminal Justice/Safety Studies	101	76																					133	98	234	174			234	174
43010700	Criminal Justice/Police Science															38	41									38	41			38	41
43020100	Fire Prevention & Safety Tech			10	14											31	71									41	85	8	2	49	87
43020300	Fire Science/Fire-fighting			1													1									1	1			1	1
45060100	Economics, General																							7	2	7	2			7	2
45070200	Geographic Information Science & Cartography				2											8	10									8	12			8	12
45100100	Political Science & Government, General																							42	12	42	12			42	12
45110100	Sociology, General																							13	8	13	8			13	8
46020100	Carpentry/Carpenter				1												4		1							0	6			0	6
46030200	Electrician			1	3											13	18	1	3							15	24			15	24
46040100	Building/Property Maintenance				1												1		1							0	3			0	3
46050300	Plumbing Tech/Plumber				2											8	15	1	1							9	18			9	18
47060300	Autobody/Collision & Repair Tech			3	3											11	8	7	4							21	15		23	21	38
47060400	Automobile/Automotive Mechanics Tech			9	27											44	93	35	34							88	154			88	154
48050800	Welding Tech/Welder			26	34											157	155	31	42							214	231			214	231
50040200	Commercial & Advertising Art			32	28											35	80		8	7	1					74	117			74	117
50040600	Commercial Photography			12	4											7	8	10	6							29	18			29	18
50040800	Interior Design			10	11											15	33		5							25	49	12	43	37	92

Certified Awards by CIP Code, Type of Award, & Year
Collin College
FY2022 & FY2023

CBM-009 Awards

CIP Code	CIP Code Title	AA 2022	AA 2023	AAS 2022	AAS 2023	AAT 2022	AAT 2023	AS 2022	AS 2023	BAT 2022	BAT 2023	BSN 2022	BSN 2023	ATC 2022	ATC 2023	Cert1 2022	Cert1 2023	Cert2 2022	Cert2 2023	ESC* 2022	ESC* 2023	Core* 2022	Core* 2023	FoS* 2022	FoS* 2023	CBM-009 Totals 2022	CBM-009 Totals 2023	OSA Totals 2022	OSA Totals 2023	Grand 2022	Grand 2023
50041000	Illustration			12	15											15	17									27	32			27	32
50041100	Game & Interactive Media Design			21	42											27	44			4	2					52	88			52	88
50050100	Drama & Dramatics/Theatre Arts, General																								1	0	1			0	1
50070100	Art/Art Studies, General																							1	3	1	3			1	3
50090100	Music, General	7	5																					5	8	12	13			12	13
50100300	Music Management			12	3											10	3									22	6			22	6
51000000	Health Services/Allied Health/Health Sciences, General			9	12											49	29									58	41	170	128	228	167
51060200	Dental Hygiene/Hygienist			15	14																					15	14			15	14
51070100	Health/Health Care Admin/Mgt																	10	12							10	12			10	12
51070700	Health Information/Medical Records Tech			19	15													14	18							33	33			33	33
51071300	Medical Insurance Coding Specialist/Coder															42	39									42	39			42	39
51080100	Medical/Clinical Assistant			3	9											27	54									30	63	66	77	96	140
51080500	Pharmacy Tech/Asst																									0	0	13	25	13	25
51080600	Physical Therapy Assistant																									0	0	43	45	43	45
51090300	Electroneurodiagnostic/Electroencephalographic Tech			8	7																					8	7			8	7
51090400	Emergency Medical Tech (EMT Paramedic)			6	4											76	90									82	94	79	128	161	222
51090800	Respiratory Care Therapy/Therapist			18	21																					18	21			18	21
51090900	Surgical Tech			16	24									9	8	16	6									41	38			41	38
51091000	Diag Medical Sonography & Ultrasound Tech			14	14																					14	14			14	14
51380100	Registered Nursing			183	175							11	32													194	207			194	207
51390100	Licensed Practical/Vocational Nurse Training																	34	65							34	65			34	65
52010100	Business/Commerce, General	246	238																					283	262	529	500			529	500
52020100	Business Admin & Mgt, General			51	58											72	127									123	185			123	185
52020300	Logistics, Materials, & Supply Chain Mgt			6	5											13	14									19	19			19	19
52021200	Retail Management															5	0									5	0			5	0
52040100	Admin Assistant & Secretarial Science, General			12	5											20	7									32	12			32	12
52080300	Banking & Financial Support Services				2											4	13									4	15			4	15
52090100	Hospitality Administration/Management, General			12	8											22	18			8	7					42	33			42	33
52100100	Human Resources Mgt/Personnel Admin, General				3											1	20									1	23			1	23
52140100	Marketing/Marketing Management, General			7	14											7	41									14	55			14	55
52150100	Real Estate			3	10											61	49									64	59			64	59
52170100	Insurance																1									0	2			0	2
52200100	Construction Management, General			18	30											45	82	17	28							80	140	92	138	172	278
Totals		2,095	2,137	877	1,078	133	112	1,143	1,096	23	78	11	32	9	8	1,448	1,807	321	381	16	5	3,570	3,583	606	472	10,252	10,789	1,061	1,052	11,313	11,841
Changes in Totals from FY2022 to FY2023		2.0%	42	22.9%	201	-15.8%	-21	-4.1%	-47	239.1%	55	190.9%	21	-11.1%	-1	24.8%	359	18.7%	60	-68.8%	-11	0.4%	13	-22.1%	-134	5.2%	537	-0.8%	-9	4.7%	528

Sources
For FY2023: THECB-certified CBM-009 and CBM-00M reports for FY2023.
For FY2022: THECB-certified CBM-009 and CBM-00M reports for FY2022

*Not fundable under HB 8.

CIP Codes of High-Demand Fields that Qualify for Supplemental Funding under HB8 (Black font identifies CIP Codes in which there were no program completions at Collin during FY2022 or FY2023.
Two-Digit CIP Codes: 11, 14, 15, **27, 40**
Four-Digit CIP Codes: **0101, 0102, 0302, 1302,** 1312, **1314,** 1907, **2200,** 2203, **3001, 4102, 4103,** 4302, 4604, **4701, 4702, 4703,** 4706, **4707, 4902, 5102,** 5106, 5107, 5108, 5109, **5110, 5118, 5123, 5126, 5127, 5131, 5132, 5133, 5134,** 5138, 5139, **5203**