

OAB Committee Meeting – Chair Meeting

Date: September 10, 2021

Time: 2:30 pm

Attendance:

- Wendy Commons
- Ann Blackman
- Tanya Sanchez
- Pamela Darling-Facio
- Shiva Davanloo

Agenda:

- Develop a new term and definition for adjuncts who will join OAB and act as a SME.
 - Add to Procedure Guide
- Tanya Sanchez will send out the emails to review teams
- Subcommittees
 - On-Boarding – Tanya Sanchez
 - Procedure Guide – Tanya Sanchez
 - Rubric Review – Shiva Davanloo
- Orientation for on-boarding
 - Will set a date for the first orientation for new members approved at the September 17, 2021 meeting.