

OAB Committee Meeting – Chair Meeting

Date: December 10, 2021

Time: 2:00 pm

Attendance:

- Wendy Commons
- Pamela Darling-Facio
- Tanya Sanchez
- Shiva Davanloo

Agenda:

Subcommittees Update

- On-Boarding -First meeting in February.
 - Will use Canvas course as our on-boarding process.
 - Assigned modules to each member to review and revise
- Rubric Update – Hold off any changes for now. Will look at splitting the rubric and moving Accessibility to another checklist and another committee when Ally is out.
 - Define what teaching tools are and how many is a variety? Standard 3.3
- Procedure Guide – Meeting is first week in February.

Fast Track Review

- Consider adding an ID as the third reviewer to OAB reviews to be sure we get all CARES funding paid.
 - We have 89 courses ready for review and 24 that are pending
 - Option 1: Assign reviews every 10 days
 - Option 2: Add an ID as a lead
 - Option 3: Do both

Action Items:

1. Wendy will check calendar to see how many reviews can be added if it is switched to every 10 days.
2. Shiva will send email to OAB committee with information about ID as a lead