

ADDING EMAIL TO IPHONE



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1. Go to your iPhone or iPad's settings and select Mail. Select Accounts and click Add Account.

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<	Mail	Acco	ounts	
	ACCOUNTS			
	iCloud iCloud Drive, Contacts, Calendars, Safari and 8 more			>
	Gmail Mail, Contacts, Calend	lars		>
ſ	Add Account			>
	Fetch New Data		Push	>

2. Select Exchange



3. Enter your Microsoft 365, Exchange, or Outlook.com email address and a description of your account. Tap **Next**.



4. Tap Sign In.



5. Enter the username and password associated with your email account on the College's OneLogin sign in page. Tap **Continue** or **Next**.

Username			
tuser@collin.edu			
Continue			
Need Help? Forgot Password			

6. The Mail app may request certain permissions. Tap Accept.



7. Choose the services you want to sync with your iOS device and tap **Save**.

