

Advanced Placement (AP), College Level Examination Program (CLEP), or International Baccalaureate (IB)

- **How will I know if the student has already received credit for their Credit by Exams (CBEs) at Collin College?**
 - Log in to CougarWeb.
 - On the main page, scroll down to the bottom and click [CougarCompass](#).
 - Type in the student's CWID.
 - Request an audit for the student's intended program (degree type, program, and catalog year) if not already declared.
 - Run the audit.
 - Courses earned from CBEs do not have a letter grade. To identify courses earned from CBEs, check the audit for courses with grades of CR for credit.
 - NOTE: There are other types of PLA that assign CR as the grade.
- **If other types of PLA have CR as the grade, how can I tell which ones are from CBEs?**
 - The student will need to provide a copy of their CBE scores to you or they will need to retrieve them for your reference from the exam's website.
- **I don't see any of their CBE credits on CougarCompass. How will I know if the student is eligible to receive credit?**
 - Go to the relevant CBE webpage on Collin College's website to see which course(s) the student can earn. [NOTE: Students must have completed at least three (3) credit hours at Collin College and have successfully completed a credit course at Collin College within the last five (5) years to have these credits applied to their record].
 - Advanced Placement (AP):
<https://www.collin.edu/studentresources/testing/creditbyexam/ap.html>
 - College Level Examination Program (CLEP):
<https://www.collin.edu/studentresources/testing/creditbyexam/clep.html>
 - International Baccalaureate (IB):
<https://www.collin.edu/studentresources/testing/creditbyexam/ib.html>
- **There are unawarded CBEs that will help the student finish their Collin College program. How do we get those awarded?**
 - The student will need to go to the exam's website to request their official score report be sent to Collin College.
 - The student will need to contact the Testing Center at creditbyexam@collin.edu to request their CBEs be applied to their Collin College transcript.
 - The Testing Center *cannot* award credits until the official score report has been received.
 - The student can request either some, or all of, their CBE credits be applied.

- **Do students have to pay any money to have their CBEs awarded?**
 - Students usually need to pay a fee for requesting their official score report(s). However, Collin College does not charge any additional fees for evaluating/applying their test credits.