

PLA Review Board
Friday, November 3, 2023
10:00 am
Zoom
Meeting Minutes
(no recording available)

Voting Members Present

Megan Chambers, Michele Culpepper, Jeffery Johnson, Landon LaRocque, Pat McAuliff, Lisa Means, Karen Musa, Christopher Redgraves, Kelley Reynolds, Maria Rodriguez, Donna Smith, Lupita Tinnen, Eric Tobin

Voting Members Absent

Brian Sanders (proxy – Landon Larocque), Julia Williams

Non-Voting Members Present

Ex-Officio Members: Candace Hamilton-Meserole, Karen Stewart

Advisory Members: André Cameron, Wendy Gunderson, Mari Lopez, Sarah Monroe

Non-Voting Members Absent

Ex-Officio Members: Gloria Hurtado-Diaz, De’Aira Pugh, Lily Quezada, Jennifer Waits

Advisory Members: none

Others Present

Cydney Albert, Jocelyn Alexander, Regina Hughes

Chair Donna Smith called the meeting to order at 10:00 am.

New PLA Proposals

◆ **Insurance Management - Cydney Albert**

◆ **New PLA Opportunities**

- INSR 1301, Commercial Insurance
 - Industry Certification
 - Texas Department of Insurance (TDI)
 - Insurance Agent and/or Adjuster License
 - Associate in Insurance (AINS)
 - AINS 23 or AINS 103: Exploring Commercial Insurance
 - INSR 1305, Personal Insurance
 - Texas Department of Insurance (TDI)
 - Insurance Agent and/or Adjuster License
 - Associate in Insurance (AINS)
 - AINS 22 or AINS 102: Understanding Personal Insurance
 - **PLA Review Board Discussion:** Concerns were raised over using a license as a form of PLA as that would be hard to manage. A student’s license may be current at the time the PLA credit was awarded, but it could potentially be inactive or expired at the time of graduation. It was then clarified that monitoring the student’s license is outside the scope of the prior learning assessment. The intention of PLA in general is to acknowledge that the student already has the knowledge and skills covered by a PLA-eligible course, and that the student is ready to take the more advanced courses in their discipline. As long as

the student's license is active at the time of the assessment, the student would be considered a PLA candidate regardless of the license's subsequent status(es).

- ◆ Motion to approve as presented → seconded → passed

Informational Items

- ◆ **Electronic Engineering Technology – TECM 1342**
 - The departmental exam was updated to better match the revised course content.

PLA Review Board Business/Discussion Items

- ◆ Operational Guidelines and Procedures: The Operational Guidelines and Procedures were reviewed by the ad hoc committee, and recommended revisions were provided to the PLA Review Board for their input and review. No concerns were raised.
 - Motion to approve as presented → seconded → passed
- ◆ PLA Packet and Petition Review: These documents were revised over the summer and the final forms were provided for reference. No concerns were raised. These documents will be reviewed by the Curriculum Office in the summer as needed, and any revised forms will be provided to the PLA Review Board for reference/review at their fall meeting.
 - *NOTE: This was not a voting item.*
- ◆ Chair Elect: A Chair Elect is still needed. This member will shadow the Chair in preparation to serve as Chair for the following 2024-2025 academic year. If you would like to volunteer or nominate another member of the PLA Review Board, please e-mail Chair Donna Smith at drsmith@collin.edu and copy the Curriculum Office at curriculumoffice@collin.edu.
- ◆ October Meeting Minutes
 - Motion to approve minutes → seconded → passed

Next Meeting – Friday, April 12, 2024 at 10:00 am via Zoom

Motion to adjourn → seconded → meeting adjourned at 10:40 am