

**PLA Review Board**  
**Friday, April 14, 2023**  
**10:00 am**  
**ZOOM**  
**Meeting Minutes**

**Voting Members Present**

Megan Chambers, Landon LaRocque, Jeffery Johnson, Karen Musa, Christopher Redgraves, Brian Sanders, Donna Smith, Sean Sweeden, Lupita Tinnen, Eric Tobin, Julia Williams

**Voting Members Absent**

Lisa Means, Pat McAuliff, Tonya McMillion

**Non-Voting Members Present**

Ex-Officio Members: Candace Hamilton-Meserole, Gloria Hurtado-Diaz, Karen Stewart, Jennifer Waits  
Advisory Members: André Cameron, Wendy Gunderson, Mari Lopez, Sarah Monroe

**Non-Voting Members Absent**

Ex-Officio Members: De'Aira Pugh, Lily Quezada  
Advisory Members: none

**Others Present**

Jocelyn Alexander, Lindsey Brown, Ann Butler, Jasmine Brisco

Chair Donna Smith called the meeting to order at 10:00 am.

**New PLA Proposals**

◆ **LVN-to-RN Bridge – Lindsey Brown**

- RNSG 1125, Professional Nursing Concepts I
  - Industry Certification
    - \* Licensed Vocational Nurse (LVN)
      - Texas Board of Nursing
- RNSG 1126, Professional Nursing Concepts II
  - Industry Certification
    - \* Licensed Vocational Nurse (LVN)
      - Texas Board of Nursing
- RNSG 1161, Clinical I – Nursing – Registered Nurse Training
  - Industry Certification
    - \* Licensed Vocational Nurse (LVN)
      - Texas Board of Nursing
- RNSG 1430, Health Care Concepts I
  - Industry Certification
    - \* Licensed Vocational Nurse (LVN)
      - Texas Board of Nursing
- **PLA Review Board Discussion:**
  - Will all students admitted to the LVN-to-RN Bridge need PLA for these four courses? Also, will the department assume the responsibility of completing the PLA forms and submitting them for articulated credits for those students?
    - \* Yes, Lindsey will work with the LVN-to-RN Bridge Director to ensure

the completion of the PLA packets. After final grades from the first semester have been submitted, the department will work with students to get the forms completed so they can apply for PLA credit for those four courses. Once all students have returned their forms with copies of their respective LVN-to-RN licenses, the documents would then be submitted to the director for signatures and then to Student Information Systems for processing.

- The proposed PLA is only for the LVN-to-RN Bridge. Are there any other programs where applying these PLA credits could affect those separate programs without the department's knowledge?
  - \* There shouldn't be, because all of the RNSG courses require acceptance into the Nursing program. Our traditional AAS in Nursing students do not hold an LVN license, so they will not be eligible for this PLA opportunity. For the Bachelor of Science in Nursing (BSN), the director is aware of these changes and it will only affect about 5% of their degree plan. She's already encountered students applying to the BSN with PLA on their transcript.
- And those BSN applicants must already have their RN license anyway, correct?
  - \* Yes. To be an LVN, they can complete our one-year Vocational Nursing program, which consists of multiple clinical courses, and then they must successfully pass their licensure exam (NCLEX-PN) to become an LVN before they can even apply to our Bridge program. To apply for our BSN program, students will need to complete the NCLEX-RN for their RN license.
- Did you say the program is one year long?
  - \* The Vocational Nursing program is one year long. With the addition of this PLA, the LVN-to-RN Bridge students can now complete the LVN-to-RN program in three semesters whereas the traditional Associate Degree in Nursing (ADN) program takes four semesters.
- ◆ Motion to approve as presented → seconded → approved
- ◆ **Early Childhood Educator – Ann Butler & Jasmine Brisco**
  - CDEC 1317, Child Development Associate Training I
    - Industry Certification
      - \* Child Development Associate (CDA) National Credential
        - The Council for Professional Recognition
  - CDEC 2322, Child Development Associate Training II
    - Industry Certification
      - \* Child Development Associate (CDA) National Credential
        - The Council for Professional Recognition
  - CDEC 2324, Child Development Associate Training III
    - Industry Certification
      - \* Child Development Associate (CDA) National Credential
        - The Council for Professional Recognition
  - **PLA Review Board Discussion:**
    - Is the department aware that the OSA cannot be awarded, because the proposed PLA exceeds the 75% PLA maximum?
      - \* Yes, the department is aware that students would not be eligible for the OSA. This PLA opportunity is specifically for students who are pursuing the level 1 certificate and the AAS.

- ◆ Motion to approve as presented → seconded → approved

### **PLA Review Board Business/Discussion Items**

- ◆ Status of December PLA Review Board Recommendations
  - Welding: This proposal was approved by leadership. The welding courses were added to the *Approved PLA Opportunities* spreadsheet and the contact information for the Welding department was added to the webpage, *PLA Options by Department*.
    - PLA Review Board Discussion: With the Welding PLA opportunities approved, where does a potential student need to go to start the process?
      - One of the things we're doing is updating the PLA webpage very, very slowly, because we finally have access to it. There will be PLA FAQs available on the webpage to help guide the student depending on their situation. For example, if the student is brand new, but earns PLA for the first three courses in the Level 1 Certificate for *Entry Welding Certification*, they will need to continue working with the academic department. This is because the student's next step will be to register for WLDG 1434, which requires a departmental permit. Additionally, the student must satisfy the 3-credit hour minimum to apply the 12 PLA credit hours to earn their certificate. However, if the student continues working on the welding exam pathway, the department could wait to complete the PLA packet until the student's testing sequence is complete, so all PLA opportunities can be submitted together by the student to the Registrar's Office using the *PLA Petition for Credit* form.
      - If a new student is unsure about which program they'd like to pursue, general advising would be a better place for the student to start. If a new student is specifically pursuing Welding, they will need to reach out to the Welding department to start the process for the skills demonstration.
    - Hospitality and Foodservice Management: Although approved by the PLA Review Board, it was not approved by leadership. This was due to the PLA percentage of the *Certificate Level 1 – Foundations of Hotel Operations*. Combining the existing PLA opportunities with the proposed PLA for TRVM 2301 exceeded the maximum PLA percentage of 75%.
  - ◆ PLA Review Board Member Term Renewal
    - Members who are coming to the end of their three-year term were asked to e-mail the Curriculum Office regarding whether or not they intended to stay on for a second, three-year term.
  - ◆ Chair-Elect: The PLA Review Board is still in need of a Chair-Elect to shadow Chair Donna Smith for the remainder of the 2022-2023 academic year. The Chair-Elect will then serve as Chair for the 2023-2024 academic year.
  - ◆ PLA Proposal Form Update
    - 75% PLA maximum
    - Note Regarding Testing Fee
  - ◆ Linked Course Report (as of 4.6.23)
    - Delinked Courses (Spring 2023):
      - HIT 1053 (*Legal and Ethical Aspects of Health Information*)

- Added Courses (Fall 2023):
  - GISC 2059 [*Web-Served Geographic Information Systems (GIS)*]
- Terminated Courses (Fall 2023):
  - GISC 2035 [*Programming for Geographic Information Systems (GIS)*]

◆ December Meeting Minutes

- Motion to approve minutes → seconded → approved

**Next Meeting** – Friday, July 14, 2023 at 10:00 am

- Proposals are due by June 23<sup>rd</sup>.

Motion to adjourn → seconded → meeting adjourned at 10:35 am