

Curriculum Advisory Board
Wednesday, August 16, 2023
12:35 pm
CHEC 225
Meeting Minutes

Voting Members Present

April Adams, Paul Belk, Daniel Birdsong, Adrienne Caughfield, Jillian DeShazo, Gail Ellison, Andrea Fields, Anna Genneken, John "Rusty" Haggard, Joan Hunsaker, Audri Luebbers, Paul Manganelli, James Mergerson, Christine Millard, Heather Rawls, Syed Raza, Steven Rizzo, Rachna Sachdeva, Mohammed Tahiro, Karina Taylor, Tristin Tiner, Jimmy Wallace, Helen Wang, Kaycee Washington, Marli White

Voting Members Absent

none

Non-Voting Members Present

Ex-Officio Members: Daphne Babcock, Gloria Hurtado-Diaz, Donna Smith

Advisory Members: André Cameron, Wendy Gunderson, Mari Lopez, Sarah Monroe

Non-Voting Members Absent

Ex-Officio Members: Candace Hamilton-Meserole, Jamie Mills, Lupita Tinnen

Advisory Members: none

Others Present

Jocelyn Alexander, Karen Stepherson

Chair Adrienne Caughfield called the meeting to order at 12:35 pm.

New Curricular Proposals

- ◆ There were no new curricular proposals.

Expedited Proposals

- ◆ There were no expedited proposals.

Informational Report

- ◆ Computer Science
 - INEW 2340, Object-Oriented Design
 - Terminate course.
- ◆ Electrical Engineering Technology
 - RBTC 2345, Robot Application, Set-up, and Testing
 - Correct prerequisite from RBTC 1305 to RBTC 1405.

Deans' Liaison Report – Wendy Gunderson

- ◆ The Deans' August meeting will be held tomorrow, August 17th. However, the deans held a Zoom meeting on August 3rd prior to the division meetings to get a glimpse of the new Workday Student. This will be going live in September only for students who are applying for Fall 2024. Workday Student is still a work in process and will be going live for all students registering for Fall 2024 when registration for fall opens in late Spring 2024.

Faculty Council Report

- ◆ There was no Faculty Council report.

Prior Learning Assessment Report – Donna Smith

- ◆ There are no updates at this time. The PLA Review Board is scheduled to meet next on October 6th for their annual training/orientation.

CAB Business/Discussion Items

- ◆ CAB Liaisons Discussion:
 - Deans' Liaison: Lupita Murillo Tinnen and Daphne Babcock, with Wendy Gunderson as backup, will continue to serve as the Deans' Liaisons. (The Deans' Liaison is not up for a vote with the CAB; it's always the two deans who serve on the CAB).
 - Faculty Council Liaison: Anna Genneken volunteered to serve as the Faculty Council Liaison for the 2023-2024 academic year.
 - Motion to approve → seconded → passed
 - Prior Learning Assessment (PLA) Liaison: Donna Smith will continue to serve as the PLA Liaison for the 2023-2024 academic year.
- ◆ Chair-Elect Discussion: Jillian DeShazo volunteered to serve as Chair-Elect for the 2023-2024 academic year, and her nomination was accepted.
 - Motion to approve → seconded → passed
- ◆ July 21st Meeting Minutes
 - Motion to approve minutes → seconded → passed

Next Meeting

- ◆ Friday, September 15th at 1:30 pm in CHEC 225

Motion to adjourn → seconded → meeting adjourned at 1:00 pm