

## ACADEMIC & STUDENT SUCCESS COUNCIL CURRICULUM ADVISORY BOARD ACTIONS - MINUTES

Academic & Student Success Council meeting held on:

3/4/2022

Date

Curriculum Advisory Board Recommendations from CAB meeting(s) held on:

2/25/2022

Dates

CAB Representative(s): Wendy Gunderson, Kathryn Fant

Executive Leadership members present (Zoom): Dr. Sherry Schumann, Dr. Mary Barnes-Tilley, Dr. Jay Corwin, Dr. Jon Hardesty, Dr. Abe Johnson, Dr. Bill King, Dr. Craig Leverette, Dr. Tom Martin, Raul Martinez, Dr. Mary McRae, Dr. Mark Smith

Other members present/e-vote: Dr. Cameron Neal

Ex-Officios: Heather Darrow

Leadership members absent: Dr. Albert Tezeno

Recommendation discussion (list all new programs or program changes discussed):

### Curriculum Proposals

- Activity Care Professional
  - Removed intro to pharmacology, replacing it with health profession basic skills II
  - Moved course sequences within the first year
    - Moved introductory gerontology-specific classes to first semester to improve retention
  - Need to increase marketing for this new program
  - Dr. McRae motioned to approve. Dr. Johnson seconded. Unanimous approval.
- Automotive Technology
  - Creating new certification - Express Maintenance Technician
  - Removed a practicum and reduced course credit hours to add in two co-op courses within AAS for certifications – completing AAS gives eligibility for three possible certifications (stackable credentials)
    - Concern expressed about co-op and protocols
  - Expanded math and humanities core course options
  - Dr. McRae motioned to approve. Dr. King seconded. Unanimous approval.
- Collision Technology
  - Alternate path created for AAS to allow for 8 weeks of courses and 8 weeks of co-op experience working with a mentor (some courses in hybrid format) – AAS with Guided Work Experience
    - Concern expressed about students earning 10 credit hours during 8 weeks of courses
    - Concern expressed on how students arrange a co-op experience
      - Partnering with Rankin to help students get co-op opportunities
  - Created five equal semesters
  - AAS without co-op options still available
  - Decreased credit and contact hours to allow for co-op course(s)
  - Industry supported curriculum – large industry demand for new workers

- Alternative pathway allows for program growth and retention, as well as on-the-job experience; completion of AAS gives eligibility for certification
- Dr. King motioned to approve. Dr. McRae seconded. Unanimous approval.
- Cloud Computing
  - Proposing a Certificate Level I – Cloud Infrastructure Technician
    - Geared towards dual credit students
    - Concern expressed about the prerequisite requirements
      - First semester courses are 8-week classes
  - Dr. Smith motioned to approve. Dr. Barnes-Tilley seconded. Unanimous approval.
- Computer Networking
  - Revisions to the AAS-Wireless Track
    - Brought in already existing technical core courses
      - Removing Aruba courses, replacing with CCNA, VMware, Shell, and Linux courses
    - Brings degree into compliance with other tracks
  - Removing Aruba Wireless Certificate Level I
  - Added Wireless Network Professional Certificate Level 1
  - Follows industry requirements and needs
  - Removed redundant wording from syllabi
  - Concern expressed about students registering for 8-week courses that require pre-requisite that is taken in first 8 weeks – would the student be eligible for financial aid for a full load
  - Integrated networking track – swapping an elective and a required course
  - For Integrated Networking Track - Dr. Barnes-Tilley motioned to approve. Dr. McRae seconded. Unanimous approval.
  - For Wireless Track - Dr. Barnes-Tilley motioned to approve. Dr. McRae seconded. Unanimous approval.
- Computer Systems
  - For AAS-Computer Support Track, removing unneeded program management courses, replacing with project management and a technical elective
    - Changes carry through to the associated certifications
  - AAS-Information Systems Track, removed three courses, replacing with industry recommended courses
  - Dr. Smith motioned to approve. Dr. McRae seconded. Unanimous approval.
- Culinary Arts
  - Adding in pre-requisite courses for second year courses (pre-requisite courses all provided in first year sequence)
  - Removed international cuisine from certification and added to AAS requirement
  - Dr. McRae motioned to approve. Dr. Leverette seconded. Unanimous approval.
- Music, Commercial
  - Removing computer graphics and sight singing & ear training, replacing with audio plugins
  - Replacing music literature with American music
  - Updating certifications with same changes
  - Dr. McRae motioned to approve. Dr. Smith seconded. Unanimous approval.
- Music, FOS
  - Name change – Baritone changed to Euphonium

## ACADEMIC & STUDENT SUCCESS COUNCIL CURRICULUM ADVISORY BOARD ACTIONS - MINUTES

- Removed audition requirement from courses, as placement determined in the class
- Changed syllabi wording to provide clarification for MUSI 1306, 1307, & 1310
- Dr. Barnes-Tilley motioned to approve. Dr. King seconded. Unanimous approval.

### Expediated ZIP Folder Proposals (Revisions have no impact on other programs)

- Biotechnology
  - Reducing number of contact hours for an internship due to excessive number of hours, removing BIOL 2389 as a substitute option due to inadequate number of contact hours
- Business Office Support Systems
  - Removing POFT 1329 as course is not necessary
- EDUC 1100 & EDUC 1300
  - Cleaning up syllabi to better align with ACGM course descriptions
- Heating, Ventilation, Air Conditioning (HVAC)
  - Reviewed 13 syllabi to remove nonconforming SLOs on Collin outcomes and clarify prerequisite/corequisite requirements
- Information Systems Cybersecurity
  - Added in Collin SLOs that were removed when state updated WECM for Fall 2022 (removed from state SLOs and added to Collin SLOs)
- Paralegal
  - Making LGLA 1370 a prerequisite/corequisite course and sequenced the effected courses
- Dr. Smith motioned to approve expediated proposals. Dr. Barnes-Tilley seconded. Unanimous approval.

### Informational Report

- Correction to 1.28.22 Informational Report
  - Terminated ITCC 2313 and ITCC 2356, rather than removing 'formerly'
- Terminate DRAM 2351
  - Removed from ACGM, so terminating the course
- ESC Award Statement Removed from Catalog
  - Removing inaccurate statement to be in compliance with state guidelines
- Course description correction for KINE
  - KINE 2129 references a PHED course, changed wording to KINE course
- WECM updates in multiple disciplines
  - State made mandatory updates to certain courses; each course had title, course description, and/or SLO changes as per requirement by the state.

Recommended to move forward to District President and Board for Vote (New Programs) N/A

Recommended for implementation (program revision) 9

Not Recommended, additional information requested N/A

Designated Academic Officer signature  \_\_\_\_\_