

Academic & Student Success Council meeting held on:

3/3/2023

Date

Curriculum Advisory Board Recommendations from CAB meeting(s) held on:

2/24/2023

Date

CAB Representative(s): Wendy Gunderson, Charles Ring

Executive Leadership members present (Zoom): Dr. Mary Barnes-Tilley, Dr. Jay Corwin, Dr. Jon Hardesty, Dr. Abe Johnson, Dr. Bill King, Dr. Sarah Lee, Craig Leverette, Dr. Tom Martin, Raul Martinez, Dr. Mary McRae, Dr. Brenden Mesch, Dr. Mark Smith

Other members present/e-vote:

Ex-Officios: Marcy Cadena-Smith, Donna Smith

Leadership members absent: Dr. Albert Tezeno

Recommendation discussion (list all new programs or program changes discussed):

Curriculum Proposals

- Business Field of Study
 - Removed BCIS 1305 and BUSI 2305 and replaced with a Directed Elective (whatever the student's transfer school requires, which varies by school)
 - Same changes made to AA and to FoS Certificates
 - Advisors have a list of the courses required by each transfer school to assist students to know what to take
 - Adding language of Directed Elective to these programs
 - Dr. McRae motioned to approve. Dr. Mesch seconded. Unanimous approval.
- Mathematics
 - Revised course description for MATH 1314 and 1324, removing additional Collin outcomes that duplicated state-mandated outcomes
 - MATH 2305 and 2318 were removed from core, as prerequisites for those courses required core courses
 - Courses still being offered
 - Revised marketable skills for math
 - Dr. Mesch motioned to approve. Dr. Corwin seconded. Unanimous approval.
- Medical Assisting Advanced Practice
 - Remove HITT 1305 and MDCA 1154, adding MDCA and 1210 1254
 - Same changes made to AAS and Certificate Level 1
 - Helps students learn to communicate
 - Concern addressed about need for stand-alone medical terminology course
 - Incorporating terminology - dispersed through the courses
 - SLOs not being added to other courses but rather highlighting terminology
 - Requesting a cross-map of how this terminology will be dispersed
 - Will address concern with program director

- Dr. Corwin motioned to table until concern addressed. Dr. Martin seconded. Unanimous approval to table.
- Emergency Medical Services Professions
 - Change EMSP 1438 to EMSP 1338 (removing a contact hour)
 - Change EMSP 2444 to EMSP 2544 (adding the contact hour)
 - Needed for EMSP work on-the-job
 - Revise/reduce contact hours on multiple EMSP courses (labs and lectures)
 - Streamlining courses and spreading information out over time
 - Revise EMSP 1355 to add Collin outcomes
 - Dr. Smith motioned to approve. Dr. McRae seconded. Unanimous approval.
- Interpreter Education Program
 - Changing title to Interpreter Training Program
 - Fits in line with other programs
 - SLNG 1291 replaced with a vocabulary development course
 - Adding a one-hour internship prerequisite for the 3-hour internship course
 - Opened up SPCH options
 - Dr. Barnes-Tilley motioned to approve. Dr. McRae seconded. Unanimous approval.
- Veterinary Technology
 - Replace VTHT 1249 with 1349, increasing contact hours
 - Remove VTHT 2325, replace with VTHT 2209
 - Has similar SLOs and fewer contact hours
 - Open up SPCH options
 - Open up MATH options
 - Dr. Smith motioned to approve. Dr. Barnes-Tilley seconded. Unanimous approval.

Expediated ZIP Folder Proposals (Revisions have no impact on other programs)

- Biology
 - BIOL 2420 title revision
 - Added 'health science and' to title, thus now reads Microbiology for Health Science and Non-Science Majors
 - Concern of confusion for students
 - Recommendation of title change to "...for Allied Health and Non-Science Majors"
 - Non-science Micro does not transfer
 - There are four prerequisites required for Science Micro, which takes away time for course content
 - Recommend to take back to ACGM committee and provide clear course description in the meantime – voting against title change
 - Dr. Johnson motioned to deny proposed change. Dr. Mesch seconded. Proposal denied.
- Commercial Photography
 - PHTC 2308 lab hour increase and prerequisite revision
 - Allowing more prerequisite options
 - Dr. Barnes-Tilley motioned to approve. Dr. Smith seconded. Unanimous approval.
- History

- THECB updated HIST 2381 to be two courses a few years ago
 - HIST 2382, African American History II added as a new course
 - HIST 2381 title revision to African American History I
- Dr. Barnes-Tilley motioned to approve. Dr. Lee seconded. Unanimous approval.
- Computer-Aided Drafting and Design (CADD)
 - Corrections to Certificate Level 2 and OSA
 - DFTG 1317 was listed twice, removed duplicate and replaced with correct course of DFTG 2381
 - DFTG 2328 listed incorrectly, changed to DFTG 2319
 - Designate capstones for AAS and Certificates Level 1 & 2
 - Dr. McRae motioned to approve. Dr. Corwin seconded. Unanimous approval.
- Video Production
 - WECM updates
 - Updated FLMC 2380, RTVB 2330, and RTVB 2347 as required by state mandate
 - RTVB 2347 prerequisite revision
 - Removed FLMC 2336 and substituted FLMC 2333 and RTVB 2330 as options
 - FLMC 1380 course termination
 - Dr. Mesch motioned to approved. Dr. Barnes-Tilley seconded. Unanimous approval.
- Unban Sustainable Agriculture
 - AGCR 2586 (internship) added prerequisites to ensure students complete other courses before taking the internship
 - Recommendation to remove the listing of courses and keep the requirement of consent of Associate Dean/Director
 - Allows for flexibility for unique situations of students
 - Need a standardized process that is clearly written
 - Designate capstones for AAS and two Certificates Level 1
 - Dr. Smith motioned to limit the capstone as permit-based. Dr. McRae seconded. Unanimous approval.
- Government
 - GOVT 2304 prerequisite removal of Consent of Associate Dean/Director
 - ACGM doesn't suggest this prerequisite
 - Was an old prerequisite that is no longer needed
 - Dr. Smith motioned to approve. Dr. Barnes-Tilley seconded. Unanimous approval.

Informational Report

- 2202 course revisions per WECM
- Music 1306 student learning outcome correction
- Paralegal/Legal Assistant – remove MATH 2305 and MATH 2318
- Clinical/Practicum/Cooperative Education SLO corrections
- Cooperative education terminations
- MATH 001A termination
- Animation & Game Art – remove FLMC 1380 from elective options
- Geospatial Information Science (GIS) GISC 2172 title correction

ACADEMIC & STUDENT SUCCESS COUNCIL CURRICULUM ADVISORY BOARD ACTIONS - MINUTES

Recommended to move forward to District President and Board for Vote (New Programs)	<u>N/A</u>
Recommended for implementation (program revision)	<u>11</u>
Not Recommended, additional information requested	<u>2</u>
Designated Academic Officer signature	