

**Academic & Student Success Council meeting held on:**

**2/11/2022**

**Date**

**Curriculum Advisory Board Recommendations from CAB meeting(s) held on:**

**1/12 & 1/28/2022**

**Dates**

**CAB Representative(s): Wendy Gunderson, Kathryn Fant**

**Executive Leadership members present (Zoom): Dr. Sherry Schumann, Dr. Mary Barnes-Tilley, Dr. Jay Corwin, Dr. Jon Hardesty, Dr. Abe Johnson, Dr. Bill King, Dr. Craig Leverette, Dr. Tom Martin, Dr. Mary McRae, Dr. Mark Smith, Dr. Albert Tezeno**

**Other members present/e-vote: Dr. Cameron Neal**

**Ex-Officios: Kirk Dickey**

**Leadership members absent: Raul Martinez**

**Recommendation discussion (list all new programs or program changes discussed):**

**Curriculum Proposals**

- Communication Design
  - Adding relevant courses to create Experience Design Track in Communication Design AAS
  - Adding Graphic Design certification and User Experience Design certification
  - Removing requirement for degree completion before enhanced skills certificate-Motion Graphics could be awarded
  - Dr. Barnes-Tilley motioned to approve. Dr. McRae seconded. Unanimous approval.
- Health Professions – All Tracks
  - Program revisions
  - New courses to increase students' skills to follow industry needs
  - Course revisions to allow more health science contact hours, allow for more certifications, and provide a wider range of employment skills
  - Course terminations to align courses with dual credit programs; concern expressed that high school labs may not have the same capabilities as Collin labs for Biology courses. BIOL 2404 can be substituted for BIOL 1406 if students unable to take BIOL 1406.
  - Course removals to increase student success and follow industry needs
  - Dr. McRae motioned to approve. Dr. Smith seconded. Unanimous.
- Photography
  - Adjusting course titles to include assigned WECM titles
  - Updated course prerequisites due to WECM changes
  - Adding PHTC 2308 Wedding Photography and reinstating PHTC 1311 Fundamentals of Photography
  - Dr. McRae motioned to approve. Dr. Leverette seconded. Unanimous approval.
- Real Estate Management
  - Removing HIST 1301 and GOVT 2306 requirements, replacing with open social/behavioral sciences core option

- Swapping recommended arrangement of MRKG 1301 and ECON 1301
- Dr. Barnes-Tilley motioned to approve. Dr. King seconded. Unanimous approval.
- Web & Mobile Development
  - Removing 'and mobile' and changing to completely web development
  - Focus on programming fundamentals (transferable course)
  - Aligning certifications to match
  - Need to update Full-stack Web Developer to a Certificate Level 2 instead of Level 1
  - Concerns expressed that mobile development is being removed due to a need for mobile access; possibility that mobile development is automatically built into web development? Suggested to request clarification. Dr. Leverette will request additional clarification and provide to the group today.
    - Clarification received - Mobile piece was integrated into the courses. Marketing will include information that mobile is built into program.
  - Dr. Johnson motioned to approve. Dr. Smith seconded. Unanimous approval.
- Biomedical Equipment Technology
  - Added Introduction to Engineering Technology course (1-hour course)
    - Removed 1 credit hour from Fundamentals of Electronics to maintain 60 credit hours
    - Local needs course
  - Dr. King motioned to approve. Dr. Smith seconded. Unanimous approval.
- Electronic Engineering Technology
  - Added Introduction to Engineering Technology (1-hour course)
    - Removed 1 credit hour from Fundamentals of Electronics to maintain 60 credit hours
    - Local needs course
  - Dr. King motioned to approve. Dr. Smith seconded. Unanimous approval.
- Robotics & Automation Technology (Industrial Automation)
  - Renaming Industrial Automation due to students not understanding name
  - Added Introduction to Engineering Technology course (1-hour course)
    - Removed 1 credit hour from Fundamentals of Electronics to maintain 60 credit hours
    - Local needs course
  - Dr. King motioned to approve. Dr. Smith seconded. Unanimous approval.
- Database Development
  - Creating stand-alone degree program
    - High demand field, removing from Computer Systems track
  - Adding in Introduction to Database-Access and Project Management (existing courses) to program
  - Creating Level 1 Certification and OSA
  - Dr. Smith motioned to approve. Dr. McRae seconded. Unanimous approval.

#### **Expediated ZIP Folder Proposals (Revisions have no impact on other programs)**

- Emergency Medical Services Professions
  - Include NAEMT certification that align with the courses
  - Adds \$85 in fees to the degree
- Medical Assisting Advanced Practice

- Added prerequisite to MDCA 1448 and MDCA 1452 of MDCA 1417, as course was needed to prepare students for the more advanced courses
- Polysomnographic Technology
  - Remove major requirements for courses – students no longer have to declare major before being allowed to take the courses
- Dr. Smith motioned to approve expediated proposals. Dr. King seconded. Unanimous approval.

**Informational Report**

- Course title corrections for alignment with ACGM
  - For ENGR 2301, ENGR 2302, and PHYS 1405
- Course description corrections
  - “Additionally” was added to ENGR 2332 course description to designate the areas of study added by Collin
  - ITSY 2342 course equivalency was requested by mistake (notated in Banner, not in catalog)
- Remove “formerly” statement out of course descriptions
  - Fifteen courses had a “formerly” statement at the beginning of the course description; this statement has been removed
- Course description correction for DHYG 1207
  - Formatting errors were corrected in the catalog
- Terminate ECRD 1111
  - Terminated due to course cleanup
- Student learning outcome correction MDCA 1360
  - Duplicated SLO statement removed

Recommended to move forward to District President and Board for Vote (New Programs)     N/A    

Recommended for implementation (program revision)     9    

Not Recommended, additional information requested                     

Designated Academic Officer signature                     