

## ACADEMIC & STUDENT SUCCESS COUNCIL CURRICULUM ADVISORY BOARD ACTIONS - MINUTES

Academic & Student Success Council meeting held on: 1/14/2022  
Date

Curriculum Advisory Board Recommendations from CAB meeting(s) held on: 11/19 & 12/10/2021  
Dates

CAB Representative(s): Wendy Gunderson, Kathryn Fant

Executive Leadership members present (Zoom): Dr. Sherry Schumann, Dr. Mary Barnes-Tilley, Dr. Jay Corwin, Dr. Jon Hardesty, Dr. Abe Johnson, Dr. Bill King, Dr. Craig Leverette, Dr. Tom Martin, Dr. Mary McRae, Dr. Mark Smith, Dr. Albert Tezeno

Other members present/e-vote: Raul Martinez, Dr. Cameron Neal

Ex-Officios: Heather Darrow

Leadership members absent:

Recommendation discussion (list all new programs or program changes discussed):

### Curriculum Proposals

- Physical Therapy Assistant Program
  - Program revisions based on accreditation requirements
  - New courses that are more relevant to the program
  - Course removals, moving to more relevant courses
  - Up to 66 credit hours allowed
  - Hired a consultant to put together an initial curriculum; PTA Program Director updated curriculum to follow accreditation requirements
  - Dr. Smith motioned to approve. Dr. McRae seconded. Unanimous approval.
- Health Professions – All Tracks
  - Program revisions
  - New courses to increase students' skills to follow industry needs
  - Course revisions to allow more health science contact hours, allow for more certifications, and provide a wider range of employment skills
  - Course terminations to align courses with dual credit programs; concern expressed that high school labs may not have the same capabilities as Collin labs for Biology courses
  - Course removals to increase student success and follow industry needs
  - Dr. Martin motioned to table. Dr. Corwin seconded. Unanimous approval to table discussion until February to get additional information.
- Video Production
  - Program revisions – sequence changes to move core courses earlier in the program; added prerequisites to allow students to move through the program in a more logical way
  - New courses due to new location and updated facilities
  - Course revisions to allow for co-op opportunities
  - Dr. McRae motioned to approve. Dr. King seconded. Unanimous approval.

**Expediated ZIP Folder Proposals (Revisions have no impact on other programs)**

- Dental Hygiene
  - Course SLO Revisions as objectives of DHYG 1215 and DHYG 2102 are outdated and no longer relevant
  - Dr. Smith motioned to approve. Dr. McRae seconded. Unanimous approval.

**Informational Report**

- Consistency update regarding approvals listed in course syllabi
  - Courses that have a prerequisite that requires “Consent of...” the Associate Dean, or Dean, or Instructor, or Program Director, etc. were updated to read “Consent of Associate Dean/Director” for all courses.
- Core competency identification/syllabus clean-up for 9 courses
  - Some science and dance courses did not contain core competencies in their syllabi; updated to include the core competencies.
  - All SLOs have been loaded into Banner to avoid this issue in the future.
- Consistency update regarding Cooperative Education courses
  - Course descriptions have a statement “Contact the Cooperative Work Experience Office” but this office no longer exists. Changing to Contact the Associate Dean/Director for consistency.
- Course correction to align with ACGM
  - Per ACGM, DANC 1301 requires DANC 1201 as a prerequisite. Updating the course to include the state-mandated prerequisite.
- Course correction for RSPT 1160
  - RSPT 1160 lists “Consent of Associate Dean/Director” as both a prerequisite and a corequisite. Removing the redundant corequisite statement.

<b>Recommended to move forward to District President and Board for Vote (New Programs)</b>	<u>N/A</u>
<b>Recommended for implementation (program revision)</b>	<u>2</u>
<b>Not Recommended, additional information requested</b>	<u>1</u>
<b>Designated Academic Officer signature</b>	