

Safety Committee Agenda

October 23, 3:00 p.m., Zoom

I. Introductions – Dr. Sherry Schumann

Welcome to the committee and roll-call was taken.

Attendees: Dr. Schumann, Chief Jenkins, Mike Messina, Jon Hardesty, Monica Velazquez, Kat Balch, Andrew Campbell, Abe Johnson, Meredith Martin, Greg Forge, Amy Gainer, Jennifer Wright, Karen Musa, Susan Evans, Clair Robertson, Juan Sanchez, John Glass, Floyd Nickerson, Sarah Densmore

Did Not Attend: Chris Eyle, Raina Rawas, Matt Geracie, Ben Copeland

II. Purpose of the Committee – Dr. Sherry Schumann

Formed from CHF(LOCAL); Presented Board policy and highlighted paragraphs in the policy with specific reference to the Safety Committee and its responsibilities and reporting. Shared, the Safety Plan Implementation Committee is a separate group who reviews progress and is engaged in implementation of the Safety Plan approved by the Board of Trustees in November 2017. There is some discussion of process, status, and implementation during Safety Committee meetings, but that is not part of the function of this Safety Committee. If employees have questions, they can reach out to the safety@collin.edu email address or to committee members to voice their questions. The committee can then review the questions and get back to the employees.

III. Reporting – Dr. Sherry Schumann

A report is required every two years and the report was sent to the state in September 2020.

IV. Updates – Chief Scott Jenkins

- 1.) The CBORD system that monitors the outside doors is almost completely in place and has the ability to lock down the buildings if needed. All doors had to be retooled district-wide and the system is integrated into the new campuses. Interior classroom doors can be locked from the inside in the event of an emergency.

Question - Is there a system for if doors are propped open?

Response - Definitely an issue. It is a convenience for people but it is a safety issue. They are working on a process to determine what doors are open and communicate that information.

- 2.) Blue light phones are distributed throughout the main campuses and are functional but there were issues. As such, phones will not be installed on the new campuses.
Question - Due to the issues with the phones, are you looking for new systems or has the idea been scrapped?
Response - With cell phones available to most people, phones are not as needed. The phones do provide a sense of security, but they are not as useful nor as effective as advertised. There are plans for the new campuses that will be shared later.
- 3.) Close-circuit cameras have been installed and upgraded on all campuses to allow for monitoring the campuses. Police can remote-monitor from their vehicles, which is very useful when there is a crime in progress and also to verify whether or not a crime has taken place.
- 4.) Exclusion zones are areas where LTC holders are not allowed to carry their concealed weapons. Some examples include: lab classrooms, locker rooms, areas that have chemicals, events with alcohol consumption, etc. The 30.06 sign designates an exclusion zone and are in both English and in Spanish. A question was raised about 30.06 signs placed in front of the library at the Wylie Campus. At Wylie, signs were put out for a specific event. The signs had a typo and while they were being corrected the company responsible for the signs left the signs out longer than planned, and questions were raised as to whether the policy had been changed regarding areas that were previously not included as exclusion zones. Dr. Schumann followed-up with the faculty member and Chief Jenkins addressed the signage issue with the company.
Question - Could Art Studios be included in the exclusion zones since they contain highly flammable chemicals? Concerns are being expressed by art professors, but adding them as exclusion zones has not been considered yet.
Response - Art studios had not been brought formally forward to be considered. There is a process to evaluate, so these areas will be reviewed as part of the process. Monica Velazquez will serve as the point of contact for continuing the review and recommending any changes, if appropriate.
- 5.) An increase in the number of police officers was needed to maintain a low level of crime. The police department has doubled in size over the past 18 months.
- 6.) ALERRT training is on-going, which is required state-wide by all police officers. There are four (4) ALERRT instructors within the Collin Police Department. "I Got Your Back - Bystander Intervention" training is on hold due to COVID-19 but will start up again. Rape Aggression Defense (R.A.D.) program training has been completed by some Collin officers and employees and they have enough resources for 22 women to take the course at Collin. This particular version of the training is limited to women. (Follow-up note per Chief Jenkins: Additional types of R.A.D. training are being explored).
- 7.) School Marshall program is still in the preparation phase but there is still a lot of work needed. Emergency drills and exercises were put on hold due to COVID-19 but table-top exercises, specifically with the Collin Police Department, are in process.

V. Emergency Operations Updates – Mike Messina

1.) The Multi-Hazard Emergency Operations Plan for the district has been written and is pending final approval. Some operational aspects of the plan are already in practice. Site specific Emergency Plans are either completed or in final drafts. Mike Messina has been working with area emergency managers within the ISD systems, local colleges and universities, and the local counties to collaborate with area partners.

Question - Will there be floor wardens or floor captains in the case of emergencies? There is some concern about people with disabilities being able to evacuate in the case of an emergency.

Response - Yes, there are Emergency Response Teams set for each campus and they are in training. The teams do include floor wardens. The Emergency Operating Plan includes detailed information in regards to all aspects of a possible emergency or disaster. The plan is very action-oriented and training is taking place so that everyone knows what actions to take in case of an emergency.

2.) Collaboration with the North Texas Fusion Center at the Collin County Sheriff's office brings together resources from the federal, state, county, and municipalities to have everyone on the same page about emergency issues including crime-related issues. Some Collin officers are getting specialized training and are staying in contact with the fusion center to maintain situational awareness with up-to-date information.

VI. Other

Terrence Brennan -

- 1) Title IX has changed dramatically. May 6, 2020, new Title IX regulations were released with 190 days to implement. A new Title IX handbook has been posted to the Collin website that explains the new process.
- 2) Working on new Clery Act timely warning notices. New protocols have been provided to Dr. Schumann, Dr. Corwin, and Dr. Tezeno for consideration.
- 3) New Annual Security and Fire Safety Report (ASF SR) is currently being reviewed and is nearly completed. It is generally posted by the first of October but the deadline was pushed to December 31st due to COVID-19. The 2016 guidelines for how to do an Annual Security Report (ASR) have been rescinded, so there are new processes in place for the security report.