

Collin College Institutional Review Board (IRB) and Research Request Review Committee

Are you an outside researcher not affiliated with Collin College?

If you wish to conduct a study targeting Collin College faculty, students, or staff, you must first request a review of the proposed research project by the Research Request Review Committee. This committee will evaluate the potential benefits of the proposed research project to Collin College, its students, faculty, and/or staff.



Investigators requesting consideration of research projects should email researchrequests@collin.edu with the following:

- A brief biography of the individual proposing the research project.
- The name of the institution or organization guiding/sponsoring the proposed research project.
- A project proposal that describes the intent and purpose of the project as well as the research methods to be utilized including the specific population(s) at Collin College to be studied, the length of time between requested follow-ups, a brief description of how Collin College will be described in any publications (e.g. a large community college in the Southern U.S., etc.), and how the investigator believes Collin College will benefit from his/her research.
- A copy of all IRB decisions for the proposed project that have been issued by your guiding/sponsoring institution.
- A description of exactly what resources are being requested of Collin College.

The Research Request Review Committee will evaluate the project relative to the criteria described above, and it will make a recommendation about whether the College should support the proposed project to a designated member of the District President's Cabinet for a final decision.

If a decision is made to support the proposed research project, Collin College strongly recommends that a collaborator at Collin College should be recruited as a Co-Investigator to facilitate communication. Both will be responsible for providing the Collin College IRB with all necessary documents to complete the appropriate review.

Are you a Collin Faculty member/Staff member/Administrator?

Please join our new Canvas course called IRB Training Course, which includes helpful guides and information to assist you in submitting your IRB application. If you have questions or need to be added to the course, please email IRB@collin.edu. The IRB is chaired by Sharon Eaves, Ph.D., Professor of Psychology at the McKinney Campus.