

20 March 2024: 1630-1730

Health Sciences Symposium (HSS) Meeting Minutes

Planned Agenda

1. Review Assignment Submissions
2. Plan for April 11
3. Status of certificates
4. Status of Faculty Judges
5. Status of Awards
6. Next Meeting

Present:

Tanya Sanchez (Co-Chair), Marie Cuddeback (Co-Chair), Andrea Fields, Christine Restmeyer, Roberta Cravo, Robert Brown, Madison Rike, Millicent Callant, Dr. Juli Westcott (Administrative Representative)

HSS Meeting minutes:

-We went over students who have not submitted or communicated. The HSS course will be updated. Some students will be followed up regarding communication and email.

-Discussed upcoming submission final assignment in HSS course, reminding students to submit the documents.

-Roberta will do certificates, after March 22, Tanya will provide an active list of students participating in the Event April 11.

-Robert will do a program for the event, Tanya will create a form to collect correct title of research poster and correct name for program.

-Follow up with Dr. Westcott regarding PR invite, remind to order awards, invite leadership board members-Dr. Westcott to invite if needed, Dr. Westcott/Tanya will follow up with Collin College Foundations for the scholarship.

-Plan to reach out to faculty for student support service for faculty judging. They may be from Health Professions or Sciences as long as not as their students. We will get hard commitments before next meeting.

-Next Meeting planned for April 4, 2024, at 1630 via Zoom- invite will be sent

-Thank you.