

Health Sciences Symposium Meeting Minutes

May 2, 2024; 1630-1700; Zoom

Present: Tanya Sanchez (co-chair), Marie Cuddeback (co-chair), Robert Brown, Roberta Cravo, Andrea Fields, Michelle Kelly, Kimberly Gentry

Absent: Dr. J Westcott (concurrent event)-Admin.

Agenda:

1. SOE award update
2. Collin Foundation Scholarship update
3. Review student feedback from DC finalists
4. Plan for Event in April 2025, Spring 2025
5. Plan for improvements to process
6. Increase participation to other DC programs in Health Sciences
7. Plan for next meeting via Zoom September 2024

Meeting minutes:

-Health Sciences Symposium winners have been invited using RSVP link to the Student of Excellence Awards Ceremony scheduled for May 14, 2024, at McKinney Conference Center.

-Collin College Foundation update: The scholarship amounts, and paperwork will be completed by Dr. J. Westcott and be added to their Collin College accounts for this Summer.

-Review DC health profession student feedback of Health Sciences Symposium event process/Canvas LMS. Synopsis suggested improved communication with mentors, clearer directions for assignments, list of requirements for poster, clearly state requirements to continue through the process. See Below:

Below, please include things we could work on in the future involving the Health Sciences Symposium, Canvas course, and mentor communication. We would like to continually improve this event and mentor

I would make the assignments more clear as far as directions go. It would be better to have a clear list of what is being submitted. Additionally having a timeline and directions laid out for the event would be a good thing to share in the beginning of the program.

I think some of the instructions on the assignments are a little confusing. Other than that, everything seemed seamless!

NA

I feel like there should be more advising and communication with the mentor.

Mentor Communication

There were issues with the communication assignment, communication should be via email only

N/A

Assignments easier to find

Better encouraging & facilitating mentor's communication with students

Submission comments didn't seem to be accessible by mentors, so I think limiting communication options to Canvas email would be better.

Better ways to communicate to our mentors it was really difficult and I would struggle to find the assignment where she had commented

Overall it was a great smooth experience! The only thing i could think of to change is maybe shorten the instructions and simplify what we are supposed to be submitting. thank you!

I would appreciate a tiny bit more engagement from the mentor, and clearer instructions regarding assignments and submissions (not longer posts or more posts, but clearer posts in an orderly fashion without contradictions).

Having a list of required content (if there is any) on the poster rubric would be really helpful!

Everything was communicated effectively! The only concern might be faster communication between the mentor and the student. The course was a wonderful experience, thank you for this opportunity!

More clearly stating requirements to continue through the process

I truly appreciate being apart of the event, the main roadblock that I came across was time. As a senior in High school I was working double to make sure everything came together and having everything finished within a month. But other than that, my experience has been wonderful!

There could be more clarity on the requirements for the assignments

Better communication on assignments and better communication with mentors.

Having a list of required content (if there is any) on the poster rubric would be really helpful!

Mentor Communication

-Perspective dates-Health Sciences Symposium Event: for review at next meeting same place CHEC 139, Time 1730-1930, tentative dates: 4/3/25, 4/17/25, 4/24/25

-Plan for improvements to be re-evaluated in the Fall 2024. This includes reviewing Canvas assignments, contract, directions; Revisiting Rubric for increased clarity involve past judges in the from previous competitions; Orientation needs to be evaluated from DC students and mentors (in-person vs. Zoom vs. BigBlueButton)

-Invite other Health Sciences dual credit programs from Collin College to participate. This could be Pharm Tech, Medical Asst.

-Plan for Next meeting on Zoom Thursday September 12, 2024, at 1630 via Zoom.

<https://us02web.zoom.us/j/7886096711?omn=85811181625>

-Plan to discuss replacement for new co-chair for T. Sanchez, who will be joining COE (Council on Excellence) next Fall 2024.

-Plan to revisit these needs at the next meeting address with group/team assignments.