

Health Science Symposium (Ad Hoc) Committee Meeting Minutes 9-12-24 at 1630-1715 via zoom

In attendance: Tanya Sanchez (co-chair), Marie Cuddeback (co-chair), Leslie Caro, Kimberly Gentry, Andrea Fields, Roberta Cravo, Robert Brown, Kristina Wood (New member Biological Sciences), and Karrie Newby.

Meeting minutes from 5/2/2024 reviewed.

This year Tanya and Marie will remain co-chairs. Next year we will look for someone to replace Tanya. This will be re-evaluated over a two-year term. We will be inviting Health Professions (HP) dual credit new faculty to the committee-Andrea will also reach out to them. We want to increase involvement across most school districts. We will discuss the number of planned students in Spring 2025 in the future (we have had 30 in the past, although this will depend on available mentors). Dual credit faculty will continue to nominate from classes. Meeting Minutes will be emailed to Carol Harber to be added to official committee minutes in CougarWeb.

Canvas Shell for HSS, Assignments, Orientation plan, event date:

- We need to have someone assigned to update the Canvas Shell this year. Marie has offered to change dates and get things ready for the 2025 HSS.
- We will need to update the assignments and rubrics as they are updated.
- Andrea, Tanya, and Marie will begin to look at these assignments.
- Consider development of an orientation for dual credit students participating in the event-Andrea will begin working on this orientation.
- The tentative event date 4/3/25 or 4/10/25 at CHEC rm 139 and adjacent room-Marie will begin looking at this reservation.

Revamp the rubric for judges to use:

- Kimberly Gentry to take charge of getting the rubric updated and improved for this years' HSS. Roberta and Robert have offered to be part of a subcommittee with her to help make these changes.
- Tuesday mornings and Friday afternoons seem to work better for meetings for this subcommittee.

Administrative representative

- Check with HP Director Michelle Kelly if she would like to be our administrative representative.
- Scholarships, Food for event.

Next Meeting planned for 10/22/2024 via Zoom at 1630-1730; Marie will send invite.

Tentative Agenda:

1. Update on Teams and progress on subcommittees Rubric Team: Kimberly Gentry (Lead) joined by Robert Brown and Roberta Cravo.
2. Update on Teams and progress on assignment review: Marie, Tanya, Andrea
3. Update on Reservation 4/3/25 or 4/10/25 CHEC Boardroom rm 139 and adjacent room for judging.
4. Melissa Jones would like to be involved in student judging, please add to meeting invites, new member
5. Meredith Ruano would like to be involved in student judging, please add to meeting invites, new member.
6. Review orientation process and what this might look like, Zoom, In-person.
7. Plan for next meeting