

HSS Zoom meeting.

Friday, November 6, 2020.

Attendees: Vijaya Velamakanni, Kimberly Gentry, Roberta Cravo, Karrie Newby, Leon Deutsch, Robert Bown, Tanya Sanchez, Seema Endly, Elaine Fanini, Marlo Ballard.

Kimberly started the meeting by asking how the HSS event can be made a public event. Tanya suggested building a website and getting in touch with eLC. Karrie offered to contact eLC.

Roberta had a question about how long it would take to approve the content that can be posted on the website. Since the process of approval and uploading content on the website is slow, Roberta suggested uploading only the top 10 videos on the website.

Leon suggested that Canvas would be a better option. Kimberly suggested having a link on Canvas, to a Zoom session with an intermittent live session to announce the winners and play the videos of the winning poster presentations.

Leon mentioned that Canvas shells have a self-enroll link, which is usually activated at the time of Canvas course creation. Marlo checked the HSS Canvas page and found that the course did not have that option.

As all members agreed that Canvas would be perfect for the Virtual HSS event, Kimberly offered to make some changes such as changing the Homepage, to the existing Canvas course to make it suitable for the event.

Robert felt a 2nd Canvas shell dedicated to the Virtual HSS event, Marlo indicated that 2 shells may not be given to the HSS committee.

Kimberly will get in touch with Andrew about conducting a Zoom session live on Canvas.

The Canvas shell will go live on April 9th, a week ahead of the Virtual HSS event on April 16th, so students can watch the videos.

Kimberly will reach out to web services and explore the possibility of a 2nd Canvas shell with self-enroll option for the Virtual HSS event. The next meeting will be decided once Kimberly hears from the web services.

Meeting minutes recorded by Vijaya Velamakanni.

Meeting adjourned!