

HSS Zoom Meeting,

Monday, March 26, 2021.

Attendees: Vijaya Velamakanni, Kimberly Gentry, Roberta Cravo, Elaine Fanini, Robert Brown, Karrie Newby, Tanya Sanchez, Seema Endley, Marlo Ballard, Divya Swaminathan.

The committee started discussing the abstract tally. It was decided the 32 top abstracts will be selected to submit their video posters.

Roberta suggested her honor students could help judging the videos. Since we already have 45 judges for this second phase it was decided it will not be necessary. Each video will be judged by four students.

Newest timeline until the event on April 16<sup>th</sup>, 2021:

Before February 10<sup>th</sup> Kimberly will have the HSS Canvas Homepage edited.

February 10<sup>th</sup> the dual credit students start to upload their abstracts. Make sure the abstracts are submitted with the name.

February 26<sup>th</sup> is the last day for students to upload abstracts.

February 17<sup>th</sup> – March 1<sup>st</sup> Marlo will assign peer reviewers to the abstracts.

March 2<sup>nd</sup> – peer reviews start.

March 19<sup>th</sup> is the last day for the peer reviewers to finish.

March 19<sup>th</sup> – March 22<sup>nd</sup> teachers will communicate with students

March 26<sup>th</sup> – April 5<sup>th</sup> - the selected students will upload their videos which should last 3-5 minutes.

April 6<sup>th</sup> - April 12<sup>th</sup> the videos will be judged.

April 14<sup>th</sup> the top 10 videos will be available to everybody. Marlo will post them on Canvas page.

April 16<sup>th</sup> at 9:30am, during a live presentation the winners will be announced. The winner's videos will be shown during the presentation. Kim suggested the high school teachers could incorporate the presentation and videos to their class. The present members agreed it would be a good idea.

Kimberly will edit the letter to inform students that their abstracts have been selected. Marlo will send the letters through Canvas.

Kim confirmed there is money for scholarship for the winners. The committee decided to give \$500 for the first place and \$250 for the second place. No scholarship money for the third place. In case of a tie, the faculty on the committee will decide the winner.

Since there are many new dual credit faculty, Kim plans on meeting with them to explain in more details what the HSS committee is.

Next meeting is scheduled to May 7<sup>th</sup> at 4:00pm.

Meeting minutes recorded by Elaine Fanini.

The meeting was adjourned at 1:40pm.