

## **Faculty Development Advisory Committee**

**Sept. 5, 2025, at 12:00 p.m. via Zoom**

### **Meeting Minutes**

**Attendance:** Dr. Allison Venuto, Dr. Sahalie Mitchell, Dr. John Hoenig, Dr. Meena Beri, Courtenay Jauregui, Bonnie Ford, Kimberly Gentry, Kristie Lussier, Cathleen Akers, Tiffany Krueger, Dawn Headrick, Taylor Ehrhart, Thomas Ehrhart, JD, Megan Yareoiutepiy, and Umair Hayat

Welcome from Dr. Allison Venuto

Updates:

- Introduction of Courtney Jauregui - providing additional faculty development support in Fall 2025
- Dr. Venuto thanked the committee for help with the Fall Faculty Development Conference and provided updates:
  - Second sessions not as well attended as the first sessions
  - Presented survey feedback from Microsoft Forms survey:
    - 65 responded, 59% said all sessions were beneficial
    - Short-format and panel discussions ranked as most preferred session format
    - Received 48 comments on what faculty plan to implement in their classrooms (many comments on syllabi language)
    - Preferred professional development topics are noted as: Canvas and digital teaching tools, strategies for student engagement and assessment and feedback best practices
  - Cathleen Akers shared that people expressed disappointment with the panel discussion – wanted to see more preparation and curated responses. Discussion felt lackluster.
  - John Hoenig shared a similar sentiment to Cathleen Akers, suggested that there be a voice on the panel that wasn't as aligned with everyone else / also noted upset about the lack of cookies :)
  - Courtenay Jauregui: inquires whether the panel would have been better in a smaller format rather than the keynote
  - Cathleen Akers says no- clarifies there may have been some discrepancy with faculty expectations and what occurred

- Kristie Lussier – expressed faculty concerns about whether the Microsoft Form was going to be anonymous or not
- Allison Venuto: Logistically everything went well, faculty is used to the McKinney Campus layout
- There is general committee consensus that logistics worked well
- Dawn Headrick – small upset about the overflow room – we're growing at the college and do we need to consider another venue all together?
- Allison Venuto: Overflow room (Abernathy) had at one point 60-80 people, people did not use the classrooms last year, so we eliminated them
- Allison Venuto: There was good faculty engagement and good questions asked
- Megan Yareoiutepiy: Asked about keeping a keynote speaker or not
- Sahalie Mitchell: panel is a bit of a departure from the traditional keynote speaker
- John Hoenig: Liked the panel but wanted a diversity of views
- Meena Beri: Asks if faculty would have wanted external speakers rather than in-house professors.
- Cathleen Akers: It took us a while to decide what type of panelists we wanted related to the buzz around AI, we didn't have the budget for outsiders necessarily.
- Allison Venuto: Asks for suggestions on a Fall Keynote Speaker related to the three biggest votes: student engagement, digital teaching tools, assessment and feedback
- Update on CASP Conference: Registration is going well. There are a number of faculty members presenting at CASP
- How are we going to request proposals for our Spring Faculty Development Conference?
  - Process: clarify that we're not going to be able to offer everyone's proposals
  - Timing: Allison's preference is end of October to have decisions made and proposals reviewed with feedback before Thanksgiving
  - Sahalie Mitchell: Can we set expectations around how many people we will be able to accept and have them pre-select their topics?
  - Bonnie Ford: What was the most popular format length? Include a clear box in application for Names of Fellow Presenters
  - Allison Venuto: short format or panel discussion most popular – shows the application form
  - Thomas Ehrhart: Are you thinking of eliminating the long 110 session?
  - Thomas Ehrhart: Should we limit presenters to one presentation?

- Bonnie Ford: Russell Smith / Mindi Bailey / Lupita Tinnen presented multiple times / limit presenters to two
  - Kristie Lussier: How do we ensure people are only presenting twice?
  - Allison Venuto: That can be overview on the part of my team
  - Cathleen Akers: Should we just have people present two-part presentations rather than two separate presentations?
  - Allison Venuto: Clarifies that FDAC is supportive of eliminating the 110-minute conference session type - Yes
  - Allison goes more into depth with the proposal form: covers requested panels, who needs to speak and who doesn't, who else will be co-leading the presentation, other questions?
  - Sahalie Mitchell: We will preselect topics for presenters to choose from?
  - Allison Venuto: Yes
  - Meena Beri: Should we ask if they want to present at a computer lab?
  - Dawn Headrick: Mentions the computer lab at McKinney, but Allison Venuto reminds her that the conference will be in Frisco
  - Allison Venuto pulls up topics: Technology, Student Engagement, Student Motivation, Assessment and Feedback Practices, Faculty Wellbeing & Work-Life Balance, AI (Sahalie Mitchell suggestion), Workforce (John Hoenig suggestion)
  - John Hoenig- Clarify that we want to make Faculty Development as applicable to workforce faculty as possible
  - Allison Venuto: I'll send document/application out for committee review
  - Timing: Proposals Due on Oct. 3<sup>rd</sup> / Committee meets on Oct. 24<sup>th</sup> with proposals all rated / Notifications sent out afterwards to proposals
- Courtenay Jauregui: Spotlight Series Update kicks off next Wednesday, 9/10. These will run Wednesdays from 12:15-12:45pm on whatever faculty want to spotlight. The second half of the time slot is reserved for questions and feedback. Call out for presenters to continue in the Spring. Other programs piloted include faculty reading groups and faculty observation groups and faculty discussion groups. There are links for registration at the Training and Development page – strong encouragement to join and participate.
  - Adjunct Faculty Sessions: We are planning adjunct faculty training sessions that are divided between two tracks: pedagogy v. wanting to be hired full time. This year Courtenay Jauregui has been helping to develop these and we're going to run the

Faculty Adjunct Conference in Spring 2026. Where to do these sessions? At what time of day? Where? Should we shift to just a few campuses?

- Kristie Lussier- supportive of variety.
  - John Hoenig- Can we record – yes! (Allison Venuto)
  - Cathleen Akers- Does adjunct faculty academy still exist?
  - Allison Venuto- we are still trying to figure that out.
  - Cathleen Akers: We did have a faculty adjunct conference with faculty presenters
  - Bonnie Ford: last true adjunct conference was in 2020 (for adjuncts by adjuncts). Set up a specific time for adjuncts to share resources with each other and allow them to network with each other. Advocating for a conference where they can submit their own proposals. Points out that it needs to be advertised for adjuncts and put on by adjuncts through Training and Development. Notes that online might make things easier for adjuncts as well. Talks about the syllabus bootcamp in the fall that went really well.
  - Cathleen Akers: floats having a specific theme/category for adjunct faculty members
  - Allison Venuto: We are piloting a syllabus bootcamp, and check-in Zooms for adjunct faculty.
  - John Hoenig: agrees with Bonnie Ford
  - Kristie Lussier: Proposes bootcamp section as a built-in feature of the Faculty Conferences
  - Bonnie Ford: Adjunct Faculty Spotlight Feature proposed?
- 
- Allison: Will send out meeting minutes and timeline and notes to everyone. Thanks the committee.
- 
- Meeting ended at: 12:58pm
  - **Respectfully submitted by:** Dr. Sahalie Mitchell, Linda Kapocsi, and Dr. Allison Venuto