

Faculty Development Advisory Committee
February 2, 2024, at 2:00 p.m. via Zoom
Meeting Minutes

Attendance: Cathleen Akers, Dr. Rebecca Burton, Dr. Cathy Donald-Whitney, Linda Kapocsi, Dr. Lisa Kirby, Dr. Michael Latham, Dr. Patrick Lewis, Dr. Sahalie Mitchell, Dr. Serena Richards, Dr. Kevin Suber, Dr. Allison Venuto, and Dr. Tiffany Vincent

- Welcome and introductions
- Spring 2024 Faculty Development Conference feedback
 - ~450 total attendees including ~40 adjunct faculty
 - Feedback
 - Liked 20-minute sessions
 - Need more sessions (to help with overcrowded rooms)
 - Liked variety of length of sessions
 - Need survey with feedback for each presenter
 - Need count in each room
 - Maybe more communication with session leaders
 - Get online session recordings earlier
 - Possible earlier call for submissions
 - Create speaker material repository (Digital Commons?)
- Planning for Fall 2024 Faculty Development Conference
 - Reserved the McKinney Conference Center
 - Maintain keynote speaker presentation format
 - Potential topics
 - Dual credit
 - AI/Technology/Hybrid/"Future of Education"
 - Mental health
 - First-year experience (FYE)/Quality Enhancement Plan (QEP)
 - How students learn; why students forget (Dr. Daniel Willingham)
 - Allison Venuto to create shared document for topics and potential speakers
 - Same catering as in past
 - Allison Venuto to determine budget for speaker
- Committee make-up
 - Mindi Bailey resigned from committee to work on other service
 - Change from "Health Professions" position to more expansive "Health Sciences"
 - Candidates for open position voted on based on applications submitted and needs of the committee
 - Allison Venuto to extend invitations to top three candidates
 - Current members who wish to roll-off will let Allison Venuto know; otherwise asked to serve one more year
 - Future meeting will discuss committee make-up and development of roll-off plan
- Updates to [Ad Hoc Committee page](#)
 - Serena Richards to take minutes
 - Allison Venuto will add minutes from February 2024 meeting
- Future meetings

- Some communication via email works
- Expect to meet more often, as necessary
 - Assessing possible speakers
- Allison Venuto to set meetings (cancel, if not needed)
- Other topics/ideas
 - None

Meeting ended at 2:48 p.m.

Respectfully submitted by: Dr. Serena Richards and Dr. Allison Venuto