

Faculty Development Advisory Committee
June 20, 2024
3:02-3:52

Present: Dr. Allison Venuto, Dr. Patrick Lewis, Dr. Tiffany Vincent, Linda Kapocsi, Cathleen Akers, Dr. Sahalie Mitchell, Russell Smith, Dr. Rebecca Burton, Dr. Serena Richards and Dr. Cathy Donald-Whitney

Discuss Fall 2024:

- Biggest response so far ACCESS? Will have the largest space.
- 4 classrooms in Health Science holds 60-90 people
- COAT will be in conference center
- 8 options total
- Hopefully, we won't have cramped sessions
- Try to have a run of show- create a script as it were and have access to back-up plans

Russell- will lead the collaboration space. Table topic ideas?

- Lack of academic skills/ Academic readiness/ Academic coaching
- Mimic themes for the rest of the conference on the tables
- Gameification/ Cards Against Humanity-esque but have topics/ responses following through issues faculty see/ pedagogy. Russell and Linda agreed/ liked the idea
- Russell to put together ideas in shared doc

Vendor tables look awesome

Will need volunteers for foyer/ direct traffic to the rooms. G'Anna's team and Allison's team will also help with that.

Patrick- are we hosting anything during lunch? Nope, time to debrief and eat. Ends at one and departmental meetings, etc. to follow.

SPR 2025:

- Start thinking about this now. More time to plan. Need to come up with a topic (Patrick recommends for next meeting). Late Sept. for call for proposal
- Should we put in a slide in Fall conference asking for suggestions? Keep it simple and give guidance and suggestions. Don't make it harder on us than it has to be.
 - Tiffany will work on this
- Should faculty submit an example of their presentation to make sure it fits their proposal?
- Chief complaint: Not enough seats.

Discussion on who receives the call for proposals. Should we send to everyone? Emphatic no- but faculty (FT and PT) as well as student support personnel makes sense (DoS, police, etc). Opening to faculty/ student support would be a good idea.

- Format of 20/50/130 minute sessions? Yes, those worked well, let's keep that.
- Variety is helpful.
- We need more sessions.
- Should eLC take videos and upload for faculty who missed the presentation? Absolutely. Be strategic in which presentation to record. Ask eLC how many videographers we have. Maybe check with Cathy Thurman as she does this for Partnering 4 Student Success Conference
- Can we Zoom into another classroom for room? Absolutely. This is something we can look into. Allison will check next week when she meets with eLC.
- Other ideas for SPR 2025? ACCESS/ ASL interpreters. Maybe reach out to Rusty Bishop for help. Come up with more ideas for Spring 2025 please and thank you.

Backwards Design:

- Rebecca: Created a course design that faculty can work through. How to design a class with backwards design?
- Learning outcomes- breakdown to smaller learning objectives- start with the end in mind.
- Grade on effort. Give feedback on the steps and then assess a performance grade. Show application through each part of the process.
- Please review the course and give Rebecca feedback by July 1. (just email Rebecca with bullet pointed list of recs, issues, suggestions, etc.)

CASP 2025 Update:

- Co-host '24 went to Dallas College
- In process of reviewing MOU for 2025.
- Need a potential theme
- Please email ideas to Allison
- Looking for presenters
- Event all online and will be free for all Collin faculty

Learning Library:

- Still continuing to compile
- Topics and resources needed
- Send to Allison
- Ideas: Pedagogy, AI, classroom management, etc.
- Is this for us (the committee?) or for everyone like a Collin College Wiki? Hadn't considered a Wiki- that's a great idea.

Procedures Manual:

- This is written
- Allison to send out
- Looked at multiple sources and considered other procedures

- This is not final. Please review when you receive.
- Will be in the shared doc.

Wrap up:

How many meetings before the fall conference? 2 or 3. Should be in your calendar.