

**Faculty Development Advisory Committee**  
**May 23, 2024, at 3:30 p.m. via Zoom**  
**Meeting Minutes**

May 23, 2024  
3:02 PM Start

**Attendees:** Dr. Allison Venuto, Dr. Patrick Lewis, Dr. Tiffany Vincent, Linda Kapocsi, Dr. Kevin Suber, Cathleen Akers, Dr. Sahalie Mitchell, Russell Smith, Dr. Lisa Kirby, Dr. Serena Richards and Dr. Cathy Donald-Whitney

Open for questions:

Tiffany: Menti meeting: Will allow people to give feedback, direction, etc. Try to use a split screen. Graphic looks really good (Patrick); Looks very clean (Serena)

Fall '24 Updates:

- Confirmed all speakers
- RSVP went out today
- 132 responses at this point
- 109 full time faculty
- Split on rooms- 96 want student support presentation/ 40ish for the rest
- Lunch - logistics: based on # of attendees. May not be able to take down the walls. Want everyone in the same room, so we are still working on this
- Linda- put together a phenomenal plan to include vendor tables
  - ACCESS
  - Counseling
  - Athletics
  - Career Services
  - Emergency
  - Fine Arts
  - Fostering Success
  - PTK (I'm SKD's advisor, and we would love to help out as well!- Serena)
  - Library
  - Collin Police
  - Science lab
  - Student engagement
  - Writing Center
- Allison to welcome. Patrick- introduce the keynote
- Confirmed the DC panel (shared doc with all the questions)
- Request: End of the day. Lunch at 12. Cathleen's program review committee. Asked if PRSC – slot to create a panel for people to present written successful reviews. How to marshal forces. Around 30 to attend. 12:45- if your group needs this, you can participate. Serena- It's a great idea to create a separate space here.

- Any other pieces for '24 to discuss? (Silence implied no.)

Spring '25:

- A couple of requests made
- Details to come out
- Back up the timeline review and solicit in the fall. Create session requests/ volunteers earlier
- Compiling the fall PD calendar. Allison to get that out (and on CougarWeb). It's coming soon- it's in development.

New Faculty Academy Calendar: Timing and frequency are getting harder so changing to have more meetings in August/ January. Fewer throughout the rest of the semester. Same content, just more streamlined.

Learning library- Database/ list to hold info. Need content creators (topics, resources). Connect Allison with Brittany Moore (I sent an email to Brittany Moore 5.25- Serena).

- What is the vision? – Sahalie
  - Pedagogy
  - Can pivot if need be
  - Guidance on DC (Lisa)
  - Project Zero (Cathleen) non-discipline specific (Think-pair-share/ Exit activities)
  - Do any other disciplines do this? Humanities does share, but it's not a streamlined process
  - How many Canvas shells would we have?
  - Some depts. are doing this, but some aren't.
- Procedures/ documents/ committees- still working on this. Nothing is set in stone.
- Irene Bowen's presentation was on point last year. Great resource for new/ existing faculty. She might be a good person to ask (Linda).
- Additional info next meeting

Patrick- do we have a statement/ bio about the speaker (it's in the shared document)