

Faculty Development Advisory Committee

May 2, 2025, at 3:00 p.m. via Zoom

Meeting Minutes

Attendance: Dr. Thomas Ehrhart, Bonnie Ford, Dawn Hedrick, Linda Kapocsi, Dr. Patrick Lewis, Dr. Sahalie Mitchell, Dr. Cathy Donald-Whitney, Dr. Rebecca Burton, Dr. Allison Venuto, Dr. Tiffany Vincent, Megan Yareoiutepiy, Cathleen Akers, and Dr. Lisa Kirby

- Welcome from Dr. Allison Venuto
- Updates:
 - Outline for the Fall-Faculty Development Conference Agenda- Abe agreed to everything with one addition/update - looking for someone to talk about AI specifically in the health science area.
 - Allison wanted to go through the planning for panel speaker- pulls up Conference Draft Document
 - ♣ Committee Agrees to The Next Generation Classroom theme
 - ♣ We've booked McKinney Conference Center
 - ♣ Keynote Panel Speakers
 - Abe suggested Mindi Bailey (Humanities – iCollin) and/or Misti Clark (Computer Science – Tech)
 - Allison notes that Mindi Bailey spoke at the Spring Conference on the AI Usage
 - Allison adds in Lupita Murillo Tinnen (Art Dean – Plano)
 - Joe Guy was suggested for “Student Perspectives” panel
 - Cathleen Akers volunteers to talk to Sharon Eaves
 - Allison says yes for Faculty Rank panel with Regina Hughes and Dr. Abe Johnson as tentative volunteers
 - Dr. Abe Johnson suggested “AI in Clinical Education” to add as a panel
 - Dawn Headrick unsure of how Abe Johnson was wanting us to approach the topic / says she will reach out and ask some colleagues about the topic.
 - Allison asks for speaker suggestions for “AI 101” panel
 - Suggestions include Russell Smith, DOS

- Allison talked to Terrence Brennan about “Academic Integrity: Strengthening our Stance” - mentioned they might be changing some of the language about academic integrity and said Terrence thought it might be good to talk to faculty about these changes.
- There are some clarifying questions about “integrating AI in Canvas or not” as a panel topic. Allison mentions that it might be about how professors are using AI in Canvas or how to use AI to build your Canvas course. Recommendations include Bridget Vosloo or Brad Hennigan. Tiffany Vincent reminds Allison that the eLC that has developed a Canvas course/module on this topic.
- Thomas Patrick Ehrhart mentioned that COID had different faculty members present how they are using AI in their classroom and that they gave actual examples. Ehrhart mentions he will contact Regina to get names of those who have presented. Examples shared included showing how Mindi Bailey was using AI to create dialogues in her subject area, or Lupita showed how a professor was using AI to generate Art (George Neal).
- Moved on to “Top 10 Tech Ideas for 2025-2026” - Allison asks Rebecca about her idea.
 - Rebecca said it could go either way from tech side v. faculty side. Rebecca asks whether there are faculty using anything that goes beyond the same old tech tools that we all use that could add some novelty into the classroom? Rebecca couldn’t think of a speaker off the top of her head. Allison said she would ask the technology committee.
- Thomas Patrick Ehrhart said he went to a long-distance learning seminar in Denton where there were presentations on new technologies used. Ehrhart said he would send names to Allison after the meeting ended.
- Allison asked for facilitators for the Conference Room Classroom but there were no volunteers at the moment.
- Allison said they would run every presentation at the conference twice
- Allison said they are not going to offer faculty rank workshop builders at the conference because they are going to offer the workshop twice the following week.

- Allison asks if anyone has any other suggestions or questions
 - Tiffany Vincent asks for clarification on the faculty rank recordings and whether they are a workshop, but Allison clarifies that those recordings were of the software builder being used for faculty rank as opposed to a workshop builder where you can ask questions and compile the information that you'll need to use to put your packet together. Allison does not believe they will be recording the workshop builders.
 - Allison said they will probably be offering 4 workshops in the summer and 5-6 workshops in the fall. Summer calendar dates are released already and fall dates will be available soon.
- Allison asks for feedback on the faculty rank sessions members may have attended
 - Dr. Rebecca Burton said the drop down was more helpful than the PDF
 - Lisa Kirby said the visual presentation was useful and that it was helpful to see how the builder would look. She mentions that there are two lines of questions/curiosity and that the tech side was explained well, but that there were a lot of questions about what counts and what ranks we should apply for, and Lisa Kirby notes that the tech people were getting bogged down with those types of questions.
 - Allison clarifies that the Faculty Rank Task Force is working on a Q&A document to help address questions about faculty rank outside of the tech focus
 - Lisa Kirby mentions that we can't really get started in the platform until the Fall when classes have started and scheduling ramps up, so some faculty have been talking about this.
 - Allison said there may be a beta version of the faculty rank builder a bit earlier so that faculty can manipulate and work within it earlier than the fall. Faculty work won't be saved in this version though. She thanks the technology team for this.
 - Tiffany Vincent mentioned that she's having difficulty understanding where she stands in this process. She is hoping for a liaison between administration and faculty and clarifying where they stand and when they need to apply/what they are eligible for.
 - Allison asks Tiffany if she's mentioned this to Regina and Tiffany said yes. Allison mentions the last page of the Faculty Rank document and Tiffany Vincent mentions confusing terminology.
 - Rebecca Burton mentions that it could be helpful to have some faculty act as samples for other faculty members to help people figure out where they stand and she offers to be that person.

- Allison asks Rebecca to reach out to Regina with that offer
- Allison reminds the committee to continue offering PD suggestions
- Allison says we do not have summer or fall meeting dates. Allison said we can try to do Thursday afternoons, once a month and that she will get those meetings on our calendar today.
- Dr. Rebecca Burton asks if Allison Venuto will stay in this role with her promotion and Allison says yes
- Patrick Lewis asks about faculty members and rolling off and whether we've made decisions about this
 - Allison said four faculty members have offered to leave or said they would roll off if needed. Allison said this would give us about 1/3 roll off which would align with our committee bylaws. Allison asks if we want to solicit new members now or wait for Summer I, or September?
 - Rebecca Burton says now in case there are some faculty members who don't check e-mail over the summer and asks if there is a length of time we have to wait before reapplying – Allison said she would look into this and send it to us in her follow-up e-mail
- Allison brings up the McGraw-Hill weekly trainings/faculty presentations and asks what we thought about asking faculty to present on 25-minute short topics
 - Lisa Kirby agrees
 - Allison said she would ask us for topics and faculty volunteers – said that she would move through us to define/identify speakers.
 - Lisa Kirby agrees
 - Allison said she'd love for FDAC members to present first and get the ball rolling on weekly topics for the fall
 - Allison wanted to follow-up on faculty members who present at conferences and asking them to do summary presentations for these short weekly presentations
 - Rebecca Burton and Cathleen Akers both agree that it's nice to get a quick idea dump / conference share from other faculty members
- Allison wraps up and said that the new faculty PD offered – Observation Connections and Book Club got good feedback, and today is the deadline for faculty who want to participate in the conversation and that the new initiatives are going well.
- No-one has any other feedback/suggestions
- Allison says she will be out for a few weeks in May and that we will hear from her soon.

- Rebecca Burton draws Allison's attention to the chat, and Allison addresses a few additional comments there including a comment about preparing for CASP

Meeting ended at: 3:43pm

Respectfully submitted by: Dr. Sahalie Mitchell, Linda Kapocsi, and Dr. Allison Venuto