Faculty Development Advisory Committee Minutes

Date: March 28, 2025

Location: Zoom

In attendance: Cathleen Akers, Dr. Rebecca Burton, Thomas Ehrhart. J.D., Bonnie Ford, Linda Kapocsi, Dr. Lisa Kirby, Dr. Michel Latham, Dr. Patrick Lewis, Dr. Sahalie Mitchell, Russell Smith, Dr. Allison Venuto, Dr. Tiffiny Vincent, Dr. Cathy Donald-Whitney, Megan Yareoiutepiy.

Agenda and Discussion:

- Welcome from Dr. Allison Venuto

- Fall 2025 Conference:
    - Russell suggested a faculty burnout topic
    - AI topics
    - Panel about AI
    - Rebecca suggested a student panel about "how I AI" or varying perspectives
    - Allison suggested Joe Guy as a DOS speaker
    - Cathleen suggested the Psychology Club and Sharon Eaves might have survey results about AI
    - Bonnie and Russell discussed Candace Cooper and a previous panel about AI
    - Russell spoke about a prompt engineering team that could speak
    - Russell spoke about Mindy and a grant team talking about TI
    - Patrick mentioned that CO-AID spoke about AI and suggested a practical hands-on approach with a panel that actively use AI with assignments
    - Russell mentioned Welding, Nursing, and other programs that use assignments using AI
    - Rebecca said we are saturated with AI talk and suggested that we have different rooms with different focuses
    - Cathleen suggested three "levels" of AI paths/rooms
    - Patrick suggested that the tools are presented and that they open people to the possibility
    - Russell mentioned that for those who are ready to use AI, here are some ideas
    - Megan said that Calin Scoggins, GOVT, at the Farmersville Campus uses AI for his classes and spoke about it at the AI training held at Farmersville. He might be willing to speak on a panel.
    - Lisa mentioned using AI in ethical ways
    - Lisa mentioned that colleagues feel pressured to use AI and that there is some fear and skepticism among some faculty
    - Allison mentioned seating options in physical spaces and having more than four choices at one time
    - Patrick asked about a keynote speaker
    - Russell talked about options such as a panel and another good non-AI topic talk

- Cathleen mentioned about the panel talking about AI comfort levels and then break out into rooms
- Tiffiny brought up this idea. What about doing something more piecemeal…Step 1. AI use and academic freedom Step 2. AI- limited and full use in the classroom (applications/how-to) Step 3. Checking information submitted by students with AI
- Allison mentioned that we don't have to stay with this outline and read the topics from prior meeting
- Tiffiny brought up responses to the outline Allison shared.
- Russell mentioned a survey in which faculty were asked to review papers that may or may not have been written with AI and to assess them.
- Russell brought up George Neal as a possible speaker
- Patrick agreed with the idea of a panel to introduce ideas about AI and varying uses
- Cathleen mentioned that Sharon Eaves and Psi Beta are the ones who sponsored that survey that Russell spoke of.
- Russell asked if the committee on AI policy would be willing to talk.
- Allison suggested Co-Aid committee members.
- **Allison asked the committee to email her questions for the panel and suggested panel speakers.**
- Tiffiny, Patrick, and Allison discussed previous speakers.
- Book Study update:
    - Allison mentioned a survey that went out about a book study and groups that have been formed.
    - T&D will re-run the book study in the summer. The groups are both online and on campus. The books are free and involve pros and cons about AI.
- Observation Connections: Group members watch each other teach and trade out visiting classrooms.
    - **Please promote the Book Study and Observation Connections.**
    - Bonnie and Megan asked about options for adjuncts and full time faculty. Bonnie said the Connections would be a great idea for new adjuncts to get a visit before the "official" class observation.
    - Russell suggested videos of classroom visit observations.
    - Allison suggested videos with FDAC and the theater department playing roles of engaged and unengaged faculty.
    - Russell, Bonnie, and Linda volunteered to participate in the videos.
    - Allison said this is a way to send out engagement ideas.
- Summer Institute

    - June 9-27—series of trainings from DOS, dual credit, software such as Excel and Canva, mandatory reporting, with many online

    - **Please promote the summer trainings.**

    - Thanks to Thomas and Bryan for ideas.

- Russell asked about Pro Accounts for Canva for faculty. Allison said the eLC would know.

- Cathleen asked about the following. With Faculty Rank, there was some kind of in-house Master Teacher certification? Is that something exclusively for T&D, or is that something the FDAC will help with?

- Allison has an upcoming meeting about Master Teacher training.

- Russell asked about ranking trainings.

- Allison said that there will be "just in time" trainings on the ranking systems.

- CASP Conference—Collin is co-sponsoring in the fall—the call for proposals is open through July 14
  - **Please propose and encourage others to propose**.
  - Please showcase your work at CASP.
  - 45 minutes virtual sessions
  - It is free for Collin employees to attend
  - https://casp-tx.com/2025-conference/
  - T&D is meeting bi-weekly with the CASP officers, is talking with key notes, is sending out proposals
- Discipline Lead Survey
  - Michael sent DL's a survey to find out about how to serve the DL's.
  - The survey went to directors and DL's in order to create focus groups.
  - Allison liked the conversations with DL's .
  - Allison is getting feedback which is different from the deans' training for DL's.
  - Some feedback included helping new faculty get training and resources.
  - Michael shared that DL's get information from many sources that could be streamlined and coordinated.
  - Michael has had a Zoom with transfer program DL's and will send an email with meeting notes to FDAC.
  - Michael will be meeting with Workforce DL's soon.

Adjourned: 3:47pm

Minutes respectfully submitted by Linda Kapocsi and Sahalie Mitchell.