

Faculty Development Advisory Committee
December 6, 2024, at 3:00 p.m. via Zoom
Meeting Minutes

Attendance: Cathleen Akers, Bryan Beck, Dr. Cathy Donald-Whitney, Dr. Thomas Ehrhart, Bonnie Ford, Dawn Hedrick, Linda Kapocsi, Dr. Lisa Kirby, Dr. Patrick Lewis, Dr. Sahalie Mitchell, Kenya Rutherford, Russell Smith, Dr. Allison Venuto, and Dr. Tiffany Vincent

Welcome from Dr. Allison Venuto

Spring 2025 conference:

- Discussion--
- Russell spoke about rooms and connectivity. Russell's AI session will be moved to a computer lab and discussed taping.
- RSVP's are ~350 coming
- The draft agenda should go out next week.
- Notification updates
 - Speakers suggestion list and PPT reminder out
- Agenda development (with attention to those who are ok with recording and not)
- Logistics: Dawn has been working on vendor tables.
 - Vendor tables confirmed so far: APCAA, Counseling, Fine Arts, Library, Student Engagement, and Athletics, with others pending.
 - Locations of tables were discussed, including making plenty of space between catering and vendors.
- Room volunteers: pop in, make sure set up is good, take attendance.
 - Allison will assign FDAC members as volunteers for rooms.
- Welcome slides: share announcements via slides with Allison by Dec. 17
- Mentimeter feedback?
 - Sahalie offered to set up a Mentimeter for spring.
 - Allison asked that potential themes for fall be included as a question for feedback from attendees.
- Spring conference: breakfast 8:15; sessions are 9am-1:50pm
- Allison will have a preconference Zoom meeting with IT, Media, Facilities, etc. FDAC members are not required to attend.

Fall 2025 conference:

- Theme suggestions: some have been sent in by the committee and others; Patrick suggested adding additional suggestions to the list.

- The McKinney Campus Conference Center and some classrooms have been reserved for the Fall 2025 conference.
- Speaker suggestions

T&D PD offerings:

- One-time: those will be promoted in the spring.
- Services: Are there other training topics or services you are interested in FDAC working on? Please share ideas with Allison.
 - o Russell suggested discussing Districtwide Scheduling.
 - o Sahalie suggested discussing faculty rank and growing membership in national ways and being featured as speakers in larger capacities.
 - Tiffany suggested COE speaking; Cathleen suggested faculty council members speaking.
 - o Dawn suggested interdisciplinary sessions and including Health Science faculty.
 - o Cathleen suggested a session about core objectives and interdisciplinary approaches. Allison will follow up with COAT.
 - o Cathleen mentioned backwards design and meaningful integration of the core objectives and meaningful assessments.

Other topics?

- Cathleen asked about FDAC officers. Allison will follow up with the list via email.
- Allison said we might not need to meet next week. She will let us know. Thank you to Bonnie!

Meeting ended at 3:33 pm.

Respectfully submitted by: Linda Kapocsi, Dr. Sahalie Mitchell, and Dr. Allison Venuto