

Member Election Procedures

1. Eligibility

All full-time faculty members must be on a MYC or contract extension when elected and remain on MYC or contract extension through their term. If a faculty member has served two consecutive two-year terms, he or she will be ineligible for election for one year.

2. Apportionment

Each year, the Council will decide how many members it will have for the following year. The minimum number is 18 and the maximum number is 24. Once the Council decides the number of members it will have for the following year, the Council will apportion the membership to the divisions based on the number of full-time faculty in each division. Each division must have at least one member.

3. Setting Up the Election

Before March 15, the Secretary will draw up a list of current members as follows:

- a. Those who are completing two consecutive two-year terms. They will be ineligible for election.
- b. Those who are completing the second year of their first two-year term. Their seat will be open for election. They are eligible for re-election.
- c. Those who are completing the first year of a two-year term. Their seat will not be open for election.
- d) Those who are not on multi-year contracts will be ineligible.

4. By March 15th, the Chair will send a letter to all eligible faculty members to announce the coming election, to outline the duties of a Council member, and to give faculty members the option to remove their names from the ballot if they choose not to be members of the Council. The deadline for reply is March 25th.

5. By April 1st, the Secretary will send a ballot to all faculty members. The ballots will list by division the eligible candidates who wish to be considered for election. Also, the number of open seats in each division will be identified. All faculty will vote for all members. This is a college-wide election, not a divisional election. All ballots returned to the Secretary by April 15th will be valid. The Chair will appoint members to count the votes. New members will be elected by plurality vote. If a runoff is needed, the Secretary will send a special runoff ballot to all faculty members. All runoff ballots returned to the Secretary by April 25 will be valid.

6. If a member resigns, he/she will be replaced for the remainder of the member's term, by the runner up to the elected member who resigns. If an elected member goes on sabbatical, takes a leave of absence, or is unable to serve for a semester, then that member will be replaced for the semester by the runner-up to the absent member's place.