**Collin College Appraisal Worksheet**

**2022-2023 FACULTY REPORT**

Name:

Discipline:

**Directions:** Complete this document regularly to track activities related to your faculty role for the academic year. This document is intended to be a rolling document, therefore, continue to add your activities for each reporting period at the top of each section without deleting the previous submissions. The goal is to have a culminating document to assist in the completion of your annual appraisal at the end of the academic year.

**Teaching:** *Document new/updated approaches and materials created for your classes (assignments, videos, etc.). Although many instructors use “tried and true” techniques every semester, please distinguish between methods used consistently and new practices implemented in your classes.*

**College Service:** *College Service includes committees, special projects, etc. that require multiple meetings, planning, artifacts created, and multiple hour commitments. In any given multi-year contract or contract extension cycle, faculty are encouraged to participate in at least one long-term district service activity and/or 3-4 long-term/short-term division and/or discipline service endeavors.*

**Professional Development**: *Faculty are**encouraged to consider the following options in maintaining pedagogical and discipline professional development standards:**Collin College Faculty Development Conference (fall and/or spring), at least one Collin session during the long semesters (Center for Teaching and Learning, eLC, campus based, etc.), outside professional development, and more. When documenting, be sure to list the sponsoring organization, date attended, and specific sessions attended if listing a conference.*

**Engagement with Students/Student Support:** *Student Engagement/Support includes activities and events where you assist/volunteer/attend in support of student engagement, support, advising, registration, and success (e.g. Welcome Tables, Registration Labs, attending individual student events, etc.). Anything related to your individual courses should be documented under teaching during the appraisal period (i.e. office hours, student support related to instruction).*

**Leadership and Professional Awards:** *List any professional award you have received or any distinguished recognitions. You may also list updates related to your leadership positions at the college (e.g. Honors director, discipline lead, campus liaisons, etc.)*

**Goals for the Year:** *List your goals, and provide an update on the status of each of your goals for the academic year.*