



Academic, Governance, and Strategic Planning Council Minutes

CHEC 407 November 30, 2023

Members present: Dr. Neil Matkin, Dr. Bill King, Melissa Irby, Steve Matthews, Floyd Nickerson, Monica Velazquez, Mary McClure, Dr. Wendy Commons, Dr. Adrenne Caughfield, Dr. Kerry Loinette, Dr. Kimberly Harris, Dr. Krystal Humphreys, Dr. Sukanya Subramanian, Cecelia Umoh, Laura Varnell (note taker)

Members absent: Dr. Abe Johnson, Tricia Murray

Discussion Items

- Faculty 12-Month Pay – **Monica Velazquez**
 - OEP was tasked with getting more information on 9-month pay versus 12-month pay and when the elimination of 9-month pay occurred. Discovered this change occurred in 2021. Discussion is welcome if any faculty would like to have 9-month option. However, it costs money (~\$250K) to add the workday component that gives this option.
 - Kimberly Harris - A 3-question survey sent out by faculty council after OEP found that only a small percentage of faculty used 9-mo option in past (~79 total). Out of approximately 549 faculty, 240 replied, of which only 11% would do again. (handouts provided with survey results) Most colleges have both options. However, cost doesn't seem to make it worth it.
 - Dr. Matkin – We are getting a quote from Workday. Banner did not have functionality to allow this type of salary structure. The challenge was how to get an HR system that doesn't have issues with errors using this functionality. Not sure the college can get that much money approved for such a small number of requests. Dr. Matkin has asked Melissa Irby to get with Abe Johnson and see if we can get an option native to workday with the ability to turn on this structure later if desired.
 - Monica Velazquez will forward this data to OEP committee.

Feedback Items

- Stop the Bleed – **Dr. Bill King**
 - *Feedback is needed on the draft proposal presented at the October meeting.*
 - To recap from last meeting, the kits would cost around \$20K to implement across district. It does no good to install kits if people aren't trained to use them. Question – will we have people at each campus step up to receive training? Any concerns about getting people trained or about the kits themselves?
 - Kerry Loinette - Training could be planned during prep week at the start of a semester and offered multiple times during the semester.
 - If this is supported by AGS, Dr. King will take the proposal to ELT.

Information Items

- CRASE Training Implementation – **Dr. Bill King**

Dr. King reviewed the handouts outlining the implementation plan and requested that feedback be given to his office by Dec. 15th. If all agree to the plan, it will be implemented.

- Dr. Matkin – The post-swatting meeting held at Plano found that training and communication were major concerns and issues. There were breakdowns in communication between the police departments that responded and among the faculty themselves. The idea for districtwide CRASE training came out of

the Plano meeting because many involved in the swatting event felt untrained on what to do. Will also be adding upgraded cellular coverage.

- Kimberly Harris – Will doors be locked if I'm trying to hide? McKinney campus classrooms stay locked, but Plano doors aren't locked. Is ERT involved in this training? Will they be part of CRASE?
- Bill King – people on ERT will not have time to “vest”; individuals on campuses need to rely on training. We will be holding tabletop exercises, but all campus-level training is handled by provosts' offices because each campus is different (different layouts, classroom set-ups, etc.)

Feedback on the training by 12/15/23 was requested.

- **January 7 Celina Exercise General Overview – Dr. Bill King**

- The college will eventually have an exercise like this at every campus.
- The event begins at 9:00, with a demo of Go to Green and Avigilon at 8:00 for VIP invitees.
- Dr. Matkin – Go to Green may possibly not be active, but Avigilon is already installed and in the testing phase. Will present follow-up information at the AGS meeting after the event as well.
- Bill King – Recently, the Wylie campus successfully used Avigilon to handle a theft that occurred during the testing phase.
- Dr. Matkin – The system will be used with restraint, and parameters will be set to avoid abuse of system. There is no audio, and no cameras in offices or classrooms.

Round Robin

- Kerry Loinette – Will counselors be available after the Celina FTX event on the off chance this event causes trauma to someone? Are we considering unintended consequences?
- Kimberly Harris – The faculty council will be working towards creating an Ombudsman position for the college. Will put on Jan agenda. Also, do all administrators have access to faculty transcripts, annual evaluations, board reports, etc? Faculty are being asked to provide a lot of information that should already be kept on file. Also, can we get uniformity on policies between campuses?
- Dr. Matkin – The Texas College Bridge Program for High Schools is an online program that declares a school/graduate “college and military ready.” I have asked Craig Leverette to find out which of our high school partners use the bridge program. There seems to be an academic integrity issue. If data proves out, we are going to prohibit it as a means to get into dual credit classes. Dual credit admission must be based on TSI.

Meeting adjourned at 4:45 p.m.