



# Academic, Governance, and Strategic Planning Council Meeting

## Recap

CHEC 407 October 18, 2021

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**Members present:** Dr. Neil Matkin, Dr. Sherry Schumann (conveners), Dr. Wendy Commons, Nicole Darmawi, Kathy Fant, Melissa Irby, Dr. Abe Johnson, Dr. Kerry Loinette, Steve Matthews, Floyd Nickerson, Gen Northup, Monica Velazquez, Roger Ward, Dr. Mary Weis

**Members absent:** Kim Davison

**Note:** *Subsequent to this meeting of the AGS Council (initial meeting), the decision was made to have minutes/notes taken by Dr. Schumann's executive assistant with recaps distributed after the meeting. This recap reflects the Agenda for the first meeting, any materials distributed, and key decisions made by the membership during the meeting.*

- Introductions - Representative Membership each shared:
  - Cabinet - What position each cabinet member holds and what areas each has responsibility for within and external to the college
  - Representative Leaders - What shared governance council, advisory board, or association each member represented. Offered their perspective of representation and topics they may bring to the meetings.
    - Briefly discussed the “emergency” need for a designee to attend. Defined parameters.
- Discuss Shared Purposes and Operations of the AGS Council
  - General discussion by all members, understanding that it will be a work in progress as we move forward
- Methodology for Establishing Future Agenda Items and Calendar for Future Meeting Dates
  - Establishing Future Agenda Items
    - First call for agenda items sent to all members the week prior to the meeting
    - Once agenda items are received, determine if priorities needed to be set with some agenda items shifted to the next meeting due to time restraints. If not, first draft of the agenda to be distributed 2 – 3 days prior to the meeting.
    - All members with materials to submit for the established agenda will send to Sarah Densmore
    - Final “draft” agenda distributed to members along with materials for review prior to meeting. Draft term remains on agenda until meeting to allow for last minute additions, as needed on the basis of the items to be discussed.
  - Calendar for Future Meeting Dates
    - Original proposal was to meet 3 – 4x annually. Faculty membership requested at least 3 meetings per term. Supported by the council members. Meetings moved to 3x per term, schedules requested in order to identify the two remaining meetings for November and December. Schedule for Spring TBD.
- Evaluating According to Vision, Criteria, and Outcomes
  - Copies of the Master and Strategic Plan and criteria being used to evaluate Master Plan and Strategic Goal initiatives distributed. Discussed how the criteria will be used to address other

items that may come before the AGS. Asked for feedback from members of the group for the next meeting: agree, disagree, gaps, clarifications needed.

- Topics Proposed as On-going Agenda Items for the AGS Council for 2021-2022
  - Shared Governance
  - Communication
  - CougarLEAP (Human Resources) Initiatives
  - Master and Strategic Planning (along with Accreditation Reaffirmation Timelines)
  - Organizational Effectiveness

Meeting adjourned @5:00. Next meeting TBD (after schedules were gathered, next meeting scheduled for Nov. 17).