



Academic, Governance, and Strategic Planning Council Meeting Recap CHEC 407 November 17, 2021

Members present: Dr. Neil Matkin, Dr. Sherry Schumann (conveners), Dr. Wendy Commons, Nicole Darmawi, Kathy Fant, Melissa Irby, Dr. Kerry Loinette, Steve Matthews, Floyd Nickerson, Gen Northup, Monica Velazquez, Roger Ward, Dr. Mary Weis, Sarah Densmore (note taker)

Members absent: Kim Davison, Dr. Abe Johnson

Agenda Items with Guest Presenters and Participants

Discussion Item: (*Note - discussion resulted in an Action, see motion and vote*)

- **Proposed Baccalaureate Degree(s) – Task Force Recommendations**

- **Dr. Tom Martin, Chair**

- One document distributed for review - *Baccalaureate Degree Task Force Final Report*

Possible programs to consider for additional baccalaureate degrees offered by Collin:

- Healthcare Management; Technical Resource Management; Innovation and Strategy; Software Development; Project Management

Dr. Martin shared research, remarks, and suggestions from sub-committee members regarding each program proposed. After scoring, Healthcare Management was ranked highest.

Discussion by AGS Council members regarding proposal resulted in following actions:

Action: Kathy Fant - Motion for Healthcare Management to be taken forward for more in-depth study, **Dr. Wendy Commons seconded. Unanimous approval.**

Action Items:

- **Withdrawal Date – Roger Ward**

- *Move the withdrawal date from the 8th Friday of the semester to the 9th Friday. Some faculty give a true midterm exam. Under the current withdrawal date, some students might have to make a decision about whether or not to withdraw from a course without knowledge about a major grade, like a midterm.*
- **Dr. Jay Corwin, Chief Student Success Officer – Participant, brought additional documentation for review. Handout available.**

Roger Ward – topic brought up by other faculty. Dr. Corwin – provided history and data on this topic. Provided document of breakdown of success and withdrawal dates. Addressed timelines that would be of greater benefit to students from the Financial Aid perspective. He recommends moving to a 10th week drop. If drop is after 60% course completion, it reduces students going into loan default. Requested consideration for all parts of term. Various factors discussed resulting in recommendation.

Action: Roger Ward – Motion to move all to 60% or as close as possible so there is consistency and to take this to the calendar committee. **Dr. Wendy Commons seconded. Unanimous approval.**

Discussed December Graduation while Dr. Corwin was present– Handout provided for the discussion

Deferred pending additional information and Segal project completion.

- Faculty Hiring – **Roger Ward**
- Discipline Procedures – **Roger Ward**
- Grievance Process – **Roger Ward**

Discussion Items:

- **Financial Position Presentation – Melissa Irby**

Forecasting and looking at where college will be in the next 5-10 years. Current budget adjustment recommendations - evaluating current vacant positions and supplemental requests.

Dr. Schumann – Recognize that people may be hearing things through the grapevine without context. Trying to provide information to AGS so that employees have a better understanding in regards to decisions.

- **Defining Shared Governance – Cabinet; Roger Ward**

- This item was held for the December 1st meeting due to time constraints. It will be the primary agenda item discussed at the next meeting.

- **Reporting Incidents of Student Scholastic Dishonesty Under Board Policy FMA (LOCAL) – Monica Velazquez**

- *Should the current policy language and deadline for reporting incidents of student scholastic dishonesty be modified? Currently, Board policy provides that incidents of student scholastic dishonesty be reported within 10 business days of the date an assignment is reviewed. Does the current wording in the policy provide sufficient time and latitude?*

Monica Velazquez – OEP Board sub-committee – this policy was updated in July, looking at expanding the 10-day deadline policy to report on plagiarism. Bringing the policy change recommendations back to the OEP sub-committee and want to incorporate AGS Council's recommendations. There is a first reading and a second reading before changes go into effect. Discussion and Feedback provided.

Action: Monica Velazquez – requested feedback from the council with comments sent directly back to her.

- **Communication on Curriculum and Program Changes (CAB) – Kathy Fant**

- *How can we distribute information on curriculum and program changes from divisions to the faculty and staff at large after it has been reviewed and approved by CAB and the leadership team?*

Kathy Fant – Suggestions made during Academic and Student Services Council (ASSC) meeting that CAB communicates back to their Deans so that Deans can distribute the information to their division. Meeting minutes from ASSC meetings are clear and concise – will post on the curriculum website for people to review.

Feedback Items:

- **Transportation Fees for Students – Nicole Darmawi**

Nicole Darmawi – Big item was transportation between campuses and fees or costs associated with arranging transportation. Presented multiple options for consideration. Dr. Matkin – it's already on the list to be evaluated. Will move up the priority.

Action: Dr. Schumann will work with SES on gathering information from the students regarding what specific programs or classes require different campuses and try to see if adjustments can be made. Will look at program differences on the various campuses.

- **Creating Easier Communication with All Departments of Collin College – Nicole Darmawi**

Nicole Darmawi – a lot of meetings happen and information is provided but how does the word get spread to students? Dr. Schumann – Perhaps PR could look at how to market or best distribute this information? Will work with SES to find solutions.

Round Robin:

Discussion of how information will go forward from AGS with regard to voting. Dr. Matkin – requesting that action items from this meeting be put together and sent to him and Dr. Schumann so that they can be held accountable for what needs to be done. Meeting adjourned at @5:15.

Next meeting of the AGS Council – December 1, 2:30 to 5:00, CHEC 407