



# Academic, Governance, and Strategic Planning Council Agenda

## CHEC 407 November 17, 2021

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### Agenda Items with Guest Presenters and Participants

#### Discussion Items:

- Proposed Baccalaureate Degree(s) – Task Force Recommendations - **(Cabinet)**
  - **Tom Martin, Chair**
  - One document distributed for review - *Baccalaureate Degree Task Force Final Report*

#### Action Item:

- **Withdrawal Date – Roger Ward**
  - *Move the withdrawal date from the 8th Friday of the semester to the 9th Friday. Some faculty give a true midterm exam. Under the current withdrawal date, some students might have to make a decision about whether or not to withdraw from a course without knowledge about a major grade, like a midterm.*
  - **Jay Corwin, Chief Student Success Officer – Participant**

### Discuss December Graduation – Jay Corwin

#### Action Items

- **Faculty Hiring – Roger Ward**
  - *Develop a faculty hiring process that makes faculty the primary decision-makers on hiring within their discipline. Faculty should have a direct role in curriculum and nothing has a greater impact on curriculum than the faculty who teach that curriculum. Faculty also possess the content knowledge making them better capable of determining if the prospective new faculty have sufficient content knowledge in their fields.*
- **Discipline Procedures – Roger Ward**
  - *Develop and clearly outline a discipline process for college employees that institutes progressive discipline. Lacking a clear process for progressive discipline causes the college to lose otherwise good employees when progressive discipline would allow the employee(s) to improve their performance and behavior.*
    - This will be delayed until Segal completes their project
- **Grievance Process – Roger Ward**
  - *Develop a grievance process that is clear and fair in which grievance panels are free from outside pressure and on which faculty/staff serve. The student grievance panel enables students to serve but that is not the case in the employee grievance process. A clear and fair grievance process would improve employee morale and correct potential problems before they become major problems.*
    - This will be delayed until Segal completes their project

#### Discussion Items

- **Financial Position Presentation – Melissa Irby**
- **Defining Shared Governance – Cabinet; Roger Ward**
  - *Begin the review of materials and discussion on the topic of Shared Governance in preparation for recommending a definition or policy on Shared Governance specific to Collin College as presented by a member of the Board OEP Committee*
  - 4 documents distributed for Reference

- *AAUP Shared Governance, AAUP on AGB Statement on Governance, AGB Board of Directors' Statement on Shared Governance, How to Make Shared Governance Work: Some Best Practices*
- Reporting Incidents of Student Scholastic Dishonesty Under Board Policy FMA (LOCAL) – **Monica Velazquez**
  - *Should the current policy language and deadline for reporting incidents of student scholastic dishonesty be modified? Currently, Board policy provides that incidents of student scholastic dishonesty be reported within 10 business days of the date an assignment is reviewed. Does the current wording in the policy provide sufficient time and latitude? Or should the parameters allow for review of other coursework submitted in class during the semester?*
  - *Link to Policy [FMA\(Local\)](#)*
- Communication on Curriculum and Program Changes (CAB) – **Kathy Fant**
  - *How can we distribute information on curriculum and program changes from divisions to the faculty and staff at large after it has been reviewed and approved by CAB and the leadership team? Briefly discussed possible ways during the Academic and Student Services Council meeting.*
- Transportation Fees for Students – **Nicole Darmawi**

#### **Feedback Items**

- Creating Easier Communication with All Departments of Collin College – **Nicole Darmawi**

#### **Topics Proposed as On-going Agenda Items for the AGS Council for 2021-2022**

Not previously addressed in agenda:

- CougarLEAP (Human Resources) Initiatives
- Master and Strategic Planning (along with Accreditation Reaffirmation Timelines)

#### **Round Robin**

**Next meeting of the AGS Council – December 1, 2:30 to 5:00, CHEC 407**