

COLLIN COLLEGE MULTI-YEAR CONTRACT TIMELINE

FACULTY CONTRACTS

When new full-time faculty are hired, they begin with a Year 1 contract. After the first year, faculty are eligible to receive two subsequent one-year contracts (Year 2, and Year 3). At the end of Year 2, faculty who are eligible for a multi-year contract (MYC) can begin the MYC application process.

MYC is awarded for a three-year term.

If a MYC is not awarded, faculty members are eligible to receive a fourth one-year contract and potentially a fifth one-year contract.

After a fifth one-year contract, faculty members who do not receive a MYC will not receive a contract with the college.

MYC ELIGIBILITY

The Council on Excellence (COE) reviews eligible faculty for MYC if the faculty is:

At the beginning of Year 3 of the one-year full-time contract;

At the beginning of Year 3 of the MYC;

At the beginning of Year 3 of the contract extension; or

At the beginning of a fourth or fifth one-year contract.



Visit the COE website for complete process and deadline details.

http://inside.collin.edu/committees/coe/multi_year_contracts.html

MARCH

Human Resources (HR) posts list of faculty who are eligible for MYC review process.

APRIL

COE sends eligible faculty MYC and board report instructions.

AUGUST

Faculty submits final Fall/Summer addendum and board report to Associate Dean/Director who assembles necessary documents to complete the MYC packet, conducts a detailed review and then makes a recommendation.

SEPTEMBER/ OCTOBER

Dean reviews the MYC packet, consults with the Associate Dean and makes a recommendation. Dean uploads final copy of board report.

Dean submits all required documents to HR.

OCTOBER

HR audits, then provides MYC packets to COE.

OCTOBER/ NOVEMBER

COE completes review and finalizes recommendations.

NOVEMBER

COE forwards board reports and MYC recommendations to Provost and Senior VP of Campus Operations (SVPCO).

DECEMBER

Provost meets with Deans and reviews MYC recommendations.

Provost finalizes their recommendations with SVPCO.

JANUARY

SVPCO finalizes recommendations and forwards to District President.

Faculty notified by Jan 31 (MYC) or Mar 1 (one-year) on non-renewal.