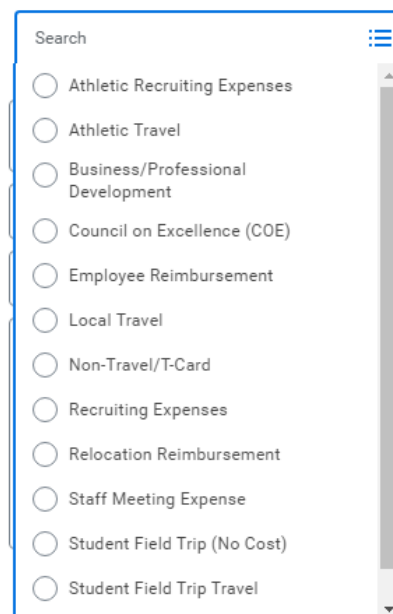


- Spend Authorization
 - Business Purpose
 - Business/Professional Development for Travel or Virtual Conference
 - Council on Excellence for Travel or Virtual Conference (Faculty)
 - Tuition Reimbursement- Paid by Human Resources cost center **CC1303**
 - Annual Tuition
 - Scholars Tuition Reimbursement
 - Student Field Trips
 - Relocation Expenses for new employees
 - Airfare
 - Hotel
 - Athletic Travel
- Expense Report
 - Business Purpose
 - Non-Travel/T-Card Recon – Monthly credit card reconciliations
 - Business/Professional Development for Travel or Virtual Conference (Create from Spend Authorization)
 - Council on Excellence for Travel or Virtual Conference (Faculty) (Create from Spend Authorization)
 - Employee Reimbursement
 - Credentials/Licenses – Paid by their own cost center
 - Employee Training
 - Employees reimbursed for general supplies
 - Local Travel
 - Recruiting Expenses – Paid by Human Resources cost center **CC1303**
 - New Hire Interview expenses
 - Fingerprinting
 - Background check
 - Staff Meeting
 - Recruiting Expenses



The screenshot shows a search dropdown menu with a search bar at the top. Below the search bar is a list of expense categories, each preceded by a radio button. The categories are: Athletic Recruiting Expenses, Athletic Travel, Business/Professional Development, Council on Excellence (COE), Employee Reimbursement, Local Travel, Non-Travel/T-Card, Recruiting Expenses, Relocation Reimbursement, Staff Meeting Expense, Student Field Trip (No Cost), and Student Field Trip Travel. A scrollbar is visible on the right side of the list.